

## Academic Affairs Committee

### MINUTES

Wednesday, November 12, 2008  
10:00 a.m. - 4:00 p.m.

CSU Chancellor's Office - Anacapa Room

Members Present: Edward Aguado (San Diego); Caroline Bordinaro (Dominguez Hills); Vince Buck (Fullerton); Jim LoCasio (San Luis Obispo); J. Ken Nishita (Monterey Bay); Paul O'Brien (Stanislaus); Jim Postma, Chair (Chico); C.E. Tapie Rohm (San Bernardino)

Members Excused: Andrea Boyle (San Francisco)

Guests Present: Christine Hanson, Liaison (Chancellor's Office), Jim Blackburn (Chancellor's Office), and Keith Boyum (Chancellor's Office)

1. Welcome and Call to Order: Jim Postma (Chair) called the committee to order at 10:00AM.
2. Approval of the Agenda: Agenda approved by all committee members with the deletion of the "Course Design" project, since Faculty Affairs is not pursuing this issue currently.
3. Approval of Meeting Minutes: Meeting minutes from the October 10, 2008 meeting were approved.
4. Chair's Report: Jim Postma presented brief remarks on the California State Budget as reported by Chancellor Reed  
<http://www.calstate.edu/Executive/communications/index.shtml>

#### **Administrative Reports:**

Christine Hanson

1. Chancellor Reed has asked Gary Reichard to re-visit programs that exceed 120 units
2. There are particular concerns about Engineering Programs being completed in a timely manner. Preliminary recommendation from the CO is to review student learning outcomes and, possibly, "double-count" GE credits. The CO is looking to review requirements to assist in streamlining closer to 120 units goal.
3. Honorary degrees: What role does the faculty have on the campus and on the CO review committee? The AA is looking into re-evaluating these guidelines and procedures.
4. Movement on the Swan Bill: Baccalaureate on Vocational Studies; the CSU plan is to "teach out" the programs and work to revise the Swan Bill
5. Reviewing processes for "dual degrees," "overlapping enrollment in BA/MA concurrently," and "joint degrees." How do these programs and Extended Ed., in general, pertain to campus residency requirements for the BA?

## Keith Boyum

1. Proficiency in the First Year at the University, a Statewide Developmental Mathematics and English conference on October 30-31<sup>st</sup>
  - a. See Coded Memorandum(AA-2008-43)
  - b. <http://www.calstate.edu/acadaff/codedmemos/AA-2008-43.pdf>
  - c. Accolades to CCC on their methods and progress
2. Budget grim! Mid-year cuts likely!
3. Extended Education: How can CSU campuses share curriculum within the existing CSU regulations?
  - a. Degree campus “residency requirements” can be approved by campus President. How can this process operate on each campus?
  - b. For example, a process where faculty curriculum review proceeds to the President for approval
  - c. CSU Dean for Extended Education Search Committee posted
4. Academic Technology
  - a. Transforming Course Redesign (U.S. History and Microeconomics)
  - b. Learning Management Systems Task Force (reviewing systemwide services as alternatives to Blackboard)
5. CLA Task force is headed by Lori Roth (voluntary system of accountability)

## Jim Blackburn

1. EO 1037 came into being from: (a) CSU efforts to facilitate graduation (“non-productive grades”) and (b) use of resources in a prudent manner (too many repeated courses with no restrictions and limitations appears “non-productive”)
2. Attempts to establish minimum guidelines (least restrictive); standards and with “serious and compelling reasons” are interpreted by the campus
3. Not intended to be retroactive in the sense of punishing students who have already exceeded the guidelines
4. Important to publish the standards in campus catalogs
5. Development of CMS to track these issues in the future

## **Darlene Yee-Melichar, Ex.Comm. Liason**

1. An additional budget of \$31.5 million for CSU
  - a. There is a strong possibility of mid-year cuts, but we don’t know when this will occur and at what amount
  - b. 7% reduction in Statewide Senate for this year (additional cutback, if there is a mid-year reduction)
2. Legislative Days will be at a local level (FA will organize these meetings)
3. GEAC Agenda will include: credit by examination, MOU with University of Maryland, LDTP (no joint statement with the CCCs)
4. Access to Excellence: topic papers for addressing implementation
5. Proficiency in the First Year at the University, a Statewide Developmental Mathematics and English conference on October 30-31<sup>st</sup>
  - a. Community College presentations were highlighted
  - b. <http://www.calstate.edu/acadprog/DvlpMathEnglish/>
6. Ed.D programs are progressing (Bakersfield has delayed their initiate)

## **Liaison Reports:**

1. Academic Technology Advisory Committee (ATAC). Tapie Rohm reported on the following:

- a. ATAC is an advisory group to the Executive Vice-Chancellor Gary Reichard regarding the use of technology in academic settings. There was a discussion on basic updates about MOODLE and other on-line practices
2. California Academic Partnership Program (CAPP):  
No AA member present on this committee at the present time
3. Chancellor's Doctoral Incentive Policy Advisory Committee:  
No new information
4. CSU Ed.D Advisory Committee:  
Jim Postma and Tapie Rohm reported on the following:
  - a. Carnegie group is reviewing the Ed.D. (versus Ph.D.) as a "best practice" for producing practioners
  - b. Committee needs to report to State Legislature on the progress of the CSU programs
5. Disabilities Advisory Committee: Ken Nishita reported on the following:
  - a. The next committee meeting will be November 24<sup>th</sup>
6. English Council:
  - a. No new information
7. Committee on the Extended University: Tapie Rohm
  - a. The committee met in San Francisco
  - b. The committee established an award in honor of Ed McAlear, Dean of Extended Ed at CO (recently deceased)
8. General Education Advisory Committee  
No new information
9. Institute for Teaching and Learning: Edward Aguado, Paul O'Brien  
Marshelle Thobaban elected Chair of ITL Board
10. International Programs  
No new information
11. Student Health Services Advisory Committee  
No new information
12. Sustainability Advisory Subcommittee Education and Research: Paul O'Brien  
No new information

### **Old Business**

1. Resolution of Support for Policy Changes to Sub-Programs: Minors, Options, Concentrations, and Special Emphases (attachment & EO 602: <http://www.calstate.edu/eo/EO-602.pdf>): No changes.
2. Resolution of Support for the *Give Students a Compass* Project : No changes.
3. Resolutions of Commendation: No changes
4. Resolution on Access to Excellence Draft Accountability Plans: No Changes.

**New Items of Business**

1. Resolution regarding Quality Assurance in On-Line Course Offerings: Approved for Senate introduction.

Adjournment: The meeting was adjourned by Jim Postma.

Meeting minutes submitted by: Ken Nishita

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