

THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
401 Golden Shore, 5th Floor
Long Beach, California 90802-4210
(562) 951-4610

Date: February 13, 2004

Code: AD NOAT 04-24

To: Financial Managers
Accounting Officers
Budget Officers

From: Mr. George V. Ashkar
Director
Systemwide Financial Operations

Subject: 2003/2004 Centrally Paid Costs – Health Facilities (581-282)

Transaction Request 039164

In accordance with Financing and Treasury memorandums FT 03-02 dated April 18, 2003, the centrally paid costs for fiscal year 2003/04 have been charged via Plan of Financial Adjustment (PFA) 039164.

Campuses should record the journal entry listed on Attachment A. In addition, each campus needs to reimburse their general fund from their health facilities revenue fund for these systemwide expenses.

Questions may be directed to Mr. Lawrence Gutierrez at (562) 951-4624 or via e-mail at *lgutierrez@calstate.edu*.

Attachment

GVA:LG:tp AD NOAT 04-24

THE CALIFORNIA STATE UNIVERSITY
Health Center Facilities Fund
2003/04 Centrally Paid Costs (REVISED)

Campus	Chancellor's Office Services	State Pro-Rata Costs	PFA Totals
Bakersfield	1,787	1,515	3,302
Chico	3,995	3,387	7,382
Dominguez Hills	3,685	3,125	6,810
Fresno	4,855	4,117	8,972
Fullerton	8,480	7,190	15,670
Hayward	3,701	3,138	6,839
Humboldt	1,952	1,655	3,607
Long Beach	9,034	7,661	16,695
Los Angeles	5,751	4,876	10,627
Maritime Academy	140	119	259
Monterey Bay	723	613	1,336
Northridge	7,783	6,599	14,382
Pomona	5,150	4,367	9,517
Sacramento	6,859	5,816	12,675
San Bernardino	4,178	3,542	7,720
San Diego	9,027	7,655	16,682
San Francisco	7,434	6,303	13,737
San Jose	7,533	6,387	13,920
San Luis Obispo	4,587	3,890	8,477
San Marcos	1,765	1,497	3,262
Sonoma	1,826	1,548	3,374
Stanislaus	1,955	1,658	3,613
Totals	102,200	86,658	188,858
Campus Journal Entry Required (FIRMS):			
Debit	660025	612001	
Credit	305022	305022	

THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
401 Golden Shore
Long Beach, California 90802-4210
(562) 951-4570

Date: April 18, 2003

Code: FT 03-02

To: Vice Presidents for Administration/Finance

From: Richard K. Leffingwell
Senior Director
Financing and Treasury

Subject: 2003/04 Centrally Paid Costs – Facilities Revenue Fund – Health Facilities (581-282)

We are transmitting the Health Center Facilities Fund centrally paid costs for fiscal year 2003/04, for incorporation into your budget planning process. The attached worksheet summarizes these costs by campus. The systemwide cost recovery for fiscal year 2003/04 is based on each campus percentage share of the total CSU headcount enrollment for the 2001/02 college year.

The systemwide costs relate to state prorata charges and Chancellor's Office services. In 2003/04 campuses will experience an increase in their total health facilities annual costs due to an increase in state prorata charges. The state prorata charges consist of administrative expenditures related to various state agencies such as the Department of Finance, the State Controller's Office, the State Treasurer's Office, the Bureau of State Audits, the Legislature and others. The CSU, as other state agencies, is charged a portion of these expenditures. Please be assured that as in the past, we will continue to voice our concerns to the Department of Finance related to the increases affecting our programs. Our goal continues to be to minimize expenditures for both the health center program and other CSU self-supporting programs.

Please ensure that appropriate fiscal personnel at your campus have this information. We will be asking our accounting office to prepare a single Plan for Financial Adjustments (PFA) to transfer the entire funds at the end of August 2003 from each campus general fund to the Chancellor's Office. Consequently, campuses should record the journal entries (which will affect the general fund) listed on the attached worksheet and internally reimburse themselves from health center facilities program funds. Please note that this method is different from prior years where transfers were made from the revenue fund to the Chancellor's Office. Given changes in campus activities to have funds in a trust fund instead of the systemwide revenue fund, it has made it difficult for accounting staff to process PFAs.

Please contact Rosa Renaud or Angelique Sutanto in the Office of Financing and Treasury at (562) 951-4570 if you or a member of your staff has any questions and/or need copies of any related documents.

RKL:RHR:as

Attachment

Distribution:	Presidents	(without attachment)
	Business Managers	(with attachment)
	Health Center Administrators	(with attachment)
	Budget Officers	(with attachment)
	Accounting Officers	(with attachment)
	Chancellor's Office Staff	(without attachment)