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GARY W. REICHARD
EXECUTIVE VICE CHANCELLOR
CHIEF ACADEMIC OFFICER

DATE: March 17, 2006
TO: CSU Provosts
FROM: Gary W. Reichard 
RE: Carnegie Foundation's *Community Engagement* Elective Classification

If you haven't already seen it, I want to call your attention to the newly established *Community Engagement* Elective Classification, sponsored by the Carnegie Foundation for the Advancement of Teaching and Learning. *Community Engagement* is the first voluntary classification to be offered under the revised classification system. More information about the revised system, including the *Community Engagement* Elective Classification, can be found at <http://www.carnegiefoundation.org/classifications/index.asp>.

The application process is a two-part process, starting with a letter of intent that must be submitted by **April 30, 2006** by the campus president or upper level administrator. After campuses have been selected to move to the second phase, campuses will be asked to undertake data collection and assessment efforts.

Given the strong ethos of engagement demonstrated by CSU campuses, I believe that several campuses are well-positioned and might want to consider applying for this voluntary designation. Since community engagement efforts entail significant faculty involvement, I hope that you will promote discussion among key members of the faculty and other academic colleagues about this opportunity.

We want to ensure that campuses are knowledgeable about the application process and the level of documentation required as part of this classification. Therefore, Dr. Amy Driscoll, Scholar at the Carnegie Foundation and overseer of this elective classification, has agreed to participate in an exclusive conference call for CSU service-learning directors and other CSU leaders to learn more about this opportunity. I urge you to consider asking your senior academic programs officer also to participate in this conference call. If other campus leaders would play a role in the event that your campus decides to go ahead with the application process, I would encourage you also to include them. The conference call will be held on **March 30 at 11 am** and specific details will be sent to every service-learning director and associate vice president for academic programs (or equivalent).

Questions regarding the conference call can be directed to Ms. Season Eckardt, Administrative Director of Community Service Learning at the CSU Chancellor's Office, at seckardt@calstate.edu, 562-951-4787. Thank you for your consideration.

GWR/se

cc: Associate Vice Presidents for Academic Programs
Campus Community Service-Learning Directors
Assistant Vice Chancellor Lorie Roth
Marshelle Thobaben, Chair, Academic Senate CSU
Season Eckardt, Community Service Learning