

Academic Affairs  
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April 15, 2011

**MEMORANDUM**

**Code: AA-2011-06**

TO: Provosts/Vice Presidents for Academic Affairs

FROM: Ephraim P. Smith   
Executive Vice Chancellor and Chief Academic Officer

SUBJECT: Deans and Department Chairs Lists

The November 2007 (Coded Memo AA-2007-30), states that Academic Affairs will call annually for updating of the campus deans and department chairs directories. As you can imagine, such lists may be useful to those who wish to pull together systemwide groups and committees or simply contact a colleague in a similar discipline. These directories also have proved useful to sister CSU campuses for collaborative purposes.

For your convenience, we have attached the spreadsheets of campus deans and department chairs. We request that you use these spreadsheets to update your campus information. In an effort to streamline this process, please do not reformat the documents but merely insert the correct information.

Upon completion, we will post the campus deans directory to the Academic Council website, where it will be publicly available, therefore, formal titles and names are preferred. We no longer keep the department chairs list available on the website but do make the list available upon request. Again, these lists are updated annually.

Please submit your updated spreadsheets by June 1, 2011 to Sara Oliva via email at [szaragoza@calstate.edu](mailto:szaragoza@calstate.edu).

Thank you.

EPS/so

Attachments

c: James Postma, Chair, Academic Senate CSU

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