



**MEMORANDUM**

**Code:** AA-2006-44

**To:** Presidents

**Date:** November 16, 2006

**From:** Gary W. Reichardt  
Executive Vice Chancellor  
Chief Academic Officer

Richard P. West  
Executive Vice Chancellor  
Chief Financial Officer

**Re: 2006-07 Enrollment Planning and Resources Cycle: 2007-08 Resident Targets**

On November 15, 2006, the CSU Trustees approved their 2007-08 budget proposal, which included the systemwide CY 2007-08 resident enrollment expectation. Given this approval, the by-campus CY 2007-08 resident FTES targets upon which we have agreed are provided in this memorandum. Attachment A provides a table of campus CY 2007-08 resident FTES targets, as well as the listing of campus CY 2006-07 resident FTES targets and estimates.

Early in 2007, we anticipate that updated multiyear planning estimates and parameters will be available to guide academic, capital, and technology plans and projects. The balance of this memorandum provides you and your staff members with reminders about the remaining tasks and timeline for meeting multiyear objectives.

We thank you and your staff members in advance for your assistance in working with us.

(continued on the next page)

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**Distribution:** Enrollment Planning & Resources Officer (designated by the President)  
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Enrollment Planning & Resources Submissions: CY 2006-2007 Enrollment Actuals and Estimates and CY 2007-2008 Enrollment Plans

Winter and spring term opening term EXCEL workbook submissions should be completed to reflect campus census-date enrollments along with estimates and plans for subsequent terms through CY 2007-08. The campus should email the campus' completed EXCEL Workbook of CY 2006-2007 detailed enrollment information and CY 2007-2008 enrollment plans to Dr. Marsha Hirano-Nakanishi, Assistant Vice Chancellor, Academic Research and Resources, at [mhirano-nakanishi@calstate.edu](mailto:mhirano-nakanishi@calstate.edu). A copy of the summary page of the EXCEL workbook should be signed by the President (or person designated by the President) and faxed to Dr. Hirano-Nakanishi at 562-951-4981. The schedule for winter and spring term EP&R reporting is in Attachment A of AA 2006-38. The "2006-07 Opening Term Excel Workbook" is available at the following URL under the Enrollment Planning Documents section:

[http://www.calstate.edu/acadres/enrollment\\_planning.shtml](http://www.calstate.edu/acadres/enrollment_planning.shtml)

Multiyear Enrollment Planning

During 2004-05, the Executive Council carefully reviewed campus FTES planning estimates through CY 2010-11, and they were revised and finalized through 2015-16. These multiyear planning estimates that were used to support CY 2006-07 capital planning, along with the planning parameters and campus summer and off-campus center adjustments, are posted as "CY 2005-06 Target and Multiyear Planning Estimates and Parameters to Support CY 2006-07 Capital Planning" at the following URL under Targets and Planning Estimates:

[http://www.calstate.edu/acadres/enrollment\\_planning.shtml](http://www.calstate.edu/acadres/enrollment_planning.shtml)

The posting was used to guide CY 2007-08 Capital Planning, and campus facility planners have been preparing preliminary documents and plans for the CY 2008-09 capital planning cycle using the same posting.

Our plan is to revise multiyear planning estimates and parameters to reflect rebenching and continuing enrollment trends early in 2007. Accomplishing this objective depends on the completion of four tasks. First, long-range disciplinary projections, CPDC 2-1, are required by the State as part of the justification for new lecture and laboratory space. By October 31, 2006, campus Enrollment Planning & Reporting officers were to have submitted these Academic Enrollment Projections by Discipline (CPDC 2-1) to Dr. Marsha Hirano-Nakanishi, Assistant Vice Chancellor, Academic Research and Resources, at [mhirano-nakanishi@calstate.edu](mailto:mhirano-nakanishi@calstate.edu), and to Elvyra San Juan, Assistant Vice Chancellor, Capital Planning, Design, and Construction, at [esanjuan@calstate.edu](mailto:esanjuan@calstate.edu). Some long-range disciplinary projections still are outstanding or require revision; Dr. Hirano-Nakanishi is contacting campus EP&R officers.

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The CPDC 2-1 form and instructions for completion can be downloaded from the Chancellor's Office Facilities Planning Web page:

[http://www.calstate.edu/cpdc/Facilities\\_Planning/majorcapoutlay.shtml](http://www.calstate.edu/cpdc/Facilities_Planning/majorcapoutlay.shtml)

For assistance in accessing the form and instructions, please contact, Judi Brown in CPDC, [jbrown@calstate.edu](mailto:jbrown@calstate.edu). There are a number of additional CPDC forms that need to be completed if the campus is submitting a proposal for disciplinary classroom or laboratory space. The above website provides information about these forms and their purpose. Questions regarding the state-funded submissions should be directed to Larry Piper, Chief of Facilities Planning, Capital Planning, Design and Construction, at [lpiper@calstate.edu](mailto:lpiper@calstate.edu)

If academic planners or analysts have questions about CPDC 2-1, please contact Dr. Hirano-Nakanishi, at [mhirano-nakanishi@calstate.edu](mailto:mhirano-nakanishi@calstate.edu).

