

THE CALIFORNIA STATE UNIVERSITY AND COLLEGES
Office of the Chancellor
5670 Wilshire Boulevard
Los Angeles, California 90036

November 5, 1973

To: Presidents

From: H. E. Brakebill *HEB*
Executive Vice Chancellor

Subject: Scholastic Probation and Disqualification -
Executive Order No. 186

Enclosed are five (5) copies of Executive Order No. 186 which sets forth provisions for academic and administrative-academic probation and disqualification. This Executive Order is effective immediately and supersedes the provisions of Executive Order No. 3.

Any questions concerning this order should be directed to Robert O. Bess, State University Dean, Academic Projects, Office of the Chancellor.

HEB:db

cc: Vice Presidents, Academic Affairs
Deans/Directors of Admissions
Registrars
Chancellor's Staff

THE CALIFORNIA STATE UNIVERSITY AND COLLEGES
Office of the Chancellor
5670 Wilshire Boulevard
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November 5, 1973

Scholastic Probation and Disqualification
Executive Order No. 186

This Executive Order is issued under the authority of Sections 41300 and 41300.1 of Title 5 of the California Administrative Code. It supersedes the provisions of Executive Order No. 3 dated August 19, 1964 and is effective immediately.

- I. Academic Probation: An undergraduate student is subject to academic probation if at any time his cumulative grade point average in all college work attempted or his cumulative grade point average at the campus where he is enrolled falls below 2.0 or if during any term while he is enrolled he fails to earn at least two times as many progress points as all units attempted. The student shall be advised of probation status promptly.

Campus procedures and regulations shall provide for exceptions in circumstances where such action is judged to be inappropriate.

An undergraduate student shall be removed from academic probation when his cumulative grade point average in all college work attempted and his cumulative grade point average at the campus where he is enrolled is 2.0 or higher and when he earns at least twice as many progress points as all units attempted in a term.

- II. Academic Disqualification: An undergraduate student on academic probation is subject to academic disqualification:
- A. As a lower-division student (less than 60 semester hours of college work completed*) if he falls 15 or more grade points below a 2.0(C) average on all units attempted or in all units attempted at the campus where he is enrolled.
- B. As a junior (60-89 semester hours of college work completed*) if he falls 9 or more grade points below a 2.0(C) average on all units attempted or in all units attempted at the campus where he is enrolled.

* Colleges on the quarter system will express and apply the above standards in quarter-hour equivalents.

- C. As a senior (90 or more semester hours of college work completed*) if he falls 6 or more grade points below a 2.0(C) average on all units attempted or in all units attempted at the campus where he is enrolled.
- D. Regardless of class level or cumulative grade point average, if in any term while he is on probation he fails to earn at least twice as many progress points as units attempted.

In addition to the above disqualification standards applicable to students on probation, the President may designate a campus official to act for him in disqualifying individuals not on probation when the following circumstances exist:

1. At the end of any term, the student has fewer cumulative grade points than cumulative units attempted, and
2. The cumulative grade point deficiency is so great that in view of the student's overall educational record, it seems unlikely that the deficiency will be removed within a reasonable period.

Students who are disqualified at the end of an enrollment period under any of the procedures set forth in this Executive Order shall be notified before the beginning of the next consecutive regular enrollment period. Students disqualified at the beginning of a summer enrollment break shall be notified at least one month before the start of the fall semester or quarter. In cases where a student ordinarily would be disqualified at the end of a term, save for the fact that it is not possible to make timely notification, the student may be advised that his disqualification is to be effective at the end of the next term. Such notification should include any conditions which, if met, would result in permission to continue.

- III. Probation and disqualification of graduate students are subject to criteria established by the campus. Such criteria may not be less than those established for undergraduate students.
- IV. Administrative-Academic Probation: An undergraduate or graduate student may be placed on administrative-academic probation by action of appropriate campus officials for any of the following reasons:

* Colleges on the quarter system will express and apply the above standards in quarter-hour equivalents.

- A. Withdrawal from all or a substantial portion of a program of studies in two successive terms or in any three terms.
- B. Repeated failure to progress toward the stated degree objective or other program objective (when such failure appears to be due to circumstances within the control of the student).
- C. Failure to comply, after due notice, with an academic requirement or regulation which is routine for all students or a defined group of students (example: failure to take placement tests, failure to complete a required practicum).

When such action is taken, the student shall be notified in writing and shall be provided with the conditions for removal from probation and the circumstances which would lead to disqualification, should probation not be removed.

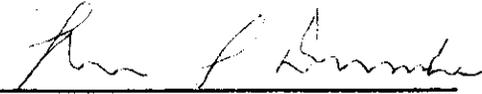
- V. Administrative-Academic Disqualification: A student who has been placed on administrative-academic probation may be disqualified from further attendance if:
 - A. The conditions for removal of administrative-academic probation are not met within the period specified.
 - B. The student becomes subject to academic probation while on administrative-academic probation.
 - C. The student becomes subject to administrative-academic probation for the same or similar reason for which he has been placed on administrative-academic probation previously, although not currently in such status.

When such action is taken, the student shall receive written notification including an explanation of the basis for the action.

- VI. Reinstatement: Each campus shall establish procedures whereby a student who is either placed on probation or disqualified under the provisions of Parts I through V above, may appeal such action. Each campus shall establish procedures whereby a student previously disqualified at the campus or at any other campus of The California State University and Colleges may seek re-admission or admission. In both instances, use of an appropriate review board or committee is recommended.

VII. Notice: The foregoing provisions for probation and disqualification shall be summarized in each campus bulletin together with information on local policies and procedures related to their implementation. Procedures for orientation of new students shall include distribution of written materials concerning all aspects of probation and disqualification as well as provisions for review and reinstatement.

Dated: November 5, 1973



Glenn S. Dumke
Chancellor

No. 186: Scholastic Probation
and Disqualification

THE CALIFORNIA STATE UNIVERSITY AND COLLEGES
Office of the Chancellor
5670 Wilshire Boulevard
Los Angeles, California 90036

Date: January 30, 1974

To: Presidents

From: Glenn S. Dumke
Chancellor



Subject: Executive Order 186 - Clarification

Subsequent to the issuance of Executive Order 186, "Scholastic Probation and Disqualification," questions have been raised by the Disabled Students Coalition concerning applicability of certain of its provisions to disabled students. So that there is no misunderstanding, please be sure that all members of your staff concerned with implementation of this document, are aware of the following clarifying points:

1. A student whose withdrawal is directly associated with a chronic or recurring disability or its treatment is not to be subjected to administrative-academic probation (or subsequent disqualification) by reason of repeated withdrawals
2. Campus procedures for reconsideration of disqualification actions and reinstatement of previously disqualified students are to include provisions for evaluating the probable impact of any disability on a student's previous unsatisfactory academic performance.

The intent of these points is to ensure that every assistance be given to disabled students as they seek to achieve their educational objectives.

GSD:db

Distribution: Vice Presidents for Academic Affairs
Deans of Students
Chancellor's Staff