QUESTIONS and ANSWERS

This is the first in a series of IGETC Notes issued jointly by the California Community Colleges, California State University, and the University of California regarding implementation of the Intersegmental General Education Transfer Curriculum (IGETC). The IGETC Intersegmental Implementation Committee has considered a variety of issues since implementation discussions began in September 1990. Some are addressed in this issue of IGETC Notes. Others are still being reviewed and will be addressed in subsequent issues of IGETC Notes.

The IGETC Implementation Committee has also developed a common form which community colleges may use for certifying completion of the IGETC. A draft of the form is attached to this document for your review. Your comments and suggestions are welcome.

The questions and answers are organized according to the following categories: IGETC Implementation, Course Lists, IGETC Certification, UC Transfer Core Curriculum, and CSU GE-Breadth.

A. IGETC IMPLEMENTATION

1. What is the Intersegmental General Education Transfer Curriculum?
   The Intersegmental General Education Transfer Curriculum (IGETC) is a general education program which community college transfer students can use to fulfill lower-division general education requirements in either the CSU or UC system without the need, after transfer, to take additional lower-division general education courses.

2. Why was the IGETC developed?
   The IGETC was developed by the Academic Senates of the UC, CSU, and the Community Colleges in an effort to better serve students by simplifying the transfer process. The IGETC outlines a general education program which community college students can use to satisfy lower-division general education requirements at any CSU or UC campus. The IGETC is intended to facilitate curricular planning and advisement and should be appealing to students who want to keep their options open before making a final decision about transferring to a particular segment or campus.

3. When will implementation of the IGETC begin?
   The CSU and UC will be ready to accept students certified under IGETC effective with the fall 1991 term. Since community colleges will not receive their approved IGETC lists until May 31, 1991, however, we do not expect that many community college students will be certified under IGETC for the fall 1991 term.

4. Is the IGETC an admission requirement?
   No. There is no connection between completion of the IGETC and eligibility for admission to the CSU or UC system, or admission to a specific campus or program. Existing segmental and campus-specific admission requirements for transfer students remain unchanged. Requirements for lower-division courses for admission to particular majors also remain unchanged.

5. Is it advisable for all transfer students to follow the IGETC?
   No. Some students may be better served by taking courses which fulfill the CSU General Education-Breadth requirements or those of the UC campus or college to which they plan to transfer. Students pursuing majors that require extensive lower-division major preparation may not find the IGETC option to be advantageous. The IGETC will probably be most useful for students who want to keep their options open before making a final decision about transferring to a particular CSU or UC campus.

6. Must the entire IGETC program be completed in order for a student to be certified under IGETC?
   Yes. All coursework applicable to the IGETC must be completed and certified in order to be accepted by CSU and UC. In addition to the course requirements for each subject area, full certification for the CSU must include completion of the Oral Communication requirement. For the UC, Oral Communication is not required, but the certification must include satisfaction of the foreign language proficiency requirement.
7. If students don’t complete the entire IGETC prior to enrolling at a CSU or UC campus, can they complete the remaining courses at the four-year university?

No. Students who choose the IGETC option must complete it in its entirety prior to transfer. If the IGETC isn’t completed prior to transfer, students will be subject to the lower-division general education requirements of the campus or college to which they transfer. (See also response to No. 8.)

8. If students choose not to follow the IGETC program, what alternative CSU or UC general education programs can they complete prior to transfer?

Community college students who are CSU-bound still have the option of completing the CSU General Education-Breadth requirements under provisions of Executive Orders 338 and 342. Students who are UC-bound still have the option of completing the general education requirements of the receiving UC campus. (Note: Currently enrolled community college students may still use the UC Transfer Core Curriculum as long as they transfer by the fall 1993 term. See No. 31 for information about phase-out of the UC Transfer Core Curriculum.)

9. Must all coursework for the IGETC be completed at the same community college?

No. Courses taken at several institutions may be used to fulfill the IGETC. Students should be aware, however, that placement of courses within IGETC subject areas may vary from college to college. Completion of the IGETC program should be certified by the last community college which the student attends. (See question No. 23.)

10a. Will all UC and CSU campuses accept the IGETC?

Yes.

10b. Is it true that two colleges at UC San Diego will not use the IGETC to satisfy their breadth requirements?

