

*The Academic Preparation and Education Programs Committee*  
Office of the Chancellor, Golden Shores, room 410

10:00 AM – 3:00 PM Friday December 3<sup>rd</sup>, 2010 (room 410)

## MINUTES

MEMBERS: [Otto Benavides](#), [Bob Buckley](#), [Sandra Chong](#), [Harold Goldwhite](#), [Kathleen E. Kaiser](#), [Robert Land](#), [Christine Miller](#) (vice), [Saeed Monemi](#), [Steven Stepanek](#), [Mark Van Selst](#) (chair)

MEMBERS PRESENT: Benavides, Buckley (dial-in), Chong (dial-in), Goldwhite, Kaiser, Miller, Monemi, Stepanek, Van Selst

MEMBERS ABSENT: Land (sick)

### GUESTS / LIAISONS:

Chancellor's Office Liaisons

(see <http://www.calstate.edu/acadaff/bios/index.shtml>):

- Zee Cline, Associate Director for Teacher Education and Public School Programs
- Eric Forbes, Director: Enrollment Management Services

ASCSU Executive Committee Liaison

- Susan Gubernat

Other Guests:

- Barbara Swerkes
- Jim Postma

### TIME CERTAIN:

Eric Forbes: 11:00 – 12:00

Senator Gubernat: 1:00 – 1:30

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### 1. Approval of Agenda

- a. Additions / Subtractions / Changes
- b. #13 added

### 2. Approval of minutes from November 2010

- a. Note: updated October minutes were posted
- b. November minutes MSC

### 3. Campus Updates and Communications

- a. Campus updates
  - i. Senator Miller informed the committee about two CSU Sacramento issues:
    - 1) graduating seniors receiving Incomplete grades who do not need the units to graduate will receive I/Not Completed notations on their transcripts, and the student's GPA will not be affected upon closing out of

the academic record; 2) the campus is submitting a response to an audit related to risk management and internships, which has implications for ASCSU policy (note: the concomitant chilling of internships issue in response to this risk-management effort was referred to AA via the senxchairs listserv during the meeting).

- ii. Senator Monemi informed the committee about changes on his campus regarding withdrawal grades (W, WU, WX—withdrawal with exceptions).
  - iii. Senator Kaiser mentioned that her campus received a new enrollment target on Tuesday, and questioned how any campus can make any logical plans under such circumstances.
  - iv. Senators Stepanek and Chong reported on application numbers that would be the equivalent of a new campus!
- b. Communications from ASCSU Executive
- i. Education Summit attendees will be selected by the Executive Committee, but APEP's input will be heavily weighted. The Committee decided to support Senator Chong's attendance, and also forward the names of Senators Benevides, Kaiser and Land as an additional APEP member for the Executive Committee to choose amongst as a second APEP attendee.
    - 1. note: at the termination of this meeting executive announced their selections of Senators Chong and Benevides (both APEP), and Senator Lessow-Hurley to accompany Chair Postma to the Education Summit.
  - ii. Chair Postma reported that he attended the CCC Senate Plenary
    - 1. they passed a couple of resolutions of note regarding GE: encouraging students to "double count" courses, and requiring students to earn C grades.
    - 2. He pointed out that the CCCs are not used to "tracking" students, so the changes in the offing (including those related to SB 1440 from 2010) will require them to do so.

#### **4. Committee Liaison Reports**

- a. California Postsecondary Education Commission (CPEC): Senator Ornatowski (+ Senator Kaiser) – no report
- b. Early Start
  - i. CCC-CSU Implementation: Senate Chair Postma reported that 3 representatives from CCC and 3 from CSU will be the final "stamp of approval" on the Transfer Model Curricula. He mentioned that he has received funding from EVC Smith for a stipend to be offered to a department chair in each of the TMC areas to be the "discipline lead" for all departments system-wide. A lengthy discussion of various elements of Early Start ensued.
  - ii. CCC-CSU "faculty-issues" group: update on status by executive
- c. Admissions Advisory Council: Senator Stepanek reported that the next meeting is Dec. 17 at Fullerton. The agenda will be out late Monday.
- d. California Academic Partnership Program: Senator Kaiser reported that her next meeting update will probably not take place until mid-Spring

