



EXECUTIVE MEMORANDUM

Office of the President

April, 2002

P02-02
Supersedes P99-03

SUBJECT: SERVICE LEARNING/EXPERIENTIAL EDUCATION ADVISORY COMMITTEE

I. Functions of the Committee

- A. The Committee advises and provides direction to the Coordinator of Service Learning/Experiential Education through the formulation of policies, procedures, and strategic planning for the University's Service Learning and Experiential Education Initiative.

II. Membership

- A. The Committee will be chaired by the Coordinator of Service Learning/Experiential Education

B. Members:

- The Dean of Undergraduate Studies
- One college dean, or associate dean (two-year term), appointed by the Vice President for Academic Affairs.
- One faculty member from each college (two-year staggered terms), appointed by the Academic Senate Appointments Committee
- CSU Faculty Service Learning representative (two-year term)
- Academic Senate Educational Policies Chair, or designee
- University Curriculum Committee Chair, or designee
- Two student representatives, appointed by Associated Students (yearly appointments)
- Coordinator of Service Learning/Experiential Education
- Two community representatives (two-year term), appointed by the Vice President for Academic Affairs
- One K-12 Community Partner Liaison (two-year term), appointed by the Vice President for Academic Affairs.
- One Student Affairs representative (two-year term), appointed by the Vice President for Student Affairs
- One Career Center representative (two-year term), appointed by the Vice President for Student Affairs
- Faculty Development Coordinator
- Service Learning Faculty Mentor Coordinator(s)

III. Meetings

Once a month or as needed

The Committee reports to the Vice President for Academic Affairs and to the Vice President for Student Affairs.

Distribution: Deans, Directors, All Faculty