Yes. As with the UC Transfer Core Curriculum, Fifth and Revelle Colleges at UC San Diego will not accept the IGETC. Students who complete the IGETC will need to be affiliated with Muir, Third, or Warren college. It is important to note, however, that since all majors are available to students at each of the five colleges, students will not be restricted in their choice of major if they use the IGETC.

B. COURSE LISTS

11. What is the process for review and approval of proposed IGETC course lists submitted by community colleges?

The UC and the CSU will jointly review courses that are submitted. They will resolve any differences regarding courses prior to returning course lists to the community colleges.

12. What kind of appeals process will be utilized, and what are the proposed timelines for this process?

Community college faculty are responsible for submission of courses which meet specifications for IGETC subject areas. It is expected, therefore, that the majority of courses submitted on proposed course lists will be approved. Details regarding an appeals process have not been finalized. Additional information will be provided at a later date.

13. How often will IGETC lists be updated?

It is expected that community colleges will have the opportunity to update IGETC lists annually. Information about the update process will be sent to the community colleges at a later date.

14. May a community college list a course in more than one subject area of the IGETC?

Yes, if a college believes that the course meets the specifications for more than one area.

15. Since “American Institutions” is not part of the IGETC requirements, should colleges include courses of this type in a subject area of the IGETC?

Yes. Community college faculty should list the courses which they believe meet the specifications for IGETC subject areas. Failure to do so will limit student options.

16. Must the critical-thinking English composition requirement be fulfilled by one course? Would it be possible to satisfy the requirement with both an English composition course and a critical-thinking course?

The English Communication subject area calls for a single course that includes a critical-thinking and English composition component. Two separate courses in English composition or critical-thinking will not fulfill the requirement, except during the phase-in period. (See Section F, question No. 7.)
C. CERTIFICATION OF IGETC

17. Will the community colleges be responsible for certifying completion of the IGETC?
   The community colleges certify student completion of the entire IGETC program; CSU and UC will accept the certification.

18. Can completion of the IGETC be certified using coursework completed prior to fall 1991?
   Yes. Coursework completed for IGETC is not limited by date or term of course completion provided that certified courses are listed on the community college's approved IGETC course list. Community colleges should be aware, however, that courses used for purposes other than for fulfillment of the IGETC (e.g., major preparation) may be subject to certain restrictions at CSU and UC campuses. CSU campuses may require particular university requirements to be met within as few as seven years from the date of the award of the degree.

19. Can a course be used to satisfy more than one subject area of the IGETC?
   No. A single course may be used only once. Although it is possible for a course to be listed in more than one area, a student can use a course to satisfy only one subject area of the IGETC.

20. Will "double-counting" be allowed where the same course meets one IGETC subject area and is also required as preparation for the major?
   "Double-counting" of courses toward the major is not limited by the IGETC. The UC will allow IGETC courses to also count toward major requirements. CSU campus limitations on double-counting of general education courses toward major preparation are not changed by the IGETC.

21. Will the community colleges be using a common certification form for IGETC? Will colleges participating in the ASSIST project be able to use the ASSIST progress report in lieu of a common form?
   The IGETC Implementation Committee has developed a draft of a common certification form that will be recommended for use by community colleges (see copy of attached draft). Other acceptable forms of certification, including transcript certifications and ASSIST progress reports, are being reviewed. We will provide more information at a later date.

22. If students have attended several community colleges, which college will be responsible for certifying completion of the IGETC?
   Students who have completed coursework at more than one institution should have their coursework certified by the last community college they attend prior to transfer. Certification of courses completed at other community colleges will ensure that students who attend more than one community college are provided the opportunity to use the IGETC at the time they are ready to transfer. The CCC Chancellor's Office will provide each community college with a complete set of IGETC approved lists for all 107 colleges, so that colleges can certify IGETC completion.

23. Can coursework completed at regionally accredited institutions, including out-of-state and independent colleges, be included among the courses a community college recognizes to certify student completion of IGETC?
   Yes. A community college can include among the courses it recognizes as meeting IGETC specifications coursework completed at these institutions if the coursework is deemed by the faculty of that California community college to be equivalent to coursework on the approved IGETC course list of that community college.

