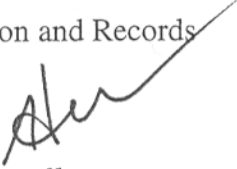


Memorandum

To: Directors, Admission and Records

Code: AA-2002-02
Date: January 4, 2002

From: Allison G. Jones 
Assistant Vice Chancellor
Academic Affairs, Student Academic Support

Subject: **Update of Campus-Specific Admission and Transfer Practices**

Information about campus-specific admission and transfer practices is distributed annually during the fall community counselor conferences. This information is also distributed to community college counselors who attend the spring counselor institutes. It is important for community college counselors to have access to current and accurate information about all CSU campuses in order to advise students properly. Please review each summary sheet to ensure that the information your campus provided last year is current and accurate. You can provide the current information by writing in the name of your campus and the updated information requested.

Please return the information sheets to Mr. Alan Liebrecht, Associate Director of Outreach Services, **by February 4, 2002**, indicating all corrections or edits. If the information is still current, please initial, date, and return the information for your campus. The information may be faxed to (562) 951-4867.

Mr. Liebrecht may be reached at (562) 951-4733 or aliebercht@calstate.edu if additional information or clarification would be useful.

AGJ: tju

Attachments

cc: Provosts/Vice Presidents, Academic Affairs (w/o attachments)
Vice Presidents, Student Affairs (w/o attachments)
Vice Presidents, Enrollment Management (w/o attachments)