

## Intern Credential Request Form

**Please Note:** *Not all CSU campuses offer an Intern Credential program; please check with the Education Department of the campus or campuses you plan to apply.*

### Introduction

The Internship Teacher Preparation Program is an alternative pathway to earning a California teaching credential that links a professional teacher preparation program with employment as a beginning teacher in a public school. Qualified individuals are authorized to teach on a California Education Specialist, Multiple Subject, or Single Subject Intern Credential, valid for two years. Through a partnership between the school district and the CSU Campus, interns complete a state-approved professional education program.

### Benefits

For the Intern:

- The Internship Teacher Preparation Program allows candidates for an Education Specialist, Multiple Subject, or Single Subject Credential to find appropriate paid teaching positions in order to combine supervised teaching and completion of the teacher preparation coursework with employment in a school district. The Intern Credential authorizes up to two years of classroom teaching.
- Increased teaching experience upon completion of the credential program, which will be an added benefit when applying for teaching positions.

For the School District:

- The university provides supervision and support for intern teachers and collaborates with school districts to form intern support teams that greatly enhance opportunities for teacher success.
- By hiring interns, school districts can fill positions when fully credentialed teachers are not available. Interns hold temporary two-year intern credentials, have completed 120 pre-service hours as specified by the CTC, have passed CBEST, have met subject matter competence requirements, and are considered “highly qualified.”

### Internship Requirements

1. Interns complete the same program and meet the same requirements as regular credential students, except that the teaching practica are completed as an employed classroom teacher.
2. Before seeking an internship, students must determine that they meet **all** of the Commission on Teacher Credential (CTC) admission requirements including acceptance to Graduate Studies and to the appropriate credential program, exams, pre-service requirements, and prerequisite courses (see below). **These requirements are determined by the CA Education Code and the CTC; there are no exceptions.**
3. Interns must seek employment and complete the hiring process themselves – the School of Education does not find intern positions. To qualify for a teaching practicum, the student must be hired by the school district as an **intern**, not as a long-term substitute or on any other authorization.
4. Permission from the CSU Campus School of Education are required when applying for an internship, which must be satisfactory for a teaching practicum experience. It is the student’s responsibility to meet with a campus Intern Advisor to verify that all requirements are met.
5. An internship requires an *Intern Credential*, granted by the CTC. Before beginning employment, the intern is responsible for completing this application process.

**Intern Credential Request Form**

*Please type your **Full Legal Name** as it will appear on your credential.*

First Name of applicant:

Cal State Apply ID (optional):

Middle Name:

Last Name of applicant:

Former/Maiden Name:

E-mail Address:

BA/BS:

Major:

Date Granted

Credential you are applying for:

Employed by:

Name of District:

Name of School:

County and State:

First Day of Internship:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_