24. Are there limitations on the type of coursework completed at other institutions that can be certified by the community colleges?
   A community college should certify completion of only those courses that its faculty deem equivalent to the courses on that college's approved list. There are no limitations on the number of courses completed at other institutions that can be included in the IGETC certification.

25. When reviewing coursework from other institutions, for purposes of certifying completion of IGETC, what guidelines should community colleges use?
   These procedures should be followed:
   a. Coursework from another California community college — The coursework should be applied to the subject area in which it is listed by the institution where the work was completed. In other words, if college A is certifying completion of the IGETC using work completed at college B, college A should place that work according to the approved list for college B.
   b. Coursework from all other regionally accredited institutions — The coursework from these institutions should be placed in the same subject areas as those for the community college completing the certification.
26. Will students be required to earn a minimum grade in all courses used for the IGETC certification? Will a grade of “C minus” be acceptable?

The UC has required a grade of “C” or better for each course of the Transfer Core Curriculum and will continue to require a minimum “C” grade in each course for IGETC as well. The UC will not accept a “C minus” grade for IGETC courses. This issue is under review by the Academic Affairs Committee of the CSU Academic Senate, and a recommendation is expected in May.

27. Will “credit” grades be accepted toward the IGETC as long as the community college’s policy states that credit is equivalent to a grade of “C” or better?

Courses in which a student receives a “credit” grade may be certified for IGETC if the community college’s policy states that a “credit” designation is equivalent to a “C” grade or better. It is important to keep in mind that some CSU and UC campuses may have limitations on the number of credit/no-credit courses that may be used to meet degree requirements.

28. Can credit awarded for Advanced Placement exams be used to meet requirements for IGETC?

Yes. IGETC requirements must be met by completing courses listed on approved community college lists. However, course credit earned on the basis of acceptable scores on Advanced Placement exams which community college faculty recognize as equivalent to approved IGETC courses can be applied toward the IGETC. If a community college, for example, awards a student credit for a chemistry course on the basis of an advanced placement exam, the community college can apply that course to the IGETC if the chemistry course is on the college’s approved IGETC list. (Note: This work can be applied toward completion of the IGETC, but applicability of such coursework toward major or degree requirements rests with each CSU and UC campus.)

29. How may proficiency in a language other than English be documented?

Students transferring to UC will need to satisfy the UC foreign language proficiency requirement in order for IGETC completion to be certified. The draft certification form has a space to verify that the UC foreign language requirement has been met. Verification of this requirement will be based on official records (either high school or college) indicating completion of coursework (with grades of “C” or better) equivalent to two years of high school, or appropriate scores on Advanced Placement exams or College Board Achievement Tests.

D. UC TRANSFER CORE CURRICULUM

30. With the adoption of the Intersegmental General Education Transfer Curriculum (IGETC), what is the status of the UC Transfer Core Curriculum (TCC)?

The IGETC, which will be implemented fall 1991, supersedes the UC Transfer Core Curriculum option; therefore, new students (i.e., those enrolling at a community college for the first time beginning fall 1991) need to follow the IGETC requirements.

31. Will the University of California provide a TCC “phase-out” time to enable students currently following the TCC to complete it?

For students currently following the TCC, the University of California will continue to honor the TCC course lists through spring 1993 (this will cover transfers entering UC by fall 1993). After this time, the IGETC will be the only option available, aside from satisfying campus-specific breadth requirements. It is important, however, to note that the IGETC requirements are very similar to those of the TCC and, therefore, we expect that most courses listed on an institution’s TCC list will also be used in developing the IGETC course list.

E. CSU GENERAL EDUCATION-BREADTH

32. What happens to current CSU EO 338 General Education-Breadth requirements with the implementation of the IGETC?

Existing CSU General Education-Breadth requirements authorized by Executive Order 338 do not change, but they no longer will be the sole route for meeting CSU general education requirements. The IGETC provides an alternative to meeting the requirements of EO 338 for community college transfer students; the IGETC does not replace EO 338, nor does it eliminate other existing transfer routes. Community colleges will continue to submit courses for EO 338 listings and to certify completion of EO 338 requirements under the provisions of EO 342.

33. What happens to CSU campus courses currently used to fulfill the campus GE requirements?

Implementation of the IGETC requires no change in campus GE-Breadth programs. The IGETC is available only to community college students as an alternative to CSU General Education-Breadth requirements specified in Executive Order 338.

