

## **Navigating the Higher Education System**

**A college campus can sometimes seem like an “impenetrable fortress,” but if you know where to look, finding the people, information and resources you need to initiate a partnership are often right at your fingertips. Here are some hidden treasure troves of campus information.**

The University website: (you can find this on the internet through a search engine)

- Campus map, including athletic fields
- Parking map and permit information
- Class schedule for the quarter/semester
- Academic schedule
- Athletic schedule for all sports
- Information about Greek organizations
- Information about student organizations/clubs and their websites
- Student newspaper link
- Faculty contact information and office locations
- University policies and procedures
- Departmental websites – including list of all faculty in the department
- Special events and speakers
- The mission of the university
- Links to alumni services and programs

The University phone directory or Centrex (purchased in University Bookstore)

- Faculty contact information (sometimes spouse names, home phone # and addresses!)
- Faculty degrees and alma maters
- Faculty rank (assistant, associate or full professor) and year hired
- Campus map, including athletic fields
- Parking maps and permit information
- Department websites
- Phone and fax numbers for almost all staff on campus
- Academic schedule
- University Theatre, Library and Museum information

The Course Catalogue or Schedule by quarter/semester (free-Registration and Records office)

- List of classes, including location/time/date offered and instructor’s last name
- List of finals week schedule
- List of academic departments

The Bulletin of Courses (purchased in the University Bookstore)

- List of all classes and a brief description of each class
- List of academic departments, and majors/minors offered
- Requirements for degree programs, departmental or program philosophies and purposes of the degree program
- List of all faculty from a department
- Academic department addresses, phone numbers and department chair names
- Student Life/Student Affairs information and contacts