



Meeting Date	Thursday December 14, 2006	Time	9:30 am to 2:30 pm
Meeting Location	Burgundy Room, LAX Crowne Plaza,		

Anticipated Attendees	Representing
Marshelle Thobaben	Co-Chair/ Humboldt
Otto Benavedes	CSU Academic Senate
Bob Buckley	CSU Academic Senate
Jacquelyn Kegley	CSU Academic Senate
Barry Pasternack	CSU Academic Senate
Paul Persons	CSU Academic Senate
C.E. Tapie Rohm	CSU Academic Senate
Joe Grimes	CSU FDC
Rod Hersberger	COLD

Anticipated Attendees	Representing
Herman Lujan	Co-Chair/ Provosts
Rick Vrem	Provosts
Emily Cutrer	Provosts
Louis Fernandez	Provosts
Gary Reichard	EVC/ CO/ AA
Keith Boyum	CO/AA
Wayne Veres	ITAC
Gerry Hanley	CO/ATS
David Ernst	CO/ITS
Mary Cheng	CO/ITS/Access. Tech

Meeting Objectives
<ul style="list-style-type: none"> • Prepare advice for EVC Reichard on the Academic Transformation initiative • Prepare advice for EVC Reichard on the Online Degree Program initiative • Prepare advice for EVC Reichard on resources for faculty success in using academic technology across a wide range of faculty responsibilities

Time	Agenda Topic	Led by
9:00am	Gathering, refreshments	All
9:30 am	Opening comments, review minutes from last meeting and review agenda	Herm & Marshelle
9:35	Review of Grimes Report on “Providing Faculty Resources	Joe Grimes
10:15	<p>Academic Transformation:</p> <ul style="list-style-type: none"> • Review outline of plan developed at PTSC – Keith & Gerry • Topics needed ATAC advise: <ul style="list-style-type: none"> ○ Customizing Readiness Tools for CSU Context: ○ Proposal submission process: <ul style="list-style-type: none"> – Dept chair is PI and Provost signs off as institutional agency? – 1 per campus limit? – Types of projects: New course design on 1 campus, New course design involving 2+ campuses; New course design reusing a high proportion of other’s (CSU/outside CSU) course designs 	Keith, Herm, Marshelle

AGENDA

	<ul style="list-style-type: none"> ○ Who reviews the proposals? Disciplinary expertise required; Academic transformation expertise required; Institutional expertise required ○ What are the project requirements and commitments? <ul style="list-style-type: none"> – What are the campus in-kind commitments, both in the development of the course design (1st two years) and sustaining the course design (years 3-7)? – What types of departmental commitments are required since these projects will be departmental projects? – What type and amount of technology support/capability is required? – What is the expected timeline? – What are the funding amounts and what types of activities will be funded? – What types of measures are required? Accountability, Process, and Performance ○ What policy areas will CSU campuses or system need to develop for the success of Academic Transformation projects? <ul style="list-style-type: none"> – RTP, etc ○ Other 	
11:30	<p>Online Degree Programs: Review outline of plan developed at PTSC</p>	Keith, Herm, Gerry
12:00	Lunch	All
12:45	<p>Online Degree Programs: Part 2</p> <ul style="list-style-type: none"> ● Coordinating 3 parallel activities <ul style="list-style-type: none"> ○ Portal to provide improved communication ○ Market analysis to improve strategic choices of programs ○ Capability standards to improve quality of program delivery ● RFP for market analysis <ul style="list-style-type: none"> ○ Committee composition ○ RFP requirements: What does the CSU need to know? ● What are the policies issues related to online degree programs on which ATAC can provide advice? 	Keith, Herm & Marshelle
1:45	Future of ATAC	Marshelle
2:15	Review action items for ATAC;	Herm & Marshelle
2:30	Adjourn	All