

THE CALIFORNIA STATE UNIVERSITY AND COLLEGES
Office of the Chancellor
5670 Wilshire Boulevard
Los Angeles, California 90036

August 8, 1973

Response Due
By Oct. 1

To: Presidents

From: H. E. Brakebill
Executive Vice Chancellor

Subject: Admission Criteria--Systemwide Impacted Undergraduate Programs, Executive Order 182

Enclosed are five(5) copies of Executive Order No. 182. This Executive Order establishes procedures for the development of supplementary admissions criteria for undergraduate programs which are impacted systemwide. It also designates those programs which are expected to be impacted throughout the system during 1974-75.

There are several points concerning the implementation of this new admissions provision which should be stressed:

1. The establishment of supplementary admission criteria does not replace the use of quotas and priorities. Once eligibility has been determined, an excess of eligible applicants may still mandate according priority to the veteran, the resident, the community college transfer, and others for whom such action is either required or permissible under the provision of Section 40651 of Title 5.
2. It is particularly important that proposed criteria and the manner in which they are implemented maintain and advance efforts to ensure equivalent educational opportunity for California Community College transfers.
3. Every effort should be made to keep procedures operationally simple. This will simplify the task of ensuring public understanding. Also, it will minimize the associated workload burden since no additional staffing is anticipated in connection with this change.

Copies to: Vice Presidents Academic Affairs
Deans of Students
Deans of Admissions and Records
Chancellor's Staff

In order to implement supplementary criteria in connection with fall, 1974, admissions criteria and procedures must be announced as soon as possible and applicants and potential applicants applying during the initial filing period must be notified no later than February 1. Therefore, proposals must be submitted as soon as possible, but no later than October 1, 1973.

Proposals and all related inquiries should be directed to Dr. Charles Lindahl, Coordinator of Admissions Services, Division of Student Affairs.

HEB:mb
Attachment

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August 8, 1973

Admission Criteria--Systemwide Impacted
Undergraduate Programs, Executive Order 182

This Executive Order is issued pursuant to Section 40651(c) of Title 5 of the California Administrative Code.

Effective with admission to terms beginning Fall 1974 and thereafter, campuses offering programs that have been designated by the Chancellor as "impacted systemwide" shall implement a plan for the utilization of supplementary admission criteria in screening applicants to such programs. A separate plan is to be developed for each systemwide impacted program and must be approved by the Chancellor prior to its implementation. The following must be reflected in each plan before approval will be considered:

1. Supplementary admission criteria are to be applied in addition to basic criteria.
2. Supplementary admission criteria shall be demonstrably relevant to the particular program. In cases where there is no evidence available to demonstrate this, the plan must include provision for validation during a trial period.
3. Each plan shall provide that students qualifying for admission previously but denied access solely as a result of oversubscription shall be accorded priority in accordance with AS 72-12P if they apply in subsequent admissions cycles. (This presumes continued eligibility under supplementary as well as basic systemwide admission standards.)
4. Supplementary admission criteria shall be applied equitably in screening currently enrolled students as well as new applicants (new and returning). It is intended particularly that this provision combined with existing regulations concerning enrollment priorities and quotas will ensure that students first enrolling in community colleges have the same opportunity for consideration for admission as do students enrolling first as freshmen at the campus.
5. Plans submitted for approval should include evidence that officials among the several campuses have attempted to coordinate development of plans within the same field to ensure systemwide consistency and compatibility of approach. It is not necessary that plans be identical (The Coordinator of Admissions Services

will assist in this regard both prior to and following submission of plans, as appropriate).

6. Supplementary admission criteria may not include overall grade point average in all previous college work or scores on standardized general admission tests. Grades in a particular pattern of relevant courses or the results of a valid aptitude test designed for use with a particular program are appropriate.
 7. Plans submitted shall include a description of how the criteria are to be applied, including coverage of such matters as when in a student's academic career program admission is to occur and how or if, supplementary criteria are applied within the admissions cycle or at some point following enrollment.
 8. Supplementary criteria must be published and widely accessible. The plan shall include a proposal as to how they are to be set forth in catalogs, etc., and how the information will be disseminated to prospective applicants.
- B. Within the foregoing, supplementary admission criteria such as those associated with the following general categories, may be proposed:

1. Completion of prerequisite course requirements.

Proposed course patterns should be limited to those which ordinarily would be available to both native and transfer students. Provision should be made for applicants who could not have completed such a pattern due to the limited curricular program at the college of transfer.

2. Demonstrated aptitude for or ability or achievement in a particular field.

3. Possession of a professional certificate related to the field of study.

Programs may be limited to or be primarily for R.N.'s, licensed real estate salesmen, etc. Licenses may be utilized as evidence of aptitude or ability as in number two above or they may be used to define program clientele.

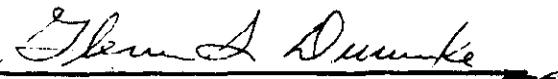
4. Likelihood of ability to meet subsequent professional licensure requirements or similar career requirements.

Health, citizenship and other factors may be considered in determining eligibility if it is possible to predict

with a high level of assurance that they subsequently will determine whether licensure or employment is obtainable.

The foregoing are illustrative only and should not be viewed as prohibiting other approaches. However, in reviewing campus proposals, particular attention will be given to determining that there is a definite relationship between proposed criteria and success in a particular program or the career field associated with it. If such evidence is not available because the proposed criteria have not been validated previously, tentative approval may be granted subject to review following a "test" period.

- C. Proposals for supplementary criteria to be applied during 1974-75 must be submitted to Dr. Charles Lindahl, Coordinator of Admissions Services by October 1, 1973.
- D. The following programs are designated as impacted systemwide: Architecture, Fisheries, Forestry, Landscape Architecture, Natural Resources, Nursing, Oceanography, Range Management, Urban Planning, Occupational Therapy, Physical Therapy.


Glenn S. Dumke, Chancellor

Dated: August 8, 1973

Executive Order No. 182: Admission Criteria--Systemwide Impacted Undergraduate Programs