- e. California Commission on Teacher Credentialing: AVC Young, Senator Land – no report / not in attendance
- f. CSU Transfer Advisory Committee – on hiatus
- g. Chancellor’s Doctoral Incentive Policy Advisory and Applicant Selection Advisory Committees: Senator Miller reported that neither committee has met since the last report.
- h. CSU Doctorate in Education Advisory Committee – on hiatus
- i. Early Assessment Program (EAP) Advisory Committee – on hiatus; APEP opined that we would like this committee to meet. Associate Director Cline was asked who in the Chancellor’s Office would have jurisdiction, and she opined that it may be EVC Smith. Director Forbes will find out how to get the group to meet again. He linked it to ERWC efforts and Early Start. Senator Van Selst advocated having the EAP Advisory Committee consider charging a task force to link the constituencies responsible for implementation more tightly.
  - i. Howell, Kurlander, Grodsky (2009). *Postsecondary preparation and remediation: Examining the effect of the early assessment program at California State University*.
    - 1. Cline reported that this is a report that may influence a White Paper on remediation.
  - ii. Advocating coordination between the California Department of Education and the Math and English Councils
    - 1. A resolution asking for a task force (see above) is a possible outcome; the task force could be called by EAP action or via an ASCSU prompt (resolution). No further action at this time.
- j. General Education Advisory Committee [Van Selst, Kaiser]
  - i. Statway—Kaiser updated the committee on consultation with math faculty. Van Selst reported that no Senate action is required. Van Selst agreed to forward a link to APEP regarding the status of Statway.
  - ii. CLEP – Van Selst reported that no further action is anticipated at this time.
  - iii. International Baccalaureate—Van Selst summarized the long discussion that took place in the committee. He predicts that the standard level exams question will be revisited. Van Selst agreed to forward a link to APEP.
  - iv. IGETC alignment—Van Selst reported the perception that ICAS buy-in is needed before GEAC can move on IGETC alignment.
  - v. The “Title 5 statute requirements” (i.e., American Institutions) are becoming a concern since they have not been explicitly included in many (any?) of the “statewide programs” as posted at [www.c-id.net](http://www.c-id.net).
- k. Institute for Teaching and Learning Board – no report.
- l. C-ID Discipline action/updates
  - i. Psychology --Van Selst reported that things seem to be going smoothly. The faculty-discipline review group will arrange a call shortly. He posted the concern regarding American institutions as part of his feedback to the discipline systemwide program survey.

- ii. Computer Science--Stepanek recommends that everyone visit the C-ID.net website and review the descriptors, and the “what’s new” link.
- iii. Sociology—Kaiser advocated that disciplines maintain a flexible, broad approach.

## **5. CO Liaison Reports**

### a. Zee Cline

- i. California Teacher Credentialing—nothing new to report
- ii. Teacher Summit (Feb. 14, 2011)—nothing new to report
- iii. Expository reading and writing courses—Van Selst asked about math curricula, and Cline discussed the “Strengthening Mathematics Instruction” course for teachers, as well as other math issues.
- iv. Troops to College — There was a brief discussion of leaves of absence and catalog rights, as well as the University of Maryland MOU, which has stalled.

### b. Eric Forbes

#### i. Early Start

- 1. He and Alison Jones recently answered interrogatories from the LAO. Campus plans have been received, and he will ask about whether the plans will be posted (as per ASCSU legislation). Dec. 16 is the next meeting of the implementation team.
- 2. Senator Van Selst will forward the two APEP resolutions on Early Start that will be considered in second reading in January so that Director Forbes can provide feedback.

#### i. Impaction and admissions

- a. A memo went out to campuses on Dec. 2 regarding how to deal with impaction and admissions. He expects another LAO inquiry soon. He shared a chart he developed (no copies available) to address local admissions areas and requirements. See next item, b.

#### ii. CCC/CSU transfer degree implementation

- a. GE was discussed. Van Selst will speak with AA Chair Boyle about the American Institutions requirement.
- b. Forbes distributed and explained a chart titled “The interaction of SB 1440 with Campus and Program Impaction.” He promised to provide an electronic copy. Based on discussion of the chart, Senator Van Selst offered an interpretation regarding Title V (allowing “extra high priority” for admission and placement to those that have finished both the AA and Title V requirements) that may have implications for the chart. Later in the meeting, Chair Postma pointed out that the CCC doesn’t want Title V considered in the implementation of 1440. Forbes reported that the SB 1440 Oversight Committee will meet Dec. 10, and the chart will be presented there.

