

**THE CALIFORNIA STATE UNIVERSITY**  
**Office of the Chancellor**  
**401 Golden Shore, 5<sup>th</sup> Floor**  
**Long Beach, California 90802-4210**  
**(562) 951-4610**

**Date:** June 16, 2004 **Code: AD NOAT 04-75**

**To:** Financial Managers  
Accounting Officers  
Budget Officers

**From:** Mr. George V. Ashkar  
Director  
Systemwide Financial Operations

**Subject:** Distribution of January-May 2004 Expenses for the Dormitory Revenue Fund  
- Campus Unions

Transfer Request: 039300

The State Controller's Office has been requested to transfer expenses from systemwide office records to campus Dormitory Revenue Fund – Campus Union accounts on TR039300. The transfer is for the period January 1 through May 31, 2004.

Attachment A reflects the allocation orders being processed to cover the expenses. After the expenditure transfer has been posted by the SCO, the allocation balance will remain available for expenses incurred during the remainder of fiscal year 2003/2004.

Attachment B provides a campus summary of the expenses processed through the systemwide account for January 1 through May 31, 2004.

The listed campuses should record the journal entries noted on attachment (B).

Questions may be directed to Mr. Lawrence Gutierrez at (562) 951-4624 or via e-mail at [lgutierrez@calstate.edu](mailto:lgutierrez@calstate.edu).

Attachment

GVA:LG:tp AD NOAT 04-75

AD NOAT 04-75  
Attachment A

REQUEST FOR ALLOCATION  
#03-420

<u>Campus</u>	<u>SCO Fund</u>	<u>Agency</u>	<u>SCO Balance as of 6/14/04</u>	<u>Pro Rata Exp. Jan-May 2004</u>	<u>Difference</u>	<u>Allocation Order Requested</u>	<u>Balance After Allocation Order</u>
Bakersfield	580-045	6650	996.48	139,466.70	(138,470.22)	139,000.00	529.78
Chico	580-007	6680	574.53	1,879,843.59	(1,879,269.06)	1,880,000.00	730.94
Dominguez Hills	580-057	6690	171.66	1,952,345.95	(1,952,174.29)	1,953,000.00	825.71
Fresno	580-004	6700	401.04	648,254.14	(647,853.10)	648,000.00	146.90
Fullerton	580-027	6710	563.57	2,659,013.50	(2,658,449.93)	2,659,000.00	550.07
Hayward	580-056	6720	835.84	649,272.70	(648,436.86)	649,000.00	563.14
Humboldt	580-020	6730	379.82	235,490.50	(235,110.68)	236,000.00	889.32
Long Beach	580-003	6740	512.08	1,699,073.19	(1,698,561.11)	1,699,000.00	438.89
Los Angeles	580-014	6750	917.95	1,022,101.89	(1,021,183.94)	1,022,000.00	816.06
Northridge	580-032	6760	28.14	2,452,340.04	(2,452,311.90)	2,453,000.00	688.10
Pomona	580-018	6770	170.17	596,832.59	(596,662.42)	597,000.00	337.58
Sacramento	580-015	6780	463.89	2,107,006.14	(2,106,542.25)	2,107,000.00	457.75
San Bernardino	580-028	6660	141.91	965,624.46	(965,482.55)	966,000.00	517.45
San Diego	580-006	6790	434.05	3,034,711.68	(3,034,277.63)	3,035,000.00	722.37
San Francisco	580-019	6800	540.38	621,565.82	(621,025.44)	622,000.00	974.56
San Jose	580-005	6810	943.47	2,229,466.36	(2,228,522.89)	2,229,000.00	477.11
San Luis Obispo	580-008	6820	309.67	558,728.54	(558,418.87)	559,000.00	581.13
San Marcos	580-058	6840	1,815,040.08	360,727.50	1,454,312.58	-	1,454,312.58
Sonoma	580-033	6830	111.23	94,971.90	(94,860.67)	95,000.00	139.33
Stanislaus	580-043	6670	729.47	62,208.84	(61,479.37)	62,000.00	520.63
			<u>1,824,265.43</u>	<u>23,969,046.03</u>	<u>(22,144,780.60)</u>	<u>23,610,000.00</u>	<u>1,465,219.40</u>

The California State University  
Systemwide Financial Operations  
Dormitory Revenue Fund - Campus Unions  
Distribution of Expenses  
For the period January 1 thru May 31, 2004

