

THE CALIFORNIA STATE UNIVERSITY  
OFFICE OF THE CHANCELLOR



BAKERSFIELD

March 23, 2011

CHANNEL ISLANDS

**MEMORANDUM**

CHICO

DOMINGUEZ HILLS

**TO:** CSU Presidents

EAST BAY

**FROM:** Charles B. Reed  
*Charles B. Reed*  
Chancellor

FRESNO

FULLERTON

**SUBJECT:** Public Works Contract – Delegation of Authority  
Executive Order Number 1057

HUMBOLDT

LONG BEACH

The attached Executive Order Number 1057 replaces Executive Order Number 793 by raising the threshold for General Counsel endorsement on public works contracts (except public works related service agreements) to an amount determined pursuant to Public Contract Code Section 10108. Presently, that amount is \$600,000. This executive order provides for campus approval and execution of public works contracts up to that amount. Despite the elimination of General Counsel endorsement, it is important that the campus satisfies itself in consultation with General Counsel that its minor capital outlay contract documents satisfy legal requirements.

LOS ANGELES

MARITIME ACADEMY

MONTEREY BAY

NORTHRIDGE

In accordance with policy of the California State University, the campus president has the responsibility for implementing executive orders where applicable and for maintaining the campus repository and index for all executive orders.

POMONA

SACRAMENTO

If you have questions regarding this executive order, please call Elvyra F. San Juan, Assistant Vice Chancellor, Capital Planning, Design and Construction at (562) 951-4090.

SAN BERNARDINO

SAN DIEGO

CBR/jdes

SAN FRANCISCO

SAN JOSÉ

Attachment

SAN LUIS OBISPO

c: Vice Presidents for Business and Finance  
Assistant Vice Presidents for Business and Finance  
Procurement Officers  
Executive Facilities Officers  
Physical Plant Directors  
Executive Staff, CSU Office of the Chancellor  
University Auditors, CSU Office of the Chancellor

SAN MARCOS

SONOMA

STANISLAUS

**THE CALIFORNIA STATE UNIVERSITY**  
**Office of the Chancellor**  
**401 Golden Shore**  
**Long Beach, California 90802-4210**  
**(562) 951-4100**

**Executive Order:** 1057  
**Effective Date:** January 1, 2011  
**Supersedes:** Executive Order Number 793  
**Title:** Public Works Contracts – Delegation of Authority

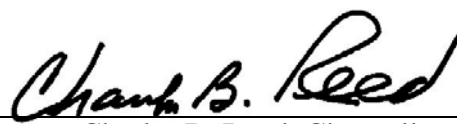
This executive order is issued pursuant to Sections 1 and 2 of Chapter III of the Standing Orders of the Board of Trustees of The California State University and by virtue of Section 10705 of the Public Contract Code.

Authority is hereby delegated to each president to execute and implement the following contracts on behalf of the Board of Trustees of The California State University under the provisions of the California State University Contract Law (Public Contract Code, Section 10700 *et seq.*) and subject to the conditions stated in this executive order:

- A. Agreements, contracts or other documents necessary to carry through any approved state or non-state funded public works project, special repair projects, facility equipment (built-in) installations, if the estimated project cost does not exceed the value of a minor capital outlay project set pursuant to Public Contract Code, Section 10108. Presently, that value is \$600,000. Agreements and contracts for projects when the estimated cost exceeds that value must be submitted to the Office of the Chancellor for review and approval.
- B. The performance of a public works project with day labor when the total amount of the day labor does not exceed \$20,000.

The Office of General Counsel must approve all service agreements in connection with a construction project (Public Contract Code, Section 10707).

The authority may be exercised on behalf of the Board of Trustees of The California State University under the provisions of the California State University Contract Law (Public Contract Code, Section 10700 *et seq.*). This authority is subject to all other applicable laws, policies, and procedures of the Board of Trustees, the Chancellor and designees, including those policies and procedures in the California State University Administrative Manual (SUAM). The Executive Vice Chancellor and Chief Executive Officer may further revise these delegations as may be necessary for legal, economic or policy reasons.

  
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Charles B. Reed, Chancellor

Dated: March 23, 2011