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February 25, 2017

MEMORANDUM

TO: CSU Presidents

FROM: Loren J. Blanchard, Ph.D. 
Executive Vice Chancellor

SUBJECT: Executive Order 1090 - Educational Broadband Services Annual Reporting Requirement

CODED MEMO: ASA 2017-06

Reporting deadline:

Friday, March 17, 2017

Attn: Chief Information Officer

Click on the link to

[Submit Report](#)

Executive Order 1090, Educational Broadband Services, requires campuses to report on activities involving the ongoing license and leasing of excess broadband spectrum capacity. This memo serves as the official request to report activities using the link provided above by Friday, March 17, 2017.

There are two reporting requirements in Executive Order 1090:

1. Campuses must notify and submit corrective plans to the Office of the Chancellor if there has been any non-compliance with Federal Communications Commission programs.
2. Campuses must file an annual report with the Executive Vice Chancellor for Academic and Student Affairs of ongoing license and leasing activities, including a detailed inventory of all licenses, current usage and status.

California State University Executive Orders can be viewed at www.calstate.edu/EO/. If you have any questions or need assistance, please contact Dr. Sheila Thomas, Assistant Vice Chancellor and Dean, Extended Education at stthomas@calstate.edu or 562-951-4880.

LJB/scj

c: CSU Provosts/Vice Presidents for Academic Affairs
CSU Vice Presidents for Administration and Finance
Extended Education Leadership Council/Deans
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Chief Administrators and Business Officers

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