

THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
401 Golden Shore, 5th Floor
Long Beach, California 90802-4210
(562) 951-4610

Date: November 1, 2004

Code: AD NOAT 04-138

To: Financial Managers
Accounting Officers
Budget Officers

From: Mr. George V. Ashkar
Senior Director, Controller
Financial Services, Accounting

Subject: FY 2004/2005 Lottery
1st Quarter Fund Transfer and
Casanova Pre-Doctoral Admin Support

A check is being mailed to each campus to fund the Pre-Doctoral Scholars Program from the System-wide Unallocated Lottery fund for FY2004. This is in accordance with the 2004-2005 Lottery Program budget approved by the Board of Trustees.

The check is referenced as “**Lottery Trust Fund ADNOAT 04-138.**” These transactions should be treated as non-expenditure fund transfers from the Lottery Fund to the local trust fund. Campuses are requested to record these disbursements in their local trust accounts as follows:

CSU Fund	Program	FIRMS Code	Object	Debit/Credit
481	9002	See Below	Cash	Debit
481	1001	506121		Credit

(Transfers in from CSU Lottery (Interagency))

IMPORTANT NOTE REGARDING HOW TO BOOK CASH:

- **101002 – Agency Trust Fund Cash** wherein campuses deposit money into the State General Checking Account without remitting to the State Treasury (Some PeopleSoft campuses may be using 101001 because of the way their system works).
- **101006 –Cash in Agency Accounts-Banks/S&L** wherein campuses deposit money into their own local bank account (outside the State Treasury)
- **305022 – Fund Balance Clearing** wherein campuses deposit money into the State General Checking Account through their local bank and remit to the State Treasury (i.e. SMIF)

If you have any questions regarding the amount being transferred to your campus, please contact Rodney Rideau at (562) 951-4559 or via e-mail at rideau@calstate.edu.

If you have any questions regarding this ADNOAT please contact Raquel Bazan (562) 951-4637 or via e-mail at rbazan@calstate.edu.

Attachment

GVA:RB:tp AD NOAT 04-138

