



# THE CALIFORNIA STATE UNIVERSITY

BAKERSFIELD • CHANNEL ISLANDS • CHICO • DOMINGUEZ HILLS • FRESNO • FULLERTON • HAYWARD • HUMBOLDT  
LONG BEACH • LOS ANGELES • MARITIME ACADEMY • MONTEREY BAY • NORTHBRIDGE • POMONA • SACRAMENTO  
SAN BERNARDINO • SAN DIEGO • SAN FRANCISCO • SAN JOSE • SAN LUIS OBISPO • SAN MARCOS • SONOMA • STANISLAUS

ALLISON G. JONES  
Assistant Vice Chancellor  
Academic Affairs, Student Academic Support

Code: AA-2004-01  
January 23, 2004

**To:** Provosts/Vice Presidents, Academic Affairs  
Vice Presidents of Student Affairs

**From:** Allison G. Jones *A Jones*

**Subject:** **Admission Exception Allocations, 2003-2004 and 2004-2005**

Trustee policy provides for a limited number of undergraduate admission exceptions to regular admission criteria. Exception admissions under this policy are commonly referred to as “special admits.” Two sections of Title 5, Article 6, California Code of Regulations, incorporate the policy:

**Section 40900**      General Exceptions  
**Section 40901**      Exceptions for Applicants to Special Compensatory Programs

Article 6 states that an applicant not otherwise eligible for admission either as a first-time freshman applicant or as a transfer applicant with fewer than 56 semester units may be admitted provided that the number of applicants enrolled in each category does not exceed four percent of all undergraduate students enrolled for the first time during the previous year not including those students enrolled under the provision of the Article.

There is continuing concern about the extent to which special admission students contribute to increasing enrollment demand and the need for CSU to provide precollegiate instruction. Further, the CSU cannot exceed the total eight percent permitted by Title 5 under Article 6. Therefore, campuses now exercising enrollment controls and those anticipating the need to manage enrollment are encouraged to carefully reexamine the extent to which special admission applicants are accommodated.

CSU Enrollment Reporting System data filed with the Division of Analytic Studies indicate new undergraduate enrollments in 2002-03 totaled 101,379 of which 1,490 enrolled under provisions of Section 40900 and 1,867 enrolled under provisions of Section 40901. The systemwide total of 3,357 individuals enrolled as exceptions is within the allocation for 2002-03.

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Students admitted under Section 40901 are limited to disadvantaged applicants, as defined, for whom special compensatory assistance is available. Section 40900 allocations may be used for disadvantaged applicants, but Section 40901 allocations may be used only to admit disadvantaged students. Therefore, the general administrative control for the campus should be that the students enrolled under Section 40900 not exceed the number enrolled under Section 40901 and that the total enrollments of Sections 40900 and 40901 not exceed the total allocation.

Attachments to this memorandum provide data on the extent to which campuses utilized 2002-03 admission exception allocations and display campus allocations for 2003-04. Attachment A provides systemwide data, and Attachment B provides data for your campus. Recognizing enrollment trends and campus efforts to limit the use of special admission, the special admit allocations are generally less than the number generated for the system or individual campuses. A campus that has special needs that may not be accommodated within the allocation should bring that to our attention as quickly as possible.

We have included in the attachments a preliminary allocation for 2004-05 for campus planning purposes. We have estimated the 2004-05 allocations based upon campus and system trends in undergraduate enrollment and previous exceptional admission activity. If you find that an adjustment is suggested at a later date, please bring that to our attention as early as possible. Final allocations for 2004-05 will be provided in fall 2004.

Questions about admission exception allocations should be addressed to Mr. J. Leon Washington, Associate Director, Enrollment Management Services, Academic Affairs, Student Academic Support at (562) 951-4726 or [lwashington@calstate.edu](mailto:lwashington@calstate.edu).

