

## Civic Engagement Interview Guide

<b>Subject</b>	<b>Purpose</b>	<b>Topic</b>
<b>Project Goals</b>	<b>To understand the nature and scope of the community issue and project plans to address it.</b>	<ol style="list-style-type: none"> <li><b>1. Description of the community problem.</b> <i>(Probe for the significance of the problem, how and where it is manifested, and its impact on the community.)</i></li> <li><b>2. Specific project goals/ for addressing the problem.</b> <i>(Probe for how goals and strategy were decided.)</i></li> </ol>
<b>Project Implementation</b>	<b>To describe how the project was implemented, including time-frame, resources, activities, and difficulties</b>	<ol style="list-style-type: none"> <li><b>1. Project time-frame.</b></li> <li><b>2. Project participants.</b> <i>(Probe for students, faculty/administrators, community groups/individuals, etc.)</i></li> <li><b>3. Project activities.</b> <i>(Probe for products that were generated from activities.)</i></li> <li><b>4. Implementation issues.</b> <i>(Probe for difficulties/challenges and efforts at resolution.)</i></li> </ol>
<b>Participant Role</b>	<b>To describe how the participant contributed to the project</b>	<ol style="list-style-type: none"> <li><b>1. Participant's involvement.</b> <i>(Probe for activities in which participant played a leadership role.)</i></li> <li><b>2. Time spent (hours/week).</b></li> <li><b>3. Products produced (e.g., instructional materials, publications, flyers/brochures, etc.).</b></li> </ol>
<b>Project Impact</b>	<b>To assess the impact of the project on student outcomes and the nature of the impact process.</b>	<ol style="list-style-type: none"> <li><b>1. Project impact on gains in knowledge.</b> <i>(Probe for current vs. previous understanding of the problem.)</i></li> <li><b>2. Project impact on skills/abilities learned/acquired.</b> <i>(Probe for leadership, management and communication skills.)</i></li> <li><b>3. Project impact on interests.</b> <i>(Probe for academic work and career plans, interest in community service.)</i></li> <li><b>4. Project impact on feelings.</b> <i>(Probe for attitudes/feelings about target group, compassion/empathy, self-confidence and optimism about the future.)</i></li> <li><b>5. Assessment of the manner in which student outcomes were affected by the project.</b> <i>(See attached process descriptions.)</i></li> </ol>
<b>Project Assessment</b>	<b>To assess participant's opinion of the project</b>	<ol style="list-style-type: none"> <li><b>1. Project results and accomplishments.</b></li> <li><b>2. Strengths/weaknesses of the project.</b></li> <li><b>3. Likes/dislikes about the project.</b></li> <li><b>4. Suggestions for project improvement.</b></li> </ol>

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