

**THE CALIFORNIA STATE UNIVERSITY**  
**Office of the Chancellor**  
**401 Golden Shore, 5<sup>th</sup> Floor**  
**Long Beach, California 90802-4210**  
**(562) 951-4610**

**Date:** December 9, 2003

**Code:** AD NOAT 03-114

**To:** Financial Managers  
Accounting Officers  
Budget Officers

**From:** Mr. George V. Ashkar  
Director  
Systemwide Financial Operations

**Subject:** Construction Admin Fee – CSU Humboldt Behavioral & Social Sciences-Construction

Transfer Request: 039114

The State Controller's Office has been requested to transfer the following amounts from your campus projects to Chancellor's Office on account of Administrative Fee/Construction Claims Program participation premium.

Campuses should treat this as a "**Transfer Out to Trust Fund**" from Higher Education Capital Outlay Bond Fund and use Firms Object Code "**680125**". If campuses are recording this as an expense, they should consider opening People soft account but it should map to the Firms Object Code "**680125**".

SCO Account	PGM/ELE/COMP/T ASK	CH/YR	Campus	Total	Nature of Trans
6028003-6730- 2002-301	06-62-087-202	379/2002	CSU Humboldt	393,135.00	Humboldt Behavioral and Social Sciences Phase I

If you have questions regarding the charges, please contact Ms. Nany Frelander-Paice at (562) 951-4102 or e-mail address [nfrelander@calstate.edu](mailto:nfrelander@calstate.edu).

If you have questions regarding recording accounting transactions, please contact Ms. Jean Gill at (562) 951-4618 or e-mail [jgill@calstate.edu](mailto:jgill@calstate.edu).

GVA:JK:tp AD NOAT 03-114

Attachment

c: Ms. Nancy Frelander-Paice  
Ms. Jean Gill  
Mr. John Kochumman  
Mr. Lam Le  
Mr. Tony McFarlane  
Mr. Bill Pittman  
Ms. Carol Terry, CSU Humboldt