AGJ:JLW

Attachments

cc: CSU Presidents  
Dr. David S. Spence  
Directors of Admission, Records and Enrollment Management

*ATTACHMENT A*  
*EXCEPTION ALLOCATIONS 2003*

**2002-2005 ADMISSION EXCEPTION ALLOCATIONS**

**Systemwide**

	2002-2003	2003-2004	Preliminary 2004-2005
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**TOTAL NEW UNDERGRADUATE ENROLLMENT:**

Exceptions Generated:	5,932	7,842	
Exceptions Allocated:			
Section 40900 (General)	2,256	2,240	2,240
Section 40901 (Disadvantaged)	2,269	2,240	2,240
Total Allocated:	4,525	4,480	4,480
Exceptions Enrolled:			
Section 40900 (General)	1,490		
Section 40901 (Disadvantaged)	1,867		
Total Enrolled:	3,357		
Percentage of Allocation Enrolled:	74%		

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**2002-2005 ADMISSION EXCEPTION ALLOCATIONS**

**Bakersfield**

			Preliminary
	2002-2003	2003-2004	2004-2005

**TOTAL NEW UNDERGRADUATE ENROLLMENT:**

Exceptions Generated:	104	154	
Exceptions Allocated:			
Section 40900 (General)	65	65	65
Section 40901 (Disadvantaged)	65	65	65
Total Allocated:	130	130	130
Exceptions Enrolled:			
Section 40900 (General)	53		
Section 40901 (Disadvantaged)	61		
Total Enrolled:	114		
Percentage of Allocation Enrolled:	88%		

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**2002-2005 ADMISSION EXCEPTION ALLOCATIONS**

Channel Islands

	2002-2003	2003-2004	Preliminary 2004-2005
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	0	59	
Exceptions Allocated:			
Section 40900 (General)	35	35	35
Section 40901 (Disadvantaged)	35	35	35
Total Allocated:	70	70	70
Exceptions Enrolled:			
Section 40900 (General)	0		
Section 40901 (Disadvantaged)	0		
Total Enrolled:	0		
Percentage of Allocation Enrolled:	0		

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**2002-2005 ADMISSION EXCEPTION ALLOCATIONS**

Chico

			Preliminary
	2002-2003	2003-2004	2004-2005

**TOTAL NEW UNDERGRADUATE ENROLLMENT:**

Exceptions Generated:	285	304	
Exceptions Allocated:			
Section 40900 (General)	75	75	75
Section 40901 (Disadvantaged)	75	75	75
Total Allocated:	150	150	150
Exceptions Enrolled:			
Section 40900 (General)	57		
Section 40901 (Disadvantaged)	135		
Total Enrolled:	192 [1]		
Percentage of Allocation Enrolled:	128%		

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[1] Please modify admission process to ensure campus remains within allocation.

**2002-2005 ADMISSION EXCEPTION ALLOCATIONS**

**Dominguez Hills**

	2002-2003	2003-2004	Preliminary 2004-2005
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**TOTAL NEW UNDERGRADUATE ENROLLMENT:**

Exceptions Generated:	124	204	
Exceptions Allocated:			
Section 40900 (General)	115	115	115
Section 40901 (Disadvantaged)	115	115	115
Total Allocated:	230	230	230
Exceptions Enrolled:			
Section 40900 (General)	108		
Section 40901 (Disadvantaged)	108		
Total Enrolled:	216		
Percentage of Allocation Enrolled:	94%		

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**2002-2005 ADMISSION EXCEPTION ALLOCATIONS**

Fresno

	2002-2003	2003-2004	Preliminary 2004-2005
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	275	386	
Exceptions Allocated:			
Section 40900 (General)	187	187	187
Section 40901 (Disadvantaged)	188	188	188
Total Allocated:	375	375	375
Exceptions Enrolled:			
Section 40900 (General)	133		
Section 40901 (Disadvantaged)	163		
Total Enrolled:	296		
Percentage of Allocation Enrolled:	79%		

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**2002-2005 ADMISSION EXCEPTION ALLOCATIONS**

