Date: October 18, 2006

Code: TECHNICAL LETTER
HR/Salary 2006-19

Reference: HR/Salary 2005-22

To: Human Resources Directors
Payroll Managers

From: Gail Brooks
Associate Vice Chancellor
Human Resources Administration

Subject: 2005/06 Budget Shortfall Mitigation Bonus for Academic Support (Unit 4) Employees

The California State University (CSU) reached a successor agreement with the Academic Professionals of California (APC) through June 2008. Information regarding the 2005/06 Budget Shortfall Mitigation Bonus is provided below:

- **Budget Shortfall Mitigation (BSM) Bonus:**
  For FY 2005/06, the BSM Bonus amount is $283.71 (gross) for full-time employees, prorated for part-time employees. The SCO, with the assistance of HR-ISA, will process these payments by November 1, 2006.

  Refer to program information, including eligibility criteria, available on the Human Resources Web site at:
  http://www.calstate.edu/HRAdm/SalaryProgram/Unit4/salprog_bsmbonus.shtml#GenInfo

  The following processing instructions are provided in Attachment A:
  ⇒