

THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
401 Golden Shore Drive
Long Beach, California 90802-4275
(562) 951-4610

Date: May 4, 2004

Code: AD NOAT 04-52

To: Financial Managers
Accounting Officers
Budget Officers

From: George V. Ashkar
Director, Systemwide Financial Operations
Business and Finance

Subject: Fund Balance Clearing Report as of March 31, 2004

Please compare your local campus fund balance (FIRMS Object 305022) with those at the following website <http://www.calstate.edu/FMS/reports/reports.shtml>. You will find a report of systemwide account control balances by campus for selected funds, as of March 31, 2004. In the event that your balance does not agree with the balance shown on this AD NOAT, please contact the assigned staff person in the Systemwide Financial Operations Department (SFO) to reconcile the variance.

Please compare these balances with your campus' books and identify the differences. Call the responsible accountants at the CO, and make sure corrections/adjustments are made in April 2004 when we start the monthly FBC reports.

If you have any questions or comments regarding this report, please contact Mr. Lam Le by phone at 562.951.4386 or email at lhle@calstate.edu.

GVA:tp AD NOAT 04-52