**Fullerton**

			Preliminary
	2002-2003	2003-2004	2004-2005

**TOTAL NEW UNDERGRADUATE ENROLLMENT:**

Exceptions Generated:	468	693	
Exceptions Allocated:			
Section 40900 (General)	137	137	137
Section 40901 (Disadvantaged)	138	138	138
Total Allocated:	275	275	275
Exceptions Enrolled:			
Section 40900 (General)	58		
Section 40901 (Disadvantaged)	86		
Total Enrolled:	144		
Percentage of Allocation Enrolled:	52%		

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## 2002-2005 ADMISSION EXCEPTION ALLOCATIONS

### Hayward

	2002-2003	2003-2004	Preliminary 2004-2005
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**TOTAL NEW UNDERGRADUATE ENROLLMENT:**

Exceptions Generated:	160	264	
Exceptions Allocated:			
Section 40900 (General)	125	125	125
Section 40901 (Disadvantaged)	125	125	125
Total Allocated:	250	250	250
Exceptions Enrolled:			
Section 40900 (General)	87 [1]		
Section 40901 (Disadvantaged)	51		
Total Enrolled:	138		
Percentage of Allocation Enrolled:	55%		

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[1] Section 40901 (Disadvantaged) allocations may not be used for Section 40900 (General) exceptions.

## 2002-2005 ADMISSION EXCEPTION ALLOCATIONS

### Humboldt

		Preliminary
	2002-2003	2003-2004    2004-2005

**TOTAL NEW UNDERGRADUATE ENROLLMENT:**

Exceptions Generated:	112	164	
Exceptions Allocated:			
Section 40900 (General)	75	75	75
Section 40901 (Disadvantaged)	75	75	75
Total Allocated:	150	150	150
Exceptions Enrolled:			
Section 40900 (General)	91 [1]		
Section 40901 (Disadvantaged)	71		
Total Enrolled:	162 [2]		
Percentage of Allocation Enrolled:	108%		

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[1] Section 40901 (Disadvantaged) allocations may not be used for Section 40900 (General) exceptions.

[2] Please modify admission process to ensure campus remains within allocation.

**2002-2005 ADMISSION EXCEPTION ALLOCATIONS**

Long Beach

	2002-2003	2003-2004	Preliminary 2004-2005
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	610	614	
Exceptions Allocated:			
Section 40900 (General)	112	112	112
Section 40901 (Disadvantaged)	113	113	113
Total Allocated:	225	225	225
Exceptions Enrolled:			
Section 40900 (General)	35		
Section 40901 (Disadvantaged)	84		
Total Enrolled:	119		
Percentage of Allocation Enrolled:	53%		

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**2002-2005 ADMISSION EXCEPTION ALLOCATIONS**

Los Angeles

	2002-2003	2003-2004	Preliminary 2004-2005
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	200	358	
Exceptions Allocated:			
Section 40900 (General)	175	175	175
Section 40901 (Disadvantaged)	200	200	200
Total Allocated:	375	375	375
Exceptions Enrolled:			
Section 40900 (General)	92		
Section 40901 (Disadvantaged)	216		
Total Enrolled:	308		
Percentage of Allocation Enrolled:	82%		

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## 2002-2005 ADMISSION EXCEPTION ALLOCATIONS

### Maritime Academy

			Preliminary
	2002-2003	2003-2004	2004-2005

**TOTAL NEW UNDERGRADUATE ENROLLMENT:**

Exceptions Generated:	10	14	
Exceptions Allocated:			
Section 40900 (General)	25	25	25
Section 40901 (Disadvantaged)	0	0	0
Total Allocated:	25	25	25
Exceptions Enrolled:			
Section 40900 (General)	9 [1]		
Section 40901 (Disadvantaged)	1		
Total Enrolled:	10		
Percentage of Allocation Enrolled:	40%		

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[1] Section 40901 (Disadvantaged) allocations may not be used for Section 40900 (General) exceptions.

