

THE CALIFORNIA STATE UNIVERSITY
OFFICE OF THE CHANCELLOR



BAKERSFIELD

CHANNEL ISLANDS

December 6, 2012

CHICO

DOMINGUEZ HILLS

MEMORANDUM

EAST BAY

TO: CSU Presidents

FRESNO

FROM: Charles B. Reed
Chancellor

FULLERTON

HUMBOLDT

SUBJECT: International Students — Executive Order 1082

LONG BEACH

Attached is a copy of Executive Order 1082 relating to international students.

LOS ANGELES

MARITIME ACADEMY

In accordance with policy of the California State University, the campus president has the responsibility for implementing executive orders where applicable and for maintaining the campus repository and index for all executive orders.

MONTEREY BAY

NORTHRIDGE

If you have questions regarding this executive order, please call Academic Affairs at (562) 951-4790.

POMONA

CBR/gsb

SACRAMENTO

Attachment

SAN BERNARDINO

c: Executive Staff, Office of the Chancellor

SAN DIEGO

SAN FRANCISCO

SAN JOSÉ

SAN LUIS OBISPO

SAN MARCOS

SONOMA

STANISLAUS

**THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
401 Golden Shore
Long Beach, California 90802-4210
(562) 951-4790**

Executive Order: 1082
Effective Date: December 6, 2012
Supersedes: Executive Orders 605, 622 and 975
Title: International Students

This executive order is issued pursuant to Sections 89705 (b), 89706, and 89707 of the Education Code; Sections 40100, 40102, 41800.1, and 41912 of Title 5, California Code of Regulations and pursuant to the Board of Trustees Standing Orders, Section II (a) and (c). The California State University recognizes the education-related benefits of bringing a variety of global perspectives to the classroom and campus. The presence of international students on our campuses plays an integral role in the institution's mission.

I. Purpose

This executive order establishes requirements for campuses enrolling nonresident international students (outside of those who come on an exchange program covered by Executive Order 1081) as a part of their international activities. The enrollment of international students should be connected to the university mission, and this connection shall be understood and coordinated among all of the university's stakeholders. International activities shall be managed centrally on the campus to ensure: (i) each activity's clear benefit to the CSU; and (ii) that the campuses' aggregate international activities are a part of the university's overall mission to educate the citizens of California.

II. Delegation of Authority

The president of each campus is delegated the responsibility for the development, implementation, and oversight of agreements related to international students in accordance with existing CSU policy. The authority to enter into international agreements has been delegated to the campus president and may not be delegated further.

III. International Students

- A. The recruitment of international students shall be a part of a broader internationalization strategy that benefits all CSU students, the campus, and the individual student.
- B. Campuses must confirm visa authority for the students in accordance with U.S. law.

- C. Campuses must be prepared to provide the necessary full-time course of study in accordance with U.S. visa regulations.
- D. Campuses must provide appropriate advising, support, and monitoring to students studying at CSU that is reasonably tailored to the needs of international students.
- E. As a condition of issuing the documents necessary for a visa, campuses shall obtain from all applicants their agreement to obtain and maintain insurance coverage for health, medical evacuation, and repatriation during their period of enrollment in the California State University. Campuses shall inform all applicants that adequate coverage will be required as a condition of registration and continued enrollment, and shall, at their option, require or “strongly encourage” that any accompanying dependents procure health insurance that is comparable to what is required for students. Campuses shall furnish applicants information on where acceptable insurance may be obtained. Campuses shall ensure compliance with this requirement at the time of registration by requiring certificates of insurance or other evidence of coverage.
- F. As required by sections 40752.1, 40802.1, and 41040 of Title 5 of the California Code of Regulations, applicants for admission who have not attended at least three years at an education institution at the secondary level or beyond where English is the principal language of instruction must provide evidence of English competency. Most frequently, such students document competence in the English language via results of the Test of English as a Foreign Language (TOEFL) or by other competency examinations or assessments approved by the CSU campus. Campuses may establish higher minimum scores.

The TOEFL exam is available in two scoring formats. Provided below are the CSU minimum scores for each TOEFL total score format:

	Paper	Internet (iBT)
Undergraduate	500	61
Graduate	550	80

IV. International Student Recruitment

CSU campuses recruiting international students shall establish processes for the recruitment and enrollment of international students on the campus.

- A. International student recruitment should be a part of, and not detract from, the education of California students.

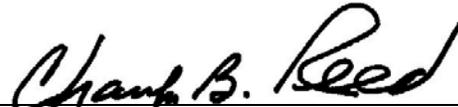
- B. The CSU campus shall maintain the authority to review applications for admission and make all admissions decisions. The CSU campus may not delegate that authority to other organizations or individuals.
- C. CSU campus processes must include the evaluation of credentials from other countries. Campuses may use outside experts to conduct this evaluation, but they must maintain official copies of these records.
- D. CSU campuses shall investigate potential recruiters/agents carefully to ensure the use of only suitable candidates. This includes but is not limited to evidence that:
 - 1. The ownership and governance of the recruiter/agent organization is clear and transparent, it is effectively managed, and it is transparent about its operation.
 - 2. The recruiter/agent has a strong working knowledge of U.S. higher education in general and the CSU campus in particular.
 - 3. The recruiter/agent has a practice of honestly representing itself and its college and university clients.
 - 4. Financial arrangements are clear to both sides and both sides keep accurate records.
- E. Agreements with recruiters/agents must go through the Chancellor's Office review and approval process set forth in Executive Order 1080 (International Agreements) before they are signed by the president.

V. Fee Waivers for International Students not Participating in Exchanges (Education Code sections 89706 and 89707)

- A. Campus presidents or their designees may waive nonresident tuition fees for individual students who are attending a campus of the CSU and who display exceptional scholastic ability and prior scholastic achievement if any of the following sets of requirements is met:
 - 1. The student is a citizen and resident of a foreign country and is enrolled as an undergraduate student in a course of study of no fewer than ten semester or quarter units.
 - 2. The student is a citizen and resident of a foreign country and is enrolled as a graduate student in a course of study of no fewer than ten semester or quarter units.

3. The student is a citizen and resident of a foreign country, is enrolled as a graduate student and is employed by a campus less than full time but at least twenty hours per week in a course of study of no less than ten units per term (semester or quarter).
- B. A waiver granted pursuant to this section may encompass all or part of the nonresident tuition fees.
 - C. The number of waivers authorized by this executive order for undergraduate students at a campus of the CSU pursuant to section V.A.1 above shall not exceed 7.5% of the undergraduate students at the campus who are citizens and residents of foreign countries.
 - D. The number of waivers authorized by this executive order for graduate students at a campus of the CSU pursuant to sections V.A.2 and V.A.3 above shall not exceed 25% of the graduate students at the campus who are not residents of California, including students who are citizens and residents of a foreign country.

This executive order may be augmented by guidelines consistent with its provisions by the executive vice chancellor and chief academic officer or designee.



Charles B. Reed, Chancellor

Dated: December 6, 2012