34. What additional coursework may CSU campuses require of community college transfer students who are fully certified under IGETC?

Students will be required to complete a minimum of nine units of upper-division general education work and all campus-specific non-GE graduation requirements not completed prior to transfer.
35. What must be contained in the nine upper-division GE units required of community college students certified under the IGETC?

That will be at the discretion of each CSU campus, pending a Title 5 change implementing the IGETC.

36. What happens to the CSU EO 338 requirement of a course in lifelong understanding and development ("Area E") under the IGETC?

An amendment to Title 5 has been proposed to authorize acceptance of the IGETC and of nine units of coursework in general education at the upper-division level at the CSU campus awarding the baccalaureate degree, as fulfillment of CSU requirements in general education. If the proposed change in Title 5 is implemented, Area E will not be required by the Board of Trustees for students transferring to the CSU with IGETC certification. Each CSU campus will be able to choose whether to require fulfillment of Area E as part of the upper-division GE component.

F. ISSUES UNDER REVIEW

The following issues are under review and will be discussed in future IGETC Notes.

1. Will telecourses be accepted for IGETC?

2. Will courses completed at foreign institutions be accepted for the IGETC?

3. How will the UC foreign language proficiency requirement be determined and certified for native speakers of languages other than English?

4. Can American Sign Language be used to meet UC’s foreign language proficiency requirement?

5. How will we deal with students who complete one course of a subject area requirement at a quarter campus and complete the remaining courses at a semester campus?

6. Will the critical-thinking English composition course satisfy the second English composition course for those colleges requiring one year of English composition for graduation?

7. Will there be a phase-in period during which the second English composition course and a critical-thinking course will meet the critical-thinking English composition requirement for those campuses that do not currently have a single course that meets the criteria?

Questions regarding the IGETC may be directed to:

CALIFORNIA COMMUNITY COLLEGES:
KATHLEEN NELSON • (916) 322-5617
BARBARA HOWARD • (916) 920-7832

CALIFORNIA STATE UNIVERSITY:
VIVIAN H. FRANCO • (213) 590-5547

UNIVERSITY of CALIFORNIA:
DEBORAH FRIEDMAN • (415) 987-9568
CARLA FERRI • (415) 987-9565
Completion of all of the requirements in the Intersegmental General Education Transfer Curriculum (IGETC) will permit a student to transfer from a community college to a campus in either the California State University or University of California system without the need, after transfer, to take additional lower-division, general education courses to satisfy campus general education requirements.

The course requirements for all areas must be completed before the IGETC can be certified. All courses must be completed with grades of "" or better.

Instructions to counselors: Circle courses and check appropriate column at left. Requirements satisfied by exam should be noted by ____________.

### AREA 1 — ENGLISH COMMUNICATION

**CSU** — 3 courses required, one from each group below.

**UC** — 2 courses required, one each from group a and b.

<table>
<thead>
<tr>
<th>Group a: English Composition</th>
<th>1 course, 3 semester/4-5 quarter units</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 1</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group b: Critical Thinking—English Composition</th>
<th>1 course, 3 semester/4-5 quarter units</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 2, 3l</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group c: Oral Communication (CSU only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Speech 1, 1l</td>
</tr>
</tbody>
</table>

### AREA 2 — MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING

1 course, 3 semester/4-5 quarter units

<table>
<thead>
<tr>
<th>Math 2, 7, 10, 21, 23, 52</th>
<th>Philosophy 9</th>
</tr>
</thead>
</table>

### AREA 3 — ARTS AND HUMANITIES

At least 3 courses, with at least one from the Arts and one from the Humanities. 9 semester/12-15 quarter units

<table>
<thead>
<tr>
<th>Arts: Art 1, 2, 8</th>
<th>Dance 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Music 1, 30, 31, 32, 33</td>
<td>Theatre Arts 2, 5, 7</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Humanities: Humanities 26</th>
<th>Religious Studies 22, 23</th>
</tr>
</thead>
<tbody>
<tr>
<td>Philosophy 1, 2, 3, 4, 7, 22, 23, 24</td>
<td>English 3, 4, 5, 6, 7, 8, 14, 15, 16, 26, 34, 38, 39, 40, 51, 52, 53, 55, 56, 58</td>
</tr>
</tbody>
</table>
**AREA 4 — SOCIAL AND BEHAVIORAL SCIENCES**
At least three courses from at least two disciplines or an interdisciplinary sequence.
9 semester/12-15 quarter units

