PROJECT PLANNING WORKSHEET

**Service components**
What are the key service objectives for the project?

Students will...
- □ Do needs assessment and planning
- □ Provide institutional support
- □ Other: _________________________

□ Work directly with people
□ Do issue-oriented advocacy

Is this project part of an existing project, or is it new?  □ Existing    □ New

What is the duration of this project? ____________ days/weeks/months

Where will the work take place? ________________________________

What kind of supervision will be in place?

**Learning Components**
What are key learning objectives for the project?

What academic subject area(s) will be tied to the service?

What kinds of reflection will be part of the project?