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ALLISON G. JONES
Assistant Vice Chancellor
Academic Affairs – Student Academic Support

Code: AA-2002-51
October 7, 2002

To: Directors of Financial Aid
Financial Aid Business Officers

Response Requested
By October 22, 2002

From: Allison G. Jones 

Subject: CSU Financial Aid Administrators' Workshop

Campus personnel involved with the administration of student financial aid programs, either in the financial aid office or the business or loan collection offices, are invited to participate in a systemwide workshop on October 28-30, 2002 at the Office of the Chancellor in Long Beach. The meeting on Monday, October 28 will address issues of interest to financial aid business and collection offices and the meeting on Wednesday, October 30 will address issues of interest to the financial aid offices. Representatives from both areas are invited to participate in the professional development session on Tuesday, October 29. This session is being arranged in consultation with the office of systemwide professional development.

A preliminary agenda is attached for your information and planning purposes. Questions regarding the workshop and questions or items for discussion at the Monday and Wednesday sessions may be addressed to Mary L. Robinson, Associate Director, Academic Affairs, Student Academic Support, at (562) 951-4737 or mlrobinson@calstate.edu.

Those who will be attending any portion of the workshop are requested to register on-line at www.calstate.edu/AR/Workshops/FinancialAid02/index.shtml beginning October 11, 2002 and no later than October 22, 2002. Additional information regarding the workshop agenda and local accommodations is available at this site.

AGJ:MLR

Attachment

cc: Presidents
Vice Presidents, Academic Affairs
Vice Presidents, Administration
Vice Presidents, Student Affairs
Dr. David S. Spence
Dr. Gary A. Hammerstrom

**The California State University
CSU Financial Aid Workshop**

October 28-30, 2002

**Dumke Conference Center
CSU Office of the Chancellor
401 Golden Shore, Long Beach, CA**

Preliminary Agenda

Monday, October 28 Meeting of Financial Aid Business Office and Collection Administrators

8:30 AM Coffee/continental breakfast
9:30 AM Current Issues Related to Financial Aid Business and Collection Services
(Including Recent Changes to CSU Refund Policy)
10:30 AM Legal Issues Related to Business and Collection Services
12:00 PM Lunch
1:00 PM FERPA and Records Access Considerations
2:00 PM Financial Aid Audit Process and Issues
3:00 PM Student Debt Management and Education Initiatives
4:00 PM Business Office Implications Related to Cal Grant Delivery System
4:30 PM Adjournment

**Tuesday, October 29 Professional Development Workshop for Financial Aid Business Office,
Collections, and Student Financial Aid Office Administrators**

8:00 AM Coffee/continental breakfast
9:00 AM Enhancing Performance in the Administration of Student Financial
Aid Programs and Services
-- Mr. Ron Canham
12:00 PM Lunch
1:00 PM Continuation of Morning Session
4:00 PM Adjournment

Wednesday, October 30 Meeting of Student Financial Aid Administrators

8:00 AM Coffee/continental breakfast
9:00 AM Financial Aid Audit Process and Issues
10:00 AM FERPA and Records Access Considerations
11:00 AM Discussion of Alternative Cal Grant Delivery Systems
12:00 PM Lunch
1:00 PM Student Consumerism Information Requirements
1:30 PM Current Issues Related to Financial Aid Program Administration
3:30 PM Adjournment