**2002-2005 ADMISSION EXCEPTION ALLOCATIONS**

**Monterey Bay**

	2002-2003	2003-2004	Preliminary 2004-2005
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**TOTAL NEW UNDERGRADUATE ENROLLMENT:**

Exceptions Generated:	78	96	
Exceptions Allocated:			
Section 40900 (General)	35	35	35
Section 40901 (Disadvantaged)	35	35	35
Total Allocated:	70	70	70
Exceptions Enrolled:			
Section 40900 (General)	19		
Section 40901 (Disadvantaged)	39		
Total Enrolled:	58		
Percentage of Allocation Enrolled:	83%		

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**2002-2005 ADMISSION EXCEPTION ALLOCATIONS**

Northridge

	2002-2003	2003-2004	Preliminary 2004-2005
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	524	673	
Exceptions Allocated:			
Section 40900 (General)	137	137	137
Section 40901 (Disadvantaged)	138	138	138
Total Allocated:	275	275	275
Exceptions Enrolled:			
Section 40900 (General)	11		
Section 40901 (Disadvantaged)	125		
Total Enrolled:	136		
Percentage of Allocation Enrolled:	49%		

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**2002-2005 ADMISSION EXCEPTION ALLOCATIONS**

**Pomona**

			Preliminary
	2002-2003	2003-2004	2004-2005

**TOTAL NEW UNDERGRADUATE ENROLLMENT:**

Exceptions Generated:	306	397
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**Exceptions Allocated:**

Section 40900 (General)	50	50	50
Section 40901 (Disadvantaged)	50	50	50
<b>Total Allocated:</b>	<b>100</b>	<b>100</b>	<b>100</b>

**Exceptions Enrolled:**

Section 40900 (General)	25
Section 40901 (Disadvantaged)	50
<b>Total Enrolled:</b>	<b>75</b>

Percentage of Allocation Enrolled:	75%
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## 2002-2005 ADMISSION EXCEPTION ALLOCATIONS

### Sacramento

			Preliminary
	2002-2003	2003-2004	2004-2005

**TOTAL NEW UNDERGRADUATE ENROLLMENT:**

Exceptions Generated:	425	538	
Exceptions Allocated:			
Section 40900 (General)	187	187	187
Section 40901 (Disadvantaged)	188	188	188
Total Allocated:	375	375	375
Exceptions Enrolled:			
Section 40900 (General)	121		
Section 40901 (Disadvantaged)	172		
Total Enrolled:	293		
Percentage of Allocation Enrolled:	78%		

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**2002-2005 ADMISSION EXCEPTION ALLOCATIONS**

**San Bernardino**

	2002-2003	2003-2004	Preliminary 2004-2005
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**TOTAL NEW UNDERGRADUATE ENROLLMENT:**

Exceptions Generated:	207	306	
Exceptions Allocated:			
Section 40900 (General)	117	117	117
Section 40901 (Disadvantaged)	118	118	118
Total Allocated:	235	235	235
Exceptions Enrolled:			
Section 40900 (General)	94		
Section 40901 (Disadvantaged)	132		
Total Enrolled:	226		
Percentage of Allocation Enrolled:	96%		

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**2002-2005 ADMISSION EXCEPTION ALLOCATIONS**

San Diego

	2002-2003	2003-2004	Preliminary 2004-2005
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	567	625	
Exceptions Allocated:			
Section 40900 (General)	112	112	112
Section 40901 (Disadvantaged)	113	113	113
Total Allocated:	225	225	225
Exceptions Enrolled:			
Section 40900 (General)	115 [1]		
Section 40901 (Disadvantaged)	0		
Total Enrolled:	115		
Percentage of Allocation Enrolled:	51%		

[1] Section 40901 (Disadvantaged) allocations may not be used for Section 40900 (General) exceptions.

