

Academic Affairs Committee

MINUTES

Friday, October 10, 2008
10:00 a.m. - 4:00 p.m.

CSU Chancellor's Office- Anacapa Room

Members Present: Edward Aguado (San Diego); Caroline Bordinaro (Dominguez Hills); Andrea Boyle (San Francisco); Vince Buck (Fullerton); Jim LoCasio (San Luis Obispo); J. Ken Nishita (Monterey Bay); Jim Postma, Chair (Chico); C.E. Tapie Rohm (San Bernardino)

Members Excused: Paul O'Brien (Stanislaus)

Guests Present: Leo Van Cleve (Chancellor's Office); Darlene Yee-Melichar (Exec. Comm.)

1. **Welcome and Call to Order:** Jim Postma (Chair) called the committee to order at 10:00 a.m.
2. **Approval of the Agenda:** Agenda approved by all committee members with the following additions:
 - a. Chair Postma noted that Committee Liaison reports are now linked to the website
 - b. Chris Hansen and Keith Boyum will not attend today's meeting due to scheduling conflicts. Leo Van Cleve will present a report on behalf of the Chancellor's Office staff.
3. **Approval of Meeting Minutes:** Meeting minutes from the September 11, 2008 meeting were reviewed, minor corrections were reviewed and the meeting minutes were approved.
4. **Chair's Report:** Jim Postma presented the chair's report including the following:
 - a. There is no news regarding the California State Budget since its approval and no news regarding the ASCSU budget to date.
 - b. Information was presented on the status of PPI's. Full professors hired prior to 8/88 are slated to receive a 2.5% (or more) raise (after appropriate review) that will be funded from last year's budget.
5. **Administrative Reports:**
 - 5.1 No report from Keith Boyum who was unable to attend due to a scheduling conflict
 - 5.2 No report from Christine Hanson who was unable to attend due to a scheduling conflict
 - 5.3 Leo Van Cleve represented the Chancellor's Office and presented a report prepared by Christine Hanson. The report (presented as an attachment entitled ASCSU Academic Affairs Update Report) included information on:
 - a. Bachelor of Vocational Education
 - b. CPEC Update
 - c. Nursing
 - d. Compass Project

- e. Additional comments regarding these projects:
 1. Compass Project RFP dates are not currently available
 2. The Doctorate in Nursing Practice will be re-introduced to the California Legislature in the future (dates uncertain at this time)

6. Liaison Reports:

- 6.1 Academic Technology Advisory Committee (ATAC). Tapie Rohm reported on the following:
 - a. On-line and hybrid courses were discussed by the committee.
 - b. No policies regarding on-line and hybrid courses are currently available.
 - c. ATAC is an advisory group to the Executive Vice-Chancellor regarding the use of technology in academic settings.
- 6.2 California Academic Partnership Program (CAPP): No AA member present on this committee at the present time
- 6.3 Chancellor's Doctoral Incentive Policy Advisory Committee: Senator Vince Buck requested clarification from Chair Postma regarding his status on this committee
- 6.4 CSU Ed.D Advisory Committee: Jim Postma & Tapie Rohm reported on the following:
 - a. No recent meeting
- 6.5 Disabilities Advisory Committee: Ken Nishita reported on the following:
 - d. The next committee meeting will be in November
- 6.6 English Council: No AA member present on this committee at the present time
 - a. Chair Postma contacted the Senator assigned to this committee and then the chair of the Committee and received information on the council's work.
 - b. The council is an "infinity group", not an advisory group
 - c. Chair Postma will continue to track this
- 6.7 Committee on the Extended University: Tapie Rohm
 - a. The committee will meet next week
- 6.8 General Education Advisory Committee: Caroline Bordinaro & Jim Postma reported on the following:
 - a. Troops to College/University of Maryland connection
 1. Questions including: (1) who challenges GE courses; (2) who has responsibility for determining these criteria are now being discussed
 2. Roadmaps are available for the GE portion of programs such as Psychology and Engineering
 3. One issue not being discussed involves the ability of individual Campuses to deal with veterans (including support and psychological Services)
 - b. GE Institute in Minnesota
 - Kevin Baske and Mark van Seltz attended this meeting

- c. EO 1036
 - 1. Advanced placement, international Baccalaureate Degrees, and Foreign graduates were discussed
 - d. LDTP
 - 1. The lack of community college participation and problems with Community college articulation officers were identified
 - 2. The ASCSU EXCOM and the Community College EXCOM will be meeting discuss issues related to LDTP
- 6.9 Institute for Teaching and Learning - Edward Aguado reported on the following:
- a. Marshelle Thobaben will co-chair the ITL Board
 - b. Lecturers will be represented on the ITL Board
 - c. Pre-doctoral scholars award information is available from Lori Roth
 - d. Information regarding Discipline specific ITL research project RFPs is now available to faculty
 - e. Faculty development strategic planning is now in process
- 6.10 International Programs: No AA member present on this committee at this time.
- a. The first meeting of this group is in 2 weeks
 - b. The Board of Trustees has established an Academic Council on International Programs with one faculty member elected from each campus senate plus 2 ASCSU liaison members and international program advisors who will serve as non voting members.
- 6.11 Library Directors, Council of (COLD): No AA member present on this committee at the time. Caroline Bordinaro reported on the COLD notes including:
- a. Blackboard and Web CT will be extended for an additional 2 years although an issue regarding ADA compliance has been raised
 - b. An issue related to outsourcing of faculty and student emails from a campus server to partnering with GOOGLE to give students free email was raised. The additional issues of data mining were discussed. It was noted that the consolidation of servers saves electricity and saves money.
- 6.12 Student Health Services Advisory Committee: Andrea Boyle reported on the following:
- a. No meeting is scheduled this month
- 6.13 Sustainability Advisory Subcommittee Education and Research: Chair Postma reported on issues related to student housing and sustainability
- 6.14 Other
- a. Search Committee for Associate Vice Chancellor Keith Boyum was discussed by Chair Postma who is a member of the committee and notes that the committee will meet on 10/24.

