

Academic Senate CSU Executive Committee

July 17, 2009
(Conference Call)

NOTES

1. **Announcements**

No announcements

2. **Approval of Agenda**

Approved as submitted

3. **Budget Update**

John Tarjan shared our budget plan with Executive Vice Chancellor Echeverria. Assumes we will move ahead with our plan. All standing committee chairs agreed with the plan and will continue to serve.

4. **Assigned Time**

- a. Allocation. Will move forward with plan submitted.
- b. Draft letter on assigned time/committee assignments. Approved with minor corrections.
- c. Systemwide Committee assignments. Positions will come up due to appointment of faculty trustee, etc. Positions discussed:
 - i. Admissions Advisory Committee: Diana Guerin
 - ii. Barbara Swerkes replaces Billy Wagner on GEAC
 - iii. Michael Ault on Sustainability Advisory Committee (off of International Programs)
 - iv. Billy Wagner on International Programs
 - v. C-ID: Jim Postma if Barry is selected as trustee
 - vi. ASSIST: If they meet, can we get another faculty member on it?
 - vii. CCC-CSU Transfer Advisory Committee: The committee is strictly about LDTP, so perhaps Tom or Steven should be appointed rather than someone with GE experience.
 - viii. Extended Education: If Barry is selected as trustee, perhaps Mark VS could be appointed.
 - ix. Tracy will get list finalized and letters mailed out on Monday.

5. **Fred Hornbeck retirement, reassignment of statewide committees**

- a. Admissions Advisory: Diana Guerin
- b. Sustainability Advisory Subcommittee: Michael Ault
- c. John Tarjan will check with Fred as to whether or not he would like to stay on the listserve. John Tarjan will contact SDSU delegation and Buckley Barrett.

6. **Liaison Reports**

- a. LDTP: Barbara Swerkes attended meeting on 7-13-09 at Chancellor's Office. Barbara Swerkes has developed a letter to survey how campuses apply courses approved through LDTP. This survey is being sent to campus LDTP coordinators of 10 disciplines. Chris Hanson will be replaced with Ken O'Donnell on LDTP.

7. **Liaison Planning**

- a. CSSA – August 14-16 (Northern Ca. location TBD). (No update on place.)

8. Conference Call Dates: All agreed on these dates/times.

- a. Wed. Aug 5th 2:00 – 5:00 p.m.
- b. Tues. Aug 18th 2:00 – 5:00 p.m.

9. September Newsletter

- a. Standing Committee Annual reports (have FGA, FA, AA – still waiting for APEP). Barbara Swerkes and Catherine Nelson are working on the Newsletter for 09-10. Resolution summaries will go in newsletter after each plenary. Committee chairs will be asked to describe upcoming items in their reports. John Tarjan will be asked to write about trials/tribulations of this summer. (Leave on agenda for August 18th call). Barbara Swerkes will ask Steven for APEP annual report.

10. Orientation for First and Second Year Senators in September

11. John Tarjan asks that Executive Committee look over the orientation presentation on the website (About the Senate) to see if there are suggestions for improvement. Tracy asked that new senators be given information about functioning of the senate office. She will put together a detailed document about travel for the senators. If there is time, she will come and answer questions during the orientation.

12. Standing Committee Liaisons – Chancellor’s Office

- a. AA – Christine Hanson
- b. FA – Lori Roth
- c. FGA – Allison Jones
- d. APEP – Beverly Young
- e. John Tarjan will let standing committee chairs know that Executive Vice Chancellor Echeverria may drop in on their meetings.

13. Plenary Debriefings on Friday

14. Executive Committee members please plan to stay about 15 minutes after the plenary to debrief on Fridays.

15. September Plenary Planning

- a. Two Days: September and November plenaries are planned to be two days.
- b. Speakers: (Chancellor), John Garamendi, Herb Carter, or Karen Bass suggested by Executive Committee.
 - i. Cynthia Desrochers: Wants 10 minutes. Agreed.
- c. Dumke audio conferencing: two-way video conferencing is not easily accomplished, but two-way audio is easily done. If trustee travel is a problem, this is an alternative.

16. Campus Senate Chairs

17. Praveen Soni has been selected as convener for next year. Executive Committee should have a liaison at their meetings.

18. Adjournment

19. Adjourned at 4:40 p.m.

20. Submitted by *Diana Guerin*