| **Form** | PM | **Inspector** | **Contractor** | **Architect** | **Form No.** |
| --- | --- | --- | --- | --- | --- |
| Contractor's Payment Request |  |  | X |  | 702.12 |
| Request for Payment for Materials on Hand |  |  | X |  | 702.17 |
| Schedule of Values  |  |  | X |  | 702.21 |
| Uniformat Building Systems Breakdown by Discipline |  |  | X |  | 702.21A |
| Fair Employment Practices Compliance Report | X | X | X | X | 702.18 |
| Subcontractor Status Report |  |  | X |  | 701.04S |
| Labor Compliance Checklist |  |  | X |  | CSU-LC-00A |
| Labor Compliance Forms (on DIR website\*) |  |  | X |  |  |
| Public Works Contract Award Information\* |  |  | X |  | DAS 140 |
| Request for Dispatch of an Apprentice\* |  |  | X |  | DAS 142 |
| Training Fund Contributions\* |  |  | X |  | CAC 2 |
| Site Survey and Acceptance |  |  | X |  | 702.08 |
| Guarantee Quality and Performance |  |  | X |  | 702.19 |
| Contractor’s Construction Waste and Recycling Plan |  |  | X |  | 01 74 19A |
| Contractor’s Reuse, Recycling and Disposal Report |  |  | X |  | 01 74 19B |
| Building Demolition—Contractor’s Waste and Recycling Plan |  |  | X |  | 02 41 00A |
| Building Demolition—Contractor’s Reuse, Recycling and Disposal Report |  |  | X |  | 02 41 00B |
| Hourly Labor Rate Worksheet |  |  | X |  | 703.33 |
| COR Summary-General Contractor |  |  | X |  | 703.34 |
| COR Summary-Subcontractor  |  |  | X |  | 703.34S |
| Change Order Procedures |  |  |  | X | 703.04P |
| Change Proposal  |  |  |  | X | 703.24 |
| Change Order  |  |  |  | X | 703.04 |
| Cost Request Bulletin |  |  |  | X | 702.20 |
| Time & Material Daily Log |  | X |  |  | 702.26 |
| Change Order Cost Summary Worksheet | X | X |  |  | 703.04W |
| Change Order Log | X |  |  |  | 703.04L |
| Contingency Status Report | X |  |  |  | 703.04C |
| Instructions for Weekly & Monthly Activity Reports | X | X |  |  | none |
| Inspector's Weekly Activity Report | X | X |  |  | 702.25 |
| Monthly Construction Progress Report | X | X |  |  | 702.04 |
| Construction Project Diary | X | X |  |  | 703.00 |
| Payment Request for PM/Inspector | X | X |  |  | 702.33P |
| Authorization for Extra Hours | X | X |  |  | 702.33A |
| Field Instruction | X | X |  |  | 702.22 |
| Report of Injury |  | X |  |  | 702.10 |
| Correction Notice |  | X |  |  | 702.27 |
| Inspector’s Memorandum |  | X |  |  | 702.28 |
| Request for Special Inspection |  | X | X |  | 702.23 |
| Inspection Request  |  | X | X |  | 702.24 |
| Notice of Completion |  |  |  |  | 702.02 |
| Punch List |  | X |  |  | 702.07 |
| Certification of Occupancy & Completion/Release of Retention |  |  |  |  | 702.02-OCR |
| Project Closeout Checklist | X | X |  |  | 702.02P |
| Certification of Completion | X | X |  |  | 702.02C |
| Construction Management Project Administrative Reference Manual | X | X |  | X | none |