7. **Old Business:**

- 7.1 Draft Resolution on Support for Policy Changes to Sub-Programs, Minors, Options, Concentrations, and Special Emphases
 - a. Editorial changes were made
 - b. Committee members discussed changes to Resolve Clause 3 and Chair Postma will follow up with Christine Hanson regarding this resolve clause
- 7.2 Non-Resolution on Academic Council on International Programs
 - a. Chair Postma reported that there is no support to make international program advisors voting members because some of the council work involves curriculum change. No resolution will be crafted on this issue.
- 7.3 November Social
 - a. Andrea Boyle will coordinate/organize the social
 - b. Vice Buck has volunteered to organize the wine/beer for the event
 - c. Jim Lo Casio has volunteered to provide a cake for the event
 - d. Other AA committee members will be contacted to assist in the organization (set up, clean up) for this event
- 7.4. Other - No other old business discussed at the meeting

8. **New Items of Business:**

- 8.1 Resolution regarding Quality Assurance in On-Line Course Offerings
 - a. Committee members identified a number of concerns and issues related to on-line course offerings including:
 - 1. specific class offerings
 - 2. whether hybrid classes are better than traditional classes
 - 3. the number of on-line classes that can be taken by each student
 - 4. identification of specific on-line educational experiences
 - 5. issues related to access as a reason for offering on-line classes
 - 6. identification of the state of the art on-line assessment
 - 7. identification of faculty responsibility for course quality, course content, etc.
 - 8. issues related to the development of a single program shared by 23 universities, faculty involvement and faculty compensation for such courses
 - 9. quality issues including the measurement of quality for both on-line and on-campus courses, the measurement and definition of quality in general,
 - b. Chair Postma will write a first draft resolution in support of faculty responsibility for quality and assessment in on-line classes for discussion at the November 8th Academic Affairs meeting.

- 8.2 Resolution in Support of the LEAP Project
 - a. Committee members provided feedback regarding the first draft of this Resolution.
 - A. Boyle will submit a second draft of the resolution to Committee members prior to the November 8th meeting.
- 8.3 Resolution on Access to Excellence Draft Accountability Plans
 - a. A. Boyle will work with Vince Buck to provide a first draft of this Resolution to committee members prior to the November 8th meeting
- 8.4 Resolution on Course Redesign (with Faculty Affairs Committee)
 - a. Chair Postma discussed meeting with FA committee members to draft a resolution on course redesign
 - b. Faculty Affairs committee members will be asked to take the lead on any proposals in this area
- 8.5. Joint Resolution in Commendation of Keith Boyum and Richard West
 - a. Committee members discussed these resolutions
 - b. Vince Buck will provide information regarding Keith Boyum as needed
 - c. Academic Affairs committee will jointly co-sponsor these resolutions and suggestions should be forwarded to: (1) Buckley Barrett (West resolution) and (2) Darlene Yee-Melichar (Boyum resolution)
- 8.6 Other
 - a. Report from Darlene Yee-Melichar, Exec. Comm. Liason included the following information:
 - 1. Search Committee for the Associate Vice-Chancellor for Academic Affairs will include the following ASCSU members: Jim Postma, Darlene Yee-Melichar, and Barbara Swerkes and will hold an initial meeting on 10/17 at the SFSU Downtown Center
 - 2. The Planning Committee on Proficiency in the First Year at the University, a Statewide Developmental Mathematics and English Conference includes two ASCSU members (Bob Buckley and Darlene Yee-Melichar). The conference will be held on 10/30-10/31 at LAX. Information on the sessions was distributed to AA members.
 - 3. The CSU Doctorate of Education Advisory Committee will discuss system wide issues related to the EdD at a meeting on 11/5. ASCSU members attending this meeting include Jim Postma, Tapie Rohm, Jennifer Zvi, and Darlene Yee-Melichar
 - 4. Reports from all standing committees are included in the current issue of the Academic Senator, the ASCSU publication
 - 5. November statewide senate meetings will be held on 11/12 and 11/13/08.
 - b. Tapie Rohm requested that the committee discuss non-confidence vote policies. Chair Postma suggested that a sub-committee be formed to address this issue and will work with Tapie on this issue

9 **Other:**

- 9.1 Tapie Rohm requested that the committee explore the issue of intellectual honesty (where faculty develop a project that is taken by others without work credit given to the faculty).
Chair Postma will talk to the FA Chair about collaborative committee work in this area

10 **Adjournment:** The meeting was adjourned by Jim Postma.

Meeting minutes submitted by: Andrea Boyle