Second, changes to campus Academic Planning Data Base (APDB) submissions underpin the rebenching of course section enrollments underpin capital project documentation. Mike McLean, Senior Director for Information and Applications Services, at [mmclean@calstate.edu](mailto:mmclean@calstate.edu), and Ron Basich, Director for Corporate Information Management, at [rbasich@calstate.edu](mailto:rbasich@calstate.edu), are overseeing communications with campus coordinators of APDB on revisions to CY 2006-07 APDB submissions.

Third, rebenched multiyear FTES planning estimates (resident, NRT, and total) for campuses, consistent with the Compact and with annual long-range Department of Finance enrollment projections for the CSU, are being drafted and will need to be finalized. We are most concerned about multiyear resident FTES planning estimates through 2010-11, as these must remain within the 2.5% per annum growth indicated in the Compact. Once these are set, there is some flexibility with regard to campus multiyear NRT (and, thus, total) FTES planning estimates. In brief, the sum of campus multiyear total FTES planning estimates must not exceed the limits based on the annual long-range enrollment projection for the CSU that the Department of Finance releases annually.

Finally, rebenched multiyear FTES planning estimates for campuses (resident, NRT, and total), combined with new APDB parameters, will be provided campuses to work through allowable modifications (that is, reallocating total CY FTES between the academic year and the summer, and reallocating total university CY FTES between the main campus and off-campus centers) and revising CPDC 2-1 submissions.

GWR/RPW/mjhn

**CSU Enrollments:  
Campus Resident CY 2006-07 FTES Targets and Estimates, and  
Campus Resident CY 2007-08 FTES Targets**

AA 2006-xx  
Attachment A  
(Corrected)

	2006-07 Campus Resident CY 2006-07 FTES Target*	2006-07 Campus Resident CY 2006-07 FTES Estimate	2007-08 Campus Resident CY 2007-08 FTES Target**	Difference between Targets	% Difference from Resident CY 2006- 07 Target
Bakersfield	6,688	6,792.0	6,890	202	3.02%
Channel Islands	2,221	2,636.2	2,410	189	8.51%
Chico	14,478	14,486.4	14,700	222	1.53%
Dominguez Hills	9349	8,997.2	9,349	0	0.00%
East Bay	11,764	11,429.2	11,764	0	0.00%
Fresno	17,290	17,758.9	18,165	875	5.06%
Fullerton	25,187	27,359.2	27,150	1,963	7.79%
Humboldt	7,014	6,766.5	7,014	0	0.00%
Long Beach	27,463	28,088.5	28,100	637	2.32%
Los Angeles	16,329	16,596.8	17,000	671	4.11%
Maritime Academy	796	963.0	870	74	9.30%
Monterey Bay	3800	3,603.5	3,640	-160	-4.21%
Northridge	24,899	26,076.0	25,700	801	3.22%
Pomona	17,520	17,644.9	17,816	296	1.69%
Sacramento	22,936	22,839.8	22,950	14	0.06%
San Bernardino	14,043	14,079.1	14,390	347	2.47%
San Diego	27,724	27,725.0	28,280	556	2.01%
San Francisco	22,529	23,353.2	23,375	846	3.76%
San Jose	22,232	22,123.7	22,460	228	1.03%
San Luis Obispo	17,006	17,064.0	17,350	344	2.02%
San Marcos	6,417	7,035.1	7,250	833	12.98%
Sonoma	7,156	7,283.1	7,500	344	4.81%
Stanislaus	6,765	7,036.5	7,060	295	4.36%
<b>TOTAL CAMPUS</b>	<b>331,606</b>	<b>337,737.8</b>	<b>341,183</b>	<b>9,577</b>	<b>2.89%</b>
CalStateTEACH	600	620.0	650	50	8.33%
International Programs	655	643.5	665	10	1.53%
Summer Arts	51	32.4	51	0	0.00%
<b>TOTAL CSU</b>	<b>332,912</b>	<b>339,033.7</b>	<b>342,549</b>	<b>9,637</b>	<b>2.89%</b>

\*The target includes the 2006-07 permanent FTES allocation and the above-Compact 2006-07 permanent MSN FTES expectation.

\*\*The target includes the 2007-08 permanent FTES target (increase above 2006-07 permanent FTES allocation) and continuation of the above-Compact 2006-07 permanent MSN FTES expectation.