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DAVID S. SPENCE
EXECUTIVE VICE CHANCELLOR
CHIEF ACADEMIC OFFICER

Code: AA-2002-38
August 2, 2002

To: Provosts/Vice Presidents for Academic Affairs
Vice Presidents for Student Affairs

From: David S. Spence *David S.*

Subject: Eligibility Study

Earlier this year, we discussed with Presidents and Provosts/Vice Presidents that CSU would be cooperating with the California Postsecondary Education Commission (CPEC) and the University of California (UC) to conduct a study of admission eligibility for high school students. The principal purpose of the 2001 High School Eligibility Study is to determine the proportion of 2001 graduates from California public high schools eligible for regular admission to the CSU in fall 2001.

To collect data for this study, the California Postsecondary Education Commission has secured a large random sample of transcripts of 2001 California high school graduates. The study requires that CSU collect from these transcripts the same information that is provided to the CSU in the ERS Applications (ERSA) report (i.e., high school GPA, relevant test scores, and the number of semesters of courses satisfying the CSU and/or UC college preparatory course patterns). These data will enable the CSU to assess the extent to which 2001 high school graduates met CSU admission requirements.

The eligibility study requires that CSU evaluators assess approximately 15,000 high school transcripts to determine whether CSU admission requirements for first-time freshmen continue to select the upper one-third of California high school graduates as recommended by the California Master Plan for Higher Education.

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We are sensitive to the need for CSU evaluators to be available in October to begin processing applications for admission to fall 2003. Therefore, we seek your assistance in identifying as many evaluators as possible for this assignment during September.

At this time, we are asking that each campus, depending on campus size, provide two to five admission evaluators for the week of September 9-13. We will reimburse the campus for travel and salary costs associated with having the campus staff work in the Chancellor's Office in Long Beach for the week. Following the week of intensive training and evaluating transcripts, the remainder of the transcripts can be evaluated by website access from the campus.

Please identify a contact person in your admission office who can work with staff in Academic Affairs, Student Academic Support, to facilitate participation of evaluators in this important project. Please forward the name, telephone number, and e-mail address of your campus contact to Mr. Leon Washington, Associate Director, Enrollment Management Services. Mr. Washington may be reached by telephone at (562) 951-4726 or by e-mail at lwashington@calstate.edu.

DSS/jlw

cc: CSU Presidents
Allison G. Jones
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Deans/Directors of Admission