

<b>Meeting Date</b>	Thursday August 16, 2007	<b>Time</b>	10:00 am to 1:20 pm
<b>Meeting Location</b>	Crowe Plaza LAX 310/642-7500	Meeting Room: Temecula	

Anticipated Attendees	Representing
Barry Pasternack	Co-Chair/ Ac Senate
Otto Benavides	CSU Academic Senate
Bob Buckley	CSU Academic Senate
Jacquelyn Kegley	CSU Academic Senate
Marshelle Thobaben	CSU Academic Senate
Praveen Soni	CSU Academic Senate
Joe Grimes	CSU FDC
Tom Carey	CSU/ATS
Rod Hersberger	COLD

Anticipated Attendees	Representing
Mike Mahoney	Co-Chair/ Provosts
Desdemona Cardoza	Provosts
Harry Hellenbrand	Provosts
Ted Lucas	Provosts
Gary Reichard	EVC/ CO/ AA
Keith Boyum	CO/AA
Wayne Veres	ITAC
Gerry Hanley	CO/ATS
David Ernst	CO/ITS

Meeting Objectives
<ul style="list-style-type: none"> <li>Provide advice to EVC Reichard on the strategy for the next phase of the Transforming Course Design project and begin to develop ATAC action plan for AY 07/08.</li> </ul>

Time	Agenda Topic	Led by
9:30am	<b>Gathering, refreshments</b>	All
10:00 am	<b>Introductions</b>	All
10:10 am	<p><b>Role and Function of ATAC: History and Context (including report of the Academic Technology Planning Committee (ATPC))</b></p> <p>Please see <a href="http://its.calstate.edu/academic_technology/atpc.shtml">http://its.calstate.edu/academic_technology/atpc.shtml</a> for materials produced by the ATPC</p> <p>For the Final Report of ATPC (41 pages) please see <a href="http://its.calstate.edu/academic_technology/ATPC_Report_FINAL_07162003.pdf">http://its.calstate.edu/academic_technology/ATPC_Report_FINAL_07162003.pdf</a></p>	David Ernst; Gerry Hanley;
10:25 am	<p><b>ATAC and the Transforming Course Design Project: Next Steps</b></p> <ul style="list-style-type: none"> <li>Report on Executive Council deliberations</li> <li>Request for advice related to (a) the priority rules for selecting courses for redesign, (b) necessary support services for campus success, and (c) assessment of progress to date and lessons learned</li> </ul>	Gary Reichard
10:45 am:	<p><b>Transforming Course Design Project in 2007</b></p> <p>Please see <a href="http://www.calstate.edu/ats/transforming_course_design/">http://www.calstate.edu/ats/transforming_course_design/</a> for more information on this project</p> <ul style="list-style-type: none"> <li>Project update</li> <li>Feedback on 2007 activities</li> </ul> <p><b>GOAL:</b> For ATAC to provide feedback on project plans and identify policy issues</p>	Tom Carey

AGENDA

	that need to be addressed by campuses and the system to support campus implementation of TCD	
11:30 am	<p><b>Developing strategies for moving forward with transforming course design</b></p> <ul style="list-style-type: none"> <li>• Developing methods for acquainting faculty with the goals of TCD</li> <li>• Ensuring student participation in the TCD process</li> <li>• Developing methods for identifying both unique and common campus priorities</li> <li>• Identifying strategies for supporting collaboration</li> <li>• Determining necessary staff support</li> <li>• Ensuring improvement of student learning as the key outcome</li> <li>• Possibilities for using LMS for sharing within and across campuses</li> </ul> <p><b>GOAL:</b> Provide advice on candidate courses for Transforming Course Design projects in 2008</p>	Keith Boyum
12:00	<b>LUNCH</b>	All
12:30 pm	<p><b>Update on Current Initiatives and Draft Action Plan for 07/08</b></p> <ul style="list-style-type: none"> <li>• Update on ATAC initiatives</li> <li>• Update on Academic Technology Projects (please see <a href="http://www.calstate.edu/ats/">http://www.calstate.edu/ats/</a> for overview)</li> <li>• Drafting the ATAC agenda for 2007-2008</li> <li>• Update of the existing ATAC charge and related ATAC documents</li> <li>• Development of communication strategies for faculty</li> </ul> <p><b>GOAL:</b> Identification of the tasks that ATAC will need to be address over the upcoming year</p>	Barry Pasternack Mike Mahoney Gerry Hanley
1:20 pm	<b>Adjourn</b>	All

**Additional Reading Materials:**

Please see: [http://www.calstate.edu/ats/transforming\\_course\\_design/documents/Overview\\_Mar07-acc.pdf](http://www.calstate.edu/ats/transforming_course_design/documents/Overview_Mar07-acc.pdf) for more about what TCD is.

Please see [http://www.calstate.edu/ats/transforming\\_course\\_design/TCD-Factors.shtml](http://www.calstate.edu/ats/transforming_course_design/TCD-Factors.shtml) for more information about TCD success factors.

Please see [http://www.highereducation.org/reports/pa\\_core/index.shtml](http://www.highereducation.org/reports/pa_core/index.shtml) for more information about the National Center for Academic Transformation, by Carol Twigg

**Attached Reading Materials:**

- Original ATAC Charge (ATAT Change Final.doc)
- Original ATAC Operating Principles (Principles Final 2000.doc)
- Summary of Transforming Course Design Awards (2007 TCD projects and goals v2.doc)