California’s Call to Service Initiative
ALLOCATION PROCESS 2016/17

APPENDIX A

Community Engagement Data Collection

Service Learning Report
- Total number of students enrolled in SL course
- Total number of SL students placed
- Total SL hours
- Number of SL Courses
- Number of SL Sections
- Total Upper Division SL courses
- Total Lower Division SL courses
- Total Evaluations Completed
- Total number of learning sites in the database
- Total number of ACTIVE learning sites
- Total number of school sites
- Total number of ACTIVE school sites by early childhood, K-5, 6-8, 9-12 grades (i.e. early childhood, elementary, middle and high school), % populations served, % of demographics of population served

- Location by Congressional District
  District, # of Learning Sites, % of population served, # of SL Students Placed, % of SL students Placed

- Service Learning Courses by Discipline
  Discipline, # Registered, #Placed, %Placed, # SL hours, Evals %

- Service Learning by Course
  Course, Course level, # Registered, # Placed, %Placed, # SL hours, Evals %

- Service Learning by Issue Area
  Issue Area, # of learning sites, % of population served, district, #Placed, % Placed, # of SL hours, Course

- Service Learning by Organization Type
  Org Type, # of learning sites, % of population served, district, #Placed, % Placed, # SL hours, Course

All SL/CE campuses must report on the first 7 bullet points.
By the 2016/17 academic year, independent of the tracking mechanism used, all campus SL/CE offices are expected to capture the same data elements. This will help with CSU’s assessment of high impact practices, outreach to legislators, grant proposals, WASC, internal campus requests, etc.

These data elements are captured in the Chancellor’s Office Report of the CalState S4 database for those campuses using CalState S4.