## **6. Updates/Feedback/Discussion of November Plenary Resolutions [Approved]**

- a. AS-2974-10/AA (Rev) Support Services and Troops to College
- b. AS-2976-10/FA (Rev) Public Education Leadership and Political Neutrality

- c. AS-2978-10/**APEP**/AA Meeting General Education Requirements Using College Level Approved Examination Program (CLEP) Tests
- d. AS-2982-10/AA (Rev) Resolution on Returning Veterans
- e. AS-2986-10/FA A Call for Governor Brown to Appoint a Faculty Trustee
- f. AS-2988-10/**APEP** Public Sharing of Campuses' Early Start Program Plans

**7. Updates/Feedback/Discussion of January second reading items**

- a. AS-2979-10/**APEP** Commending the California State University for Hosting a National Teacher Education Summit—Chong's amendments were adopted by the committee.
- b. AS-2980-10/**APEP** Recognition and Commendation for Efforts that have Increased Rates of Proficiency in Reading and Writing for Entering Freshmen—grammatical changes as revised by Secretary Guerin were accepted by the committee.
- c. AS-2989-10/AA Creation of a Task force for Developing System Policies for Online Degree Programs
- d. AS-2990-10/FA Implications of the United States Supreme Court's Decision in *Garcetti v. Ceballos*
- e. AS-2991-10/ FA Setting the Stage for Quality Education in the CSU
- f. AS-2992-10/FA/FGA Sale, Distribution or Publishing of Class Materials for Commercial Use
- g. AS-2993-10/FGA/**APEP** Fiscal Concerns on Implementation of Early Start Programs—Committee will review in January after FGA makes revisions.
- h. AS-2994-10/FGA/AA Call for Intersegmental Collaboration on the Implementation of AB 1295 (Fuller) – Postsecondary Education Nursing Degree Programs
- i. AS-2995-10 **APEP** Assessment and Reporting of Results of Early Start Programs — The committee requests that Senator Buckley make revisions as indicated in Secretary Guerin's notes.
- j. AS-2997-10/FGA Resolution Regarding Consultation about the American Association of State Colleges and Universities' (AASCU) Red Balloon Project

**8. MORE EARLY START**—Committee decided to monitor all three issues to see if resolutions are warranted later, but current action seems premature.

- a. Early Start as a short-term solution
  - i. Noting what is 'fixed' and what is 'flexible' re: Early Start
- b. Addressing EO 1048 & 665
  - i. <http://www.calstate.edu/eo/EO-1048.html>
  - ii. <http://www.calstate.edu/EO/EO-665.pdf>
- c. On the intra-system transfer of early start (both start & completion)

**9. UC, Board of Admissions and Relations with Schools (BOARS) consideration of requiring additional high school math courses [was held over]**

- a. Divergence in admission standards (vs. CSU)?
- b. AS-2927-09/AA/**APEP** (Rev)
- c. The committee decided not to take any further action at this time.

**10. Troops to College [was held over]**—see above, under Cline’s report.

- a. University of Maryland MOU
  - i. Status update on implementation and impact
- b. Readmission of Members of the Armed Forces (June 8, 2010)  
<http://www.calstate.edu/AcadAff/codedMemos/AA-2010-12.pdf>

**11. ASCSU Proactive Strategic Planning Actions (re: A2E)**

<http://www.calstate.edu/accesstoexcellence/>

- a. Professional development (Research Support)
- b. What is not being addressed?
- c. What can we take leadership on? (vs. continuous reactivity)
- d. Flavor requests vis-à-vis the strategic plan?

**12. Review of Board of Trustees Agenda/AA Memo/EO** — the Education Policy committee only had one non-pressing item on its agenda. The committee will monitor.

**13. Selection of Senate Chairs/Vice Chairs/Other Positions** — The committee discussed the issues related to ASCSU processes.

**Adjournment**