



Meeting Date	October 4, 2006	Time	10 am to 3:00 pm
Meeting Location	Sheraton Gateway SFO, 600 Airport Boulevard, Burlingame, CA 94010; http://www.sheratonsfo.com/ 650/340-8500; Portola A		

Anticipated Attendees	Representing
Marshelle Thobaben	Co-Chair/ Humboldt
Otto Benavedes	CSU Academic Senate
Bob Buckley	CSU Academic Senate
Jacquelyn Kegley	CSU Academic Senate
Barry Pasternack	CSU Academic Senate
Paul Persons	CSU Academic Senate
C.E. Tapie Rohm	CSU Academic Senate
Joe Grimes	CSU FDC
Glenda Morgan	CO/Ac Tech Research
Rod Hersberger	COLD

Anticipated Attendees	Representing
Herman Lujan	Co-Chair/ Provosts
Rick Vrem	Provosts
Emily Cutrer	Provosts
Louis Fernandez	Provosts
Gary Reichard	EVC/ CO/ AA
Keith Boyum	CO/AA
Wayne Veres	ITAC
Gerry Hanley	CO/ATS
David Ernst	CO/ITS
Mary Cheng	CO/ITS/Access. Tech

Meeting Objectives
<ul style="list-style-type: none"> • Prepare advice for EVC Reichard on the Academic Transformation initiative • Prepare advice for EVC Reichard on the Online Degree Program initiative • Update on accessibility program • Update on systemwide academic technology projects

Meeting Process
<ul style="list-style-type: none"> • Marshelle and Herm chair meeting • Members of ATAC will rotate in capturing ATAC discussion on flipcharts per topic • Members of ATAC will be responsible for presenting/leading discussion on agenda items

Time	Agenda Topic	Led by
9:30am	Gathering, refreshments	All
10:00 am	Opening comments, review minutes from last meeting and review agenda	Herm & Marshelle
10:05	<p>Academic Transformation:</p> <ul style="list-style-type: none"> • Reviewing what academic transformation is (and is not) - Glenda. <ul style="list-style-type: none"> ○ The key issue here is that Ac. Trans is a very focused implementation – a few selected courses are redesigned. It’s not about changing an entire university’s practice – though it doesn’t mean it can’t have broader effects. 	Gary, Keith, Herm, Marshelle

AGENDA

	<ul style="list-style-type: none"> • Review what type of advice EVC needs on Academic Transformation – Gary/Keith <ul style="list-style-type: none"> ○ I think ATAC needs to know what advice is valuable for EVC. IMO – I think ATAC can provide a framework of issues/policies topics that can support campus planning. • Subcommittees report on their efforts – ATAC members • Discuss and agree on advice at this first stage of analysis • Identify policy areas that either CSU campuses or system will need to develop for the success of Academic Transformation projects <ul style="list-style-type: none"> ○ Governance of academic transformation projects at the campus department level; ○ Priorities of focus (e.g. chemistry, biology, math, history, psychology, business, etc) ○ Metrics for success for students (e.g. improve learning, lower drop outs) and faculty (reduced administrative workload, better use of time and talents; enriching work environment); ○ Participation in and support for communities of practice; ○ Recommendations for readiness to begin academic transformation projects; ○ Incentives for starting up and sustaining academic transformations; campus organizational support requirements ○ Other • What are the next steps for ATAC? 	
11:30 am	<p>Online Degree Programs: Planning for success</p> <ul style="list-style-type: none"> • Report from the work group (Bob, Otto, Barry, Wayne) 	Herm & Marshelle
12:00	Working Lunch	All
12:15	<p>Online Degree Programs: Planning for success – Part II</p> <ul style="list-style-type: none"> • What are the policies issues and what the priorities, such as how to ensure quality, intellectual property, how can we provide student services • What are ATAC's next steps? 	Herm & Marshelle
1:00	Update on Accessibility Plans	Mary Cheng

AGENDA

1:10	<p>Update on Academic Technology Projects – Teaching Commons, Technology Centers of Excellence</p> <ul style="list-style-type: none"> • Ron Purser will review the early prototype of one version of a Teaching Commons – 30 minutes • Keith (?) present Tech Centers strategy. Open for discussion on process – with clear indication that designation as Tech Center does not mean CO funds will follow. • Answer questions about other projects by Glenda 	<p>Ron Purser, Keith, Glenda</p>
1:50	<p>Review action items for ATAC; set agenda for next meeting</p>	<p>Herm & Marshelle</p>
2:00	<p>Adjourn</p>	<p>All</p>