

SIA Post-Interview

Part I. Introduction (5 minutes)

A. SIA pre-interview topics

B. SIA post-interview topics

1. Leadership team: how it functioned; R's role
2. SIA project: goals, activities, results
3. Project impact: community; personal
4. Questionnaire (10 minutes)

C. Interview mechanics/other matters

1. Confidentiality

(We want to ask your permission to tape the interview in lieu of taking hand-written notes. I will be listening to the tape later in order to analyze it for the research I am doing for the Chancellor's Office.)

What you say in the interview will be kept in strictest confidence. If you would like to stop the tape during the interview for any reason, just let us know and I will turn it off.

Your name will not appear in any report. I will be the only one listening to the tape afterward. The tape will be kept in my office at home. It will be kept there for about a year. Then it will be erased.

May we have your permission to tape the interview? Do you have any questions about this procedure?)

2. Opportunity to share your experience - what you did, what it meant to you – interested in whatever thoughts and opinions you have , positive or negative -

Part II: The Leadership Team (10 minutes)

(Preface: I'd like to begin by asking you some questions about the Leadership Team.)

- A. Time period
- B. Meeting frequency – place of meetings
(Probe: In what ways, if any, did you interact outside of meeting?)
- C. Meeting activities
(Probe: If I were there, what would be happening?)
(Probe: Tell me about one or two of your important meetings.)
- D. Degree of participation
(Probe: Equal/unequal participation)
- E. Working on the team
(Probe: What was the experience like for you?)
(Probe: How well did the team work together?)

(Preface: You just told me lots of things about the Team. Now let's talk about the work you did on the Team and how the Team worked together.)

- F. R's role on team
(Probe: How did R participate on team?)
- G. Time R spent on project (hours/week)?
- H. Satisfaction with team
(Probe: What are things you liked about the team?)
(Probe: What are things you didn't like?)

Part III: The SIA Project (20 minutes)

(Preface: Let's switch gears here. Now I want to ask you some questions about the project – the goals and activities of the project, and any problems you encountered.)

- A. Define the problem
- B. Project goals and plans
(Probe: How was team going to address the problem?)
- C. Team activities (list and describe in detail)
(Probe: Take me to 2-3 major activities and describe what's happening.)
- D. Problems/issues encountered during implementation

(Probe: How were problems resolved?)

Part IV: Project Impact (20 minutes)

(Preface: Let me ask you to think now about how the project affected the community or the people you tried to help.)

- A. Target group(s): people you tried to reach/help
- B. Impact on target group(s)
(Probe: How did project affect participants?)
(Probe: Did team collect any information about impacts?)
(Probe: How widespread was impact? How many affected?)

(Preface: These next questions are particularly important. I'm going to ask you about the changes you see in yourself because of the project. Some of the questions are kind of vague so that you can respond in any way that makes sense to you.)

- C. Impact on R

(Some people might say this was a very important learning experience. Others might say otherwise. Tell us how you feel.)

1. What did R learn from project?
2. Knowledge/understanding of problem?
(Probe: What do you think are the causes of the problem? Did any of these become really (more) apparent to you during the project?
(Probe: Same as above for solutions to problem?)
3. Understanding of target group
(Probe: What do you know now about target group you didn't know before?)
4. Understanding of community/context
(Probe: What do you know now about community you didn't know before?)
4. Abilities/skills
(Probe: Are there any skills/abilities you think have developed or learned while working on the project?) (e.g., communication, research, leadership, etc.)

6. Interests

(Probe: Have any of your interests been affected by your participation?)

(Probe: Interest in community service; academic studies; career)

(Preface: We're getting to the end of the interview. I would like to get your thoughts on things that really stand out in your experience on this project and how you feel the project could be improved.)

D. Overall assessment

1. Most valuable part of experience

2. Most significant impact

3. Overall satisfaction with experience

(Probe: What is your overall opinion of the project?)

(Probe: How does it compare with other experiences you have had in college?)

4. Recommendations for improvement

(Probe: If you had the power to change things about the project, what would you make different?)

(Probe: training/orientation)

Part V: Questionnaire (10 minutes)

A. Instructions

B. Anonymity

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