Meeting Date | September 1, 2006 | Time | 9:30 am to 2:30 pm | Location | LAX Crowne Plaza | Dial-In # | Participant Code
---|---|---|---|---|---|---|---
Anticipated Attendees | Representing | Anticipated Attendees | Representing
Marshelle Thobaben | Co-Chair/ Humboldt | Herman Lujan | Co-Chair/ Provosts
Otto Benavedes | CSU Academic Senate | Rick Vrem | Provosts
Bob Buckley | CSU Academic Senate | Emily Cutrer | Provosts
Jacquelyn Kegley | CSU Academic Senate | Louis Fernandez | Provosts
Barry Pasternack | CSU Academic Senate | Gary Reichard | EVC/ CO/ AA
Paul Persons | CSU Academic Senate | Keith Boyum | CO/AA
C.E. Tapie Rohm | CSU Academic Senate | Wayne Veres | ITAC
Joe Grimes | CSU FDC | Gerry Hanley | CO/ATS
Glenda Morgan | CO/Ac Tech Research | David Ernst | CO/ITS
Rod Hersberger | COLD | Mary Cheng | CO/ITS/Access. Tech

Meeting Objectives
- Affirm and clarify the mission of ATAC
- Develop plans for delivering advice on policy for the Academic Transformation initiative
- Develop plans for advancing the Online Degree Program initiative
- Update on accessibility program
- Update on faculty development and applied research activities

Meeting Process
- Marshelle and Herm chair meeting
- Members of ATAC will rotate in capturing ATAC discussion on flipcharts per topic
- Members of ATAC will be responsible for presenting/leading discussion on agenda items

Time | Agenda Topic | Led by
---|---|---
9:00am | Gathering, refreshments | All
9:30 | Opening comments, introductions, and review agenda | Herm & Marshelle
9:40 | Mission of ATAC: Advising the Executive Vice Chancellor of Academic Affairs on policies for academic technology | Gary Reichard

- What are the key issues that need the thoughtful and comprehensive advice on academic technology from the university level perspective provided by ATAC?
- What are the questions that ATAC members have about ATAC’s mission and history?
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| 10:15  | **Academic Transformation: Presidential Priority**  
- Setting the context: Outcome of Executive Council Retreat (review draft report from Executive Council retreat)  
- Leadership on policy from ATAC  
- Elements of Policy: Governance of academic transformation projects at the campus department level; Priorities of focus; metrics for success for students (e.g. improve learning, lower drop outs) and faculty(reduced administrative workload, better use of time and talents; enriching work environment); participation in and support for communities of practice; recommendations for readiness to begin academic transformation projects; incentives for starting up and sustaining academic transformations; campus organizational support requirements, etc  
- Schedule for delivering advice on policy  
- Plans for ATAC workgroups | Gary, Keith, and Gerry |
| 12:00  | **Working Lunch**                           | All                 |
| 12:15  | **Online Degree Programs: Planning for success**  
- What’s the origin of this initiative? What are the issues identified by PTSC?  
- What’s happening in the CSU now? (comments on report)  
- What are the issues that ATAC identifies?  
- What is ATAC’s advice for the planning process for this initiative?  
- What are ATAC’s next steps? | Herm & Marshelle |
| 1:30   | **Update on Accessibility Plans**            | Mary Cheng          |
| 2:00   | **Update on faculty development and applied research activities in academic technology** | Gerry |
| 2:20   | **Review action items; ATAC agenda for next meeting** | Herm & Marshelle |
| 2:30   | **Adjourn**                                  | All                 |
Reading Materials in preparation for meeting:

ATAC History:

1. The Academic Technology Planning Committee produced the major planning documents and guidelines. See http://its.calstate.edu/academic_technology/atpc.shtml to review all the materials. The ATPC Final Report is the most important document and is essential reading http://its.calstate.edu/academic_technology/ATPC_Report_FINAL_07162003.doc (read this if you’re only reading 1 item). I’ve also attached a short version of the planning principles, criteria, etc.

2. ATAC is part of a larger advisory structure for information technology. See http://www.its.calstate.edu/systemwide_it_advisory/Technology_Structure.gif for the roadmap. In June 2004, a memo to David Spence from PTSC confirms role of ATAC (see attached memo).

3. Academic Technology Services has just put up a website on the projects within the academic technology initiatives. See http://www.calstate.edu/ats/ This site will give you a top-level review of many of the projects underway.

4. Faculty and staff development projects include:
   a. Teacher Education community in support of the English literacy skills area http://www.calstate.edu/ats/foundational_skills/erwoc.shtml
   b. Project for CSU Faculty Development Council (see attached document). 2 FDC members will be supported by Ac. Affairs in the CO as the lead experts working with the ATS staff
   c. MERLOT: http://www.merlot.org/merlot/index.htm
      i. MERLOT discipline communities http://www.merlot.org/merlot/communities.htm
      ii. MERLOT Teaching and Technology community http://portals.merlot.org/teaching_and_technology/
      iii. CSU-MERLOT Teaching Business Teaching Commons http://www.cdl.edu/projects/csu_teaching_business/
      iv. MERLOT International Conference http://conference.merlot.org/2006/
   d. ELIXR – Enhancing Learning in X discipline with R resources (see attached PPT)
   e. CATS: Community of Academic Technology Staff: http://cats.cdl.edu/

ATAC Agenda Items

- Online Degree Program Survey (see attached)
- PTSC comments on Online Degree Program (see attached)
- Campus organizational development issues for academic technology (to be handed out at ATAC)