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthropology 2</td>
<td></td>
</tr>
<tr>
<td>Geography 2</td>
<td></td>
</tr>
<tr>
<td>Philosophy 52</td>
<td></td>
</tr>
<tr>
<td>Sociology 1, 2, 12, 31, 33, 34</td>
<td></td>
</tr>
<tr>
<td>Economics 1, 2, 6, 15*</td>
<td></td>
</tr>
<tr>
<td>Political Science 1* 2, 7, 8, 14, 21, 52</td>
<td></td>
</tr>
<tr>
<td>Psychology 11, 13</td>
<td></td>
</tr>
<tr>
<td>History 11* 12* 15* 44* 47, 48</td>
<td></td>
</tr>
</tbody>
</table>

**AREA 5 — PHYSICAL AND BIOLOGICAL SCIENCES**
Two courses, one Physical Science course and one Biological Science course; at least one must include a laboratory.
7-9 semester/9-12 quarter units

<table>
<thead>
<tr>
<th>Physical Sciences:</th>
<th>Biological Sciences:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Astronomy 1A, 1B, 3, 4</td>
<td>Chemistry 1(L), 3</td>
</tr>
<tr>
<td>Geography 1, 3, 5</td>
<td>Geology 1, 4, 5, 31</td>
</tr>
<tr>
<td>Physics 1, 3, 6, 8, 9, 12</td>
<td></td>
</tr>
</tbody>
</table>

| Anthropology 1, 5     | Biology 3(L), 6(L), 9, 15, 15N, 25 |
| Botany 1(L)           | Microbiology 1                  |
| Physiology 3          | Psychology 2                    |
| Zoology 5             |                                    |

**LANGUAGE OTHER THAN ENGLISH (UC REQUIREMENT ONLY)**
Proficiency equivalent to two years of high school in the same language.

**CSU GRADUATION REQUIREMENT IN U.S. HISTORY, CONSTITUTION AND AMERICAN IDEALS**
(Not part of IGETC; may be completed prior to transfer.)
6 units, one course from group 1 and one course from group 2
Courses used to meet this requirement may not be used to satisfy requirements for IGETC.

1. Political Science 1*
2. History 11*, 12*, 15*, 44*, 46; Economics 15*

*Courses designated with an asterisk may be counted in one area only.
(L) designates courses with a laboratory.

**FOR OFFICE USE ONLY**

Graduation Specialist __________________________ Date __________

**IGETC UNITS CERTIFIED**

<table>
<thead>
<tr>
<th>Area 1</th>
<th>Area 2</th>
<th>Area 3</th>
<th>Area 4</th>
<th>Area 5</th>
<th>Total Units</th>
</tr>
</thead>
</table>

Foreign Language Proficiency Completed: Yes ___ No ___

CSU U.S. Hist./Govern.: Yes ___ No ___

IGETC COMPLETED: Yes ___ No ___

2/91
INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM
COMMON CERTIFICATION FORM

The IGETC Intersegmental Implementation Committee has drafted the attached common certification form for use by the community colleges when certifying student completion of the IGETC. Your comments and suggestions are welcome.

When reviewing the form, keep the following in mind:

1. The form is intended to be used both as counseling tool and a certification document.

2. The courses listed are not intended to be used as a guide for development of your college’s proposed IGETC course list. They simply illustrate how campuses can list their approved courses once the form is finalized.

3. For your convenience, the form includes space for certification of the CSU American History and Institutions requirement even though the IGETC does not have such a requirement.

4. The form also includes space for certification of the UC foreign language proficiency requirement even though this requirement is not part of the IGETC.

Comments and suggested changes to the form are welcome. A single response is requested from each college. Comments and suggestions should be coordinated through your campus articulation officer. Campus responses should be submitted no later than April 5, 1991, to the following address:

VIVIAN H. FRANCO
The California State University
Office of the Chancellor
400 Golden Shore, Suite 318
Long Beach, California 90802-4275

A final copy of the form will be sent to all community colleges early in May.