**TR039300**

CAMPUS	SCO FUND	PS FUND	STATE PRO RATA * (612001)	LEGAL FEES (613842)	CREDIT CARD COSTS (660818)	RETURN OF SURPLUS (660833)	ADMIN. SERVICES (661801)	TRANS TO CONSTR. (680010)	TRANS TO I & R (680011)	TOTAL TRANSFERS	TOTAL EXPENSES
Bakersfield	580-045	BK265	(3,973.50)	0.00	0.00	0.00	863.44	0.00	142,576.76	142,576.76	139,466.70
Chico	580-007	CH265	(4,047.50)	2,041.78	0.00	0.00	4,911.31	0.00	1,876,938.00	1,876,938.00	1,879,843.59
Dominguez Hills	580-057	DH265	(12,018.00)	0.00	0.00	0.00	3,573.95	1,775,000.00	185,790.00	1,960,790.00	1,952,345.95
Fresno	580-004	FR265	723.00	396.63	0.00	0.00	3,457.51	0.00	643,677.00	643,677.00	648,254.14
Fullerton	580-027	FL265	3,085.50	807.69	0.00	0.00	9,213.31	1,297,000.00	1,348,907.00	2,645,907.00	2,659,013.50
Hayward	580-056	HW265	(43.50)	0.00	0.00	0.00	3,276.70	500,000.00	146,039.50	646,039.50	649,272.70
Humboldt	580-020	HM265	918.00	0.00	0.00	0.00	1,638.74	0.00	232,933.76	232,933.76	235,490.50
Long Beach	580-003	LB265	(24,161.00)	1,100.96	0.00	0.00	4,819.23	0.00	1,717,314.00	1,717,314.00	1,699,073.19
Los Angeles	580-014	LA265	(16,871.50)	553.98	0.00	0.00	5,112.41	250,000.00	783,307.00	1,033,307.00	1,022,101.89
Northridge	580-032	NR265	(6,700.00)	1,153.57	0.00	0.00	10,089.47	800,000.00	1,647,797.00	2,447,797.00	2,452,340.04
Pomona	580-018	PO265	(21,542.50)	2,065.54	0.00	0.00	3,339.55	0.00	612,970.00	612,970.00	596,832.59
Sacramento	580-015	SA265	(4,203.50)	1,891.43	0.00	0.00	6,627.45	0.00	2,102,690.76	2,102,690.76	2,107,006.14
San Bernardino	580-028	SB265	(9,991.00)	0.00	0.00	0.00	4,959.20	741,000.00	229,656.26	970,656.26	965,624.46
San Diego	580-006	SD265	(12,431.00)	2,685.14	1,860.66	0.00	9,267.88	0.00	3,033,329.00	3,033,329.00	3,034,711.68
San Francisco	580-019	SF265	(1,771.00)	1,083.27	0.00	0.00	5,856.55	0.00	616,397.00	616,397.00	621,565.82
San Jose	580-005	SJ265	(41,324.00)	1,748.51	0.00	276,273.00	9,581.85	0.00	1,983,187.00	1,983,187.00	2,229,466.36
San Luis Obispo	580-008	SL265	(31,764.50)	432.94	0.00	0.00	8,309.10	0.00	581,751.00	581,751.00	558,728.54
San Marcos	580-058	SM265	(415.00)	0.00	0.00	0.00	0.00	0.00	361,142.50	361,142.50	360,727.50
Sonoma	580-033	SO265	1,056.50	0.00	0.00	0.00	2,915.40	91,000.00	0.00	91,000.00	94,971.90
Stanislaus	580-043	ST265	(3,133.00)	0.00	0.00	0.00	1,378.84	0.00	63,963.00	63,963.00	62,208.84
Total			(188,607.50)	\$15,961.44	\$1,860.66	\$276,273.00	\$99,191.89	\$5,454,000.00	\$18,310,366.54	\$23,764,366.54	\$23,969,046.03

\* State Pro Rata was adjusted for FY 2002-03 overage.

Journal Entry Required (Firms Object Code):

**Campus**

Debit	612001	613001	660003	660090	660025	680126
Credit	305022	305022	305022	305022	305022	305022

Note: Reverse the entry for abnormal account balances (e.g. credit amounts)

**Chancellor's Office**

Debit	101004	101004	101004	101004	101004	101004
Credit	612001	613842	660818	660833	661801	506126