### CPDC - CM Technical Bulletin

**CM 14-01**

**Date:** September 16, 2014  
**From:** Jim Hoffman – CPDC Chief of Construction Management  
**Subjects:**  
1) Minor Capital Outlay – Increase in Project Limit  
2) DIR-DLSE Compliance Monitoring Unit Project Invoices; PWC100 Form  
3) Requests for Inspection or Furnishing of Copies of Certified Payrolls

**Distribution:** Executive Facilities Officers, Procurement and Support Services Officers, DFOs, CPDC Staff  
Andrea Gunn Eaton – University Counsel

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<table>
<thead>
<tr>
<th>Item No.</th>
<th>Subject</th>
<th>Information/Where to Find/Applicability/Notes</th>
</tr>
</thead>
</table>
| 1        | Minor Capital Outlay – Increase in Project Limit  
**Information:**  
Department of Finance has set the minor capital outlay project limit at $634,000.  

**Where to Find:**  
Budget Letter [BL-14](https://www.calstate.edu/cpdc/Suam/SUAM9700-9843.pdf), State Contract Act Project Cost Threshold Adjustments; SUAM Section XII  

**Website:** [http://www.calstate.edu/cpdc/Suam/SUAM9700-9843.pdf](http://www.calstate.edu/cpdc/Suam/SUAM9700-9843.pdf) (SUAM Section XII)  

**Applicability:** Minor capital outlay projects; Any project with total cost under minor cap limit. |

| 2        | DIR-DLSE Compliance Monitoring Unit Project Invoices; PWC100 form  
**Information:**  
The DIR-DLSE Compliance Monitoring Unit or “CMU” monitors and enforces prevailing wage requirements on all non-CSU public works projects that receive state bond funding, and on other projects that are legally required to use the CMU. The CSU Labor Compliance Program monitors CSU’s state bond funded projects. The CMU does not monitor any CSU projects. The CMU has invoiced projects on at least two campuses for their services in monitoring labor compliance. In reviewing the PWC100 as filed online for each project, we learned that both campuses selected the wrong response to the question “Which of the following state statutes apply to this project:” The correct answer to this question will always be “None of these statutes apply.”. One of the statutes listed in the drop down menu says “Labor Code #1771.5(a)(2) (CMU used on all projects)”. Do not select this statute because it will activate the CMU’s monitoring of your project. One additional question on the PWC100 follows: “Request for DIR/CMU Monitoring and Enforcement in order to qualify in the future for state bond funding for this project:” Campus should reply “No” to this question.  

**Where to Find:** The PWC100 and Instructions can be found on the website below.  

**Website:** [https://www.dir.ca.gov/pwc100ext/LoginPage.aspx](https://www.dir.ca.gov/pwc100ext/LoginPage.aspx)  

**Applicability:** CMU: The CMU works on non-CSU state bond funded projects. PWC100: This form is to be filed for all publicly funded public works projects; not applicable to projects on nonstate land and funded with nonpublic funds.  

**Notes:** The completion and the submission of the PWC100 form fulfills the required
public works project award notification to both the Division of Apprenticeship Standards [Labor Code sec. 1773.3 (replacing former DAS-13 notification) and the Division of Labor Standards Enforcement Public Works Compliance Monitoring Unit [8 Cal. Code Reg. sec. 16451(a)].

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Subject: Requests for Inspection or Furnishing of Copies of Certified Payroll</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Information: SUAM section 9824 provides information for the handling requests for inspection or furnishing of copies of certified payrolls to the Division of Labor Standards Enforcement, the Division of Apprenticeship Standards or the public (often a Union) and Joint Labor Management Committees. The following reflect amendments to Labor Code 1776 regarding inspection or provision of certified payroll records to other entities.</td>
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<td>a) (1) When campuses receive requests from agencies that are included in the Joint Enforcement Strike Force on the Underground Economy and other law enforcement agencies investigating violations of law, campuses will provide nonredacted copies of certified payroll records.</td>
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<td>(2) Further, any copies of records or certified payroll, made available for inspection and furnished upon request to the public by an agency included in the Joint Enforcement Strike Force on the Underground Economy or to a law enforcement agency investigating a violation of law, shall be marked or redacted to prevent disclosure of an individual’s name, address, and social security number.</td>
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<td>b) (1) When campuses receive requests from a multiemployer Taft-Hartley Trust Fund (29 U.S.C. Sec. 186(c)(5)) that requests the records for the purposes of allocating contributions to participants, the campus shall ensure that the records made available for inspection or furnished shall be marked or obliterated only to prevent disclosure of an individual’s full social security number, but shall provide the last four digits of the social security number.</td>
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<td>(2) When campuses receive requests from a joint labor management committee established pursuant to the federal Labor Management Cooperation Act of 1978 (29 U.S.C. Sec. 175a), the campus shall ensure that the records made available for inspection or furnished shall be marked or obliterated only to prevent disclosure of an individual’s social security number.</td>
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2  Where to Find: Labor Code section 1776

3  Website: For direct link, click on link above.

4  Applicability: All public works projects

End of Bulletin