## 2002-2005 ADMISSION EXCEPTION ALLOCATIONS

### San Francisco

	2002-2003	2003-2004	Preliminary 2004-2005
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**TOTAL NEW UNDERGRADUATE ENROLLMENT:**

Exceptions Generated:	364	558	
Exceptions Allocated:			
Section 40900 (General)	137	137	137
Section 40901 (Disadvantaged)	138	138	138
Total Allocated:	275	275	275
Exceptions Enrolled:			
Section 40900 (General)	54		
Section 40901 (Disadvantaged)	94		
Total Enrolled:	148		
Percentage of Allocation Enrolled:	54%		

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## 2002-2005 ADMISSION EXCEPTION ALLOCATIONS

### San Jose

	2002-2003	2003-2004	Preliminary 2004-2005
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**TOTAL NEW UNDERGRADUATE ENROLLMENT:**

Exceptions Generated:	408	528	
Exceptions Allocated:			
Section 40900 (General)	187	187	187
Section 40901 (Disadvantaged)	188	188	188
Total Allocated:	375	375	375
Exceptions Enrolled:			
Section 40900 (General)	178 [1]		
Section 40901 (Disadvantaged)	165		
Total Enrolled:	343		
Percentage of Allocation Enrolled:	91%		

[1] Section 40901 (Disadvantaged) allocations may not be used for Section 40900 (General) exceptions.

**2002-2005 ADMISSION EXCEPTION ALLOCATIONS**

San Luis Obispo

	2002-2003	2003-2004	Preliminary 2004-2005
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TOTAL NEW UNDERGRADUATE ENROLLMENT:

Exceptions Generated:	322	353	
Exceptions Allocated:			
Section 40900 (General)	7	7	7
Section 40901 (Disadvantaged)	8	8	8
Total Allocated:	15	15	15
Exceptions Enrolled:			
Section 40900 (General)	5 [1]		
Section 40901 (Disadvantaged)	0		
Total Enrolled:	5		
Percentage of Allocation Enrolled:	33%		

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[1] Section 40901 (Disadvantaged) allocations may not be used for Section 40900 (General) exceptions.

## 2002-2005 ADMISSION EXCEPTION ALLOCATIONS

### San Marcos

	2002-2003	2003-2004	Preliminary 2004-2005
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**TOTAL NEW UNDERGRADUATE ENROLLMENT:**

Exceptions Generated:	122	204	
Exceptions Allocated:			
Section 40900 (General)	37	37	37
Section 40901 (Disadvantaged)	38	38	38
Total Allocated:	75	75	75
Exceptions Enrolled:			
Section 40900 (General)	47 [1]		
Section 40901 (Disadvantaged)	21		
Total Enrolled:	68		
Percentage of Allocation Enrolled:	91%		

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[1] Section 40901 (Disadvantaged) allocations may not be used for Section 40900 (General) exceptions.



## 2002-2005 ADMISSION EXCEPTION ALLOCATIONS

### Sonoma

			Preliminary
	2002-2003	2003-2004	2004-2005

**TOTAL NEW UNDERGRADUATE ENROLLMENT:**

Exceptions Generated:	146	184	
Exceptions Allocated:			
Section 40900 (General)	37	37	37
Section 40901 (Disadvantaged)	38	38	38
Total Allocated:	75	75	75
Exceptions Enrolled:			
Section 40900 (General)	49 [1]		
Section 40901 (Disadvantaged)	22		
Total Enrolled:	71		
Percentage of Allocation Enrolled:	95%		

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[1] Section 40901 (Disadvantaged) allocations may not be used for Section 40900 (General) exceptions.

**2002-2005 ADMISSION EXCEPTION ALLOCATIONS**

**Stanislaus**

	2002-2003	2002-2003	Preliminary 2004-2005
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**TOTAL NEW UNDERGRADUATE ENROLLMENT:**

Exceptions Generated:	115	167	
Exceptions Allocated:			
Section 40900 (General)	87	87	87
Section 40901 (Disadvantaged)	88	88	88
Total Allocated:	175	175	175
Exceptions Enrolled:			
Section 40900 (General)	49		
Section 40901 (Disadvantaged)	71		
Total Enrolled:	120		
Percentage of Allocation Enrolled:	69%		

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