

Academic Affairs Committee

MINUTES

**Friday, December 12, 2008
Teleconference Meeting**

Members Present: Caroline Bordinaro (Dominguez Hills); Andrea Boyle (San Francisco); Jim Lo Casio (San Luis Obispo); J. Ken Nishita (Monterey Bay); Paul O'Brien (Stanislaus); Jim Postma, Chair (Chico); C.E. Tapie Rohm (San Bernardino).

Members Excused: Edward Aguado (San Diego); Vince Buck (Fullerton)

Guests Present: Darlene Yee-Melichar (Executive Committee Liaison)

1. **Welcome and Call to Order:** Jim Postma, Chair called the committee to order at 10:00 a.m.
2. **Approval of the Agenda:** Agenda approved by all committee members
3. **Approval of Meeting Minutes:** Meeting minutes from the November 2008 meeting were reviewed and the meeting minutes were approved.
4. **Chair's Report:** Jim Postma presented the chair's report, indicating there were no new items for committee discussion
5. **Administrative Reports:**
 - 5.1 No report from Christine Hanson who was unable to attend the teleconference
6. **Liaison Reports:**
 - 6.1 Academic Technology Advisory Committee (ATAC): Tapie Rohm reported on the following:
 - a. ATI will be reconsidered at the next meeting
 - b. The initiative will be refined by the committee - Tapie Rohm will send this to J. Postma
 - 6.2 California Academic Partnership Program (CAPP): No Acad. Aff. member is present on this committee at this time
 - 6.3 Chancellor's Doctoral Incentive Policy Advisory Committee: No report

- 6.4** CSU Ed.D Advisory Committee: D. Yee (representing Ex. Comm.) reported on the following:
Senator Jennifer Zvi has resigned from the ASCSU and this advisory committee. There is a search for a replacement member who will be vetted by Chancellor Reed
- 6.5** Disabilities Advisory Committee: Ken Nishita reported on the following:
- a.** There is a revised EO coming out as well as a faculty/staff survey to each campus. (Surveys to be sent out by the disabilities office on each campus).
 - b.** Updates will reflect current laws with different diagnostic categories to make campus accommodations limited to only relevant and specific diagnostic categories. A question was raised whether students must self identify disabilities and if so, is there oversight of this process to prevent mistakes. Ken noted that verifications must be made through each disability office
 - c.** Yee noted that the Ed.D. programs need a category designation and Ken noted that these have been embedded in the upcoming EO.
- 6.6** English Council: No Acad. Aff. member if present on this committee at this time - No report
- 6.7** Committee on the Extended University: Tapie Rohm
The committee will meet in January
- 6.8** General Education Advisory Committee: Caroline Bordinaro & Jim Postma reported on the following:
- a.** Area E (PE Classes)- Students can not complete this area with only activity classes (eg football). Lecture classes (such as nutrition) must be used for completion of this area
 - b.** Funding for *Project Compass*
 - 1.** Funding is coming from 3 sources- Lumina Foundation, State Farm, and Carnegie Foundation. Funding from the Chancellor's Office may also be included here
 - 2.** D. Yee noted that funding for the *Project Compass* grant is variable among campuses and suggested that the Chancellor's Office should fund this project
 - 3.** Three campuses will take part in the project; many proposals are very good so there is now an attempt to look at ways to include more campuses in this project such as the 1/09 conference on GE and the 2010 Conference by LINK.
 - c.** The MOU with the University of Maryland- existing courses will be grandfathered into the program. Also, sample roadmaps are being reviewed to see if they also connect to LDTP.
 - d.** International Baccalaureate- the IVY exam is being reviewed.

- 6.9** Institute for Teaching and Learning-The next meeting is scheduled for February, 2009.
- 6.10** International Programs: No report. Jim LoCassio noted that dual programs have been discussed at Cal Poly with an emphasis on dual Masters Programs.
- 6.11** Library Directors, Council of (COLD): J. Targent sent a report this week regarding council work.
- 6.12** Student Health Services Advisory Committee: Andrea Boyle was unable to attend the 11/08 meeting and will provide information from the meeting minutes when available in 2009.
- 6.13** Sustainability Advisory Subcommittee Education and Research: No meeting held. D. Yee noted that there is a grant writing workshop scheduled for 1/09. The workshop is hosted by the CO to help faculty with grant writing.
- 6.14** Other- Exec. Comm. Liaison Report from Darlene Yee
 - a.** Subcommittee to work on the Executive Director search and development of job description. The Search Committee for Ann Peacock's replacement includes Senators Targent, Thobaben, and Pasternack. It was noted that Ann is leaving on 12/12/08 but cannot be replaced until 4/09. Funding is available for a replacement at Ann's level of expertise. Office management during this transition was identified as a concern.
 - b.** ASCSU meetings in January are as scheduled:
 - 1.** 1/22/09- Committee meetings, plenary from 3-5PM followed by the social at 5 p.m.
 - 2.** 1/23/09- Plenary from 8a.m. - 4 p.m.
 - c.** Health Professions Statewide Summit- Beth Ambros is the lead on this.
 - d.** Budget Reduction
 - 1.** Last year's surveys were used to configure the budget cuts
 - 2.** Budget cut summary will go out to committee chairs in 1/09 with a proposed 7% cut (\$70,000-\$72,000) for the ASCSU.
 - 3.** Interim meetings and 2 day plenary sessions may cover the cuts- this will be discussed by Exec. Comm.

7. Old Business:

- 7.1** Acknowledgement of Faculty Involvement in the Access to Excellence Accountability Plan
 - a.** Proposed changes to the resolution were presented in draft 2 of the resolution.

- b. The suggestion was made to insert graduate education content into the resolution.
- c. Chair Postma will contact faculty affairs to see if they are interested in co-sponsoring this resolution.

7.2 Support of the *Give Students a Compass Project* Resolution

- a. Ken Nishita will send out his edits.
- b. Suggestion was made to add AACNU (before liberal) education in the first resolve clause.
- c. Andrea Boyle will revise the resolution and bring to Acad. Aff. members for discussion at the 1/09 meeting.

7.3 Quality Assurance in On-Line/Distance Learning/Technology Mediated Course Offerings Resolution

- a. Chair Postma and Tapie Rohm are working on the resolution.
- b. The suggestion was made to add a resolve clause to indicate the audience for the resolution (e.g., local senates)
- c. D. Yee noted that the lack of policy in this area is a concern
- d. The question was raised whether campuses have policies in place regarding on-line education.
- e. Quality control issues are also a concern on educational policy committees on other campuses.
- f. The draft resolution was reviewed by Acad. Aff. committee members. Chair Postma will re-work the resolution (moving resolve clause 4 to the beginning of the resolution) and will edit the resolution draft with Tapie Rohm for the 1/09 Acad. Aff. meeting. They will focus their work on resolve clause 5 of the draft resolution.

7.4 Other- No other old business was discussed

8. New Items of Business:

8.1 Resolution regarding votes of no confidence. Tapie Rohm will work to have this resolution co-sponsored with faculty affairs and will present a draft resolution in 1/09.

8.2 Resolution regarding Voting Membership for International Program Coordinators on ACIP

- a. This was voted down by AA committee members in 2008.
- b. The chair of ACIP will be invited to attend the Acad. Aff. meeting in 1/09 to discuss this issue.
- c. The proposed resolution has only 1 resolve clause.
- d. There is confusion regarding voting rights-BOT has the final responsibility to approve this action, but would likely do so only if the ASCSU approves.
- e. The request to explore this resolution was sent to Acad. Aff. by Exec. Comm.

- f. D. Yee provided some context regarding this issue, indicating that the central issue may be one of professionalism.
- g. Questions were raised regarding the reasons why IP Coordinators need to have voting rights and what they will be voting on.
- h. Confusion was identified regarding student votes on this committee.
- i. The current resolution will be used as a working draft as Acad. Aff. meets with the committee chair in 1/09.

8.3 Resolution on EO-1038

- a. Chair Postma discussed this with C. Hanson- there is no order to have programs at 120 units but the unit limit is something to consider.
- b. Jim Lo Casio notes there are problems with engineering programs with more than 120 units.
- c. The committee decided that there is no need for a resolution regarding EO-1038 at this time.

8.4 Other: No other new business at this time

9. Other - No other items for discussion at this time

10. Adjournment: The meeting was adjourned by Chair Postma

Meeting minutes submitted by: Andrea Boyle