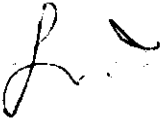


THE CALIFORNIA STATE UNIVERSITY AND COLLEGES
Office of the Chancellor
5670 Wilshire Boulevard
Los Angeles, California 90036

August 28, 1973

To: Presidents

From: Glenn S. Dumke, Chancellor 

Subject: Provisions for Extension and Summer Sessions
Independent Study Programs Involving Foreign
Travel - Executive Order No. 181

I am transmitting to you a copy of Executive Order No. 181, relating to the conduct of extension and summer session independent study programs which involve foreign travel. You will note that independent study programs, as defined in the Executive Order, will be operated in conformity with this Executive Order rather than Executive Order No. 165 (Foreign Study Program Policies and Procedures of The California State University and Colleges).

Since the involvement of The California State University and Colleges in the specific academic program pursued by the student in independent study is considerably less than in the typical foreign study program, the provisions of this Executive Order are considerably less extensive than those in Executive Order No. 165.

You will also note that a contract may be executed between the institution and the student if the campus so desires. Inquiries concerning sample contract documents may be addressed to the Office of General Counsel.

GSD:bc

Enclosure

cc: Academic Vice Presidents
Deans of Continuing Education
Business Managers
Chancellor's Staff

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Office of the Chancellor
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Provisions for Extension and Summer Session
Independent Study Programs Involving Foreign Travel
Executive Order No. 181

This Executive Order is issued pursuant to Sections 1 and 2 of Chapter III of the Standing Orders of the Board of Trustees of The California State University and Colleges.

The following provisions shall be followed in all extension and summer sessions independent study programs which involve foreign travel. Executive Order No. 165 (Foreign Study Program Policies and Procedures of The California State University and Colleges) does not apply to such independent study programs.

Independent study for the purposes of this Executive Order means any course approved by an institution of The California State University and Colleges involving an individualized plan of study specified by that institution which a student agrees to complete on his or her own for extension or summer session credit. The plan of study would be tailored to the student's particular academic program. Instead of a faculty member or administrator of the institution accompanying the student to provide continuous academic supervision, the student accomplishes the study on his or her own, and without direct institutional supervision in the foreign country.

The student must make his or her own logistical arrangements, including transportation, room and board. Other than requiring compliance with Executive Order No. 82 (Student Air Travel), the institution shall not require nor recommend the employment of any particular carrier, hotel, travel agency, or other specified logistical arrangement. If a faculty member or administrator of the institution desires to give the student the benefit of his or her experience concerning logistical arrangements, such general advice may be given only so long as it is made clear that it is personal opinion only and need not be followed by the student.

Any health care arrangements should be made by the individual student. The institution may not recommend any particular insurance carrier.

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As a registered student with the institution, the student must abide by all regulations of The California State University and Colleges pertaining to student conduct (see Title 5, California Administrative Code, Sections 41301 et seq.). The student shall also abide by the host country institution's regulations, if the student is affiliated with such an institution.

Each institution of The California State University and Colleges may execute a contract between the student and the institution specifying the responsibilities of both parties. Such contract must be approved by the Vice Chancellor, Academic Affairs and the Office of General Counsel.

Dated: August 28, 1973



Glenn S. Dumke, Chancellor

No. 181 - Provisions for Extension and Summer Session
Independent Study Programs Involving Foreign
Travel