

THE CALIFORNIA STATE UNIVERSITY
OFFICE OF THE CHANCELLOR

BAKERSFIELD

January 15, 2010

CHANNEL ISLANDS

CHICO

MEMORANDUM

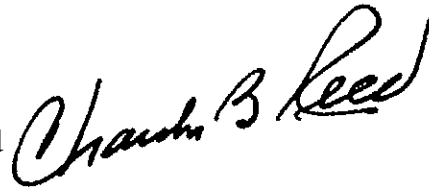
DOMINGUEZ HILLS

EAST BAY

TO: CSU Presidents

FRESNO

FROM: Charles B. Reed
Chancellor



FULLERTON

SUBJECT: California State University –
Police & Public Safety Policy Guidelines

HUMBOLDT

LONG BEACH

Executive Order No. 1046

LOS ANGELES

Attached is a copy of Executive Order No. 1046 relating to the delegation of authority and responsibility to the campus president to implement campus police services and public safety program policies that are consistent with the California State University Police and Public Safety Policy guidelines. This executive order is in response to recommendations of the Police Services Systemwide Audit 08-24

MARITIME ACADEMY

MONTEREY BAY

NORTHRIDGE

In accordance with policy of the California State University, the campus president has the responsibility for implementing executive orders where applicable and for maintaining the campus repository and index for all executive orders.

POMONA

SACRAMENTO

If you have questions regarding this executive order, please call Ms. Charlene M. Minnick, Assistant Vice Chancellor – Systemwide Risk Management & Public Safety at 562-951-4580.

SAN BERNARDINO

SAN DIEGO

CBR/ztg

SAN FRANCISCO

Attachment

SAN JOSÉ

c: Vice Chancellors
Executive Staff, Office of the Chancellor
Vice Presidents of Academic Affairs
Campus Police Chiefs
Campus Emergency Coordinators
Human Resource Directors
Risk Managers

SAN LUIS OBISPO

SAN MARCOS

SONOMA

STANISLAUS

THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
401 Golden Shore
Long Beach, CA 90802-4210
(562) 951-4600

Executive Order: 1046

Effective Date: January 1, 2010

Title: The California State University Police Services and Public Safety Program

Supersedes: Executive Order 756, Authorized Weapons, Weapons Training and Use of Weapons
Executive Order 797, Critical Response Unit
HR 2003-07, CSU Police Personnel; Uniform and Equipment
HR 2004-10, Critical Response, Mutual Aid and Assistance
HR 2003-11, Emergency Police Vehicle Use
Systemwide Police Guidelines

This executive order is issued pursuant to authority of Sections 1 and 2 of Chapter III of the Standing Orders of the Board of Trustees of the California State University and is a statement of policy that police services and public safety are an integral function throughout the CSU system.

I. Campus Police Policies and Manuals

The President is delegated responsibility for the implementing and maintaining a campus public safety policy and procedure manual to ensure the safety of the campus employees, students and visitors. The manual must conform to industry standings (i.e., must be consistent with standards established by the Commission on Accreditation for Law Enforcement Agencies, Inc. and/or International Association of Campus Law Enforcement Administrators) and include minimum standards established by the Assistant Vice Chancellor for Risk Management and Public Safety. Campus police departments maintain and update the manual annually.

II. Systemwide Risk Management

The Assistant Vice Chancellor for Risk Management and Public Safety is delegated systemwide administrative oversight and programmatic responsibility for all police services.

A. Systemwide Public Safety Programmatic Responsibilities - The Assistant Vice Chancellor for Risk Management and Public Safety is responsible for development and implementation of systemwide public safety programs including policies and procedures.

The Systemwide Office of Risk Management and Public Safety provides guidance to campuses on a variety of sensitive matters including, but not limited to investigations and law enforcement matters that pose potential liability exposures and public safety concerns to the CSU.

B. Critical Response Unit - The Assistant Vice Chancellor for Risk Management and Public Safety is responsible for forming a Critical Response Unit, composed of police personnel from CSU campus Police Departments. This Unit shall receive training conducive to their operational mission. Systemwide Risk Management and Public Safety will manage the CRU program and ensure that the CRU Operations Manual is current, appropriate to operational needs and reviewed at least annually.

C. Mutual Aide & Mutual Assistance

The Assistant Vice Chancellor for Risk Management and Public Safety shall ensure that each CSU Police Department has a policy that delineates the specific geographical boundaries of its jurisdiction as required by California Education Code section 89560.

The Assistant Vice Chancellor for Risk Management and Public Safety shall ensure that each CSU Police Department has agreements with neighboring agencies that specify the procedure for requesting mutual aid, and each respective agency's responsibilities where there is concurrent jurisdiction, as required by the Kristin Smart Campus Safety Act of 1998, California Education Code section 67381.

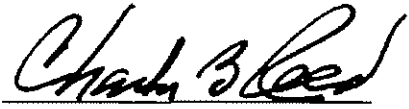
D. Police Uniform and Equipment - The Assistant Vice Chancellor for Risk Management and Public Safety provides CSU police personnel with uniform and equipment requirements.

E. Monitoring and Compliance - The Assistant Vice Chancellor for Risk Management and Public Safety monitors and annually verifies updates of systemwide and campus operational policies and produce an annual "statement of accomplishment".

III. Training

Police Chiefs must establish an annual training program for their department to ensure compliance with department operational policies and other CSU requirements. At a minimum these programs must cover following areas: use of force, weapon qualifications, active incidents/active shooter/rapid deployment response, and access to sensitive data. Additional training may be required to meet Peace Officer Standards and Training and/or accreditation standards. Nothing in this section is intended to prevent, as deemed necessary

by the Police Chief, additional training intervals or the inclusion of other policies to meet accreditation standards. Training records must list officers' names, date, signatures, pass or fail results and signature approval of the range master or other area specific certification/approval.

A handwritten signature in black ink, appearing to read "Charles B. Reed". The signature is written in a cursive style with a horizontal line underneath the name.

Charles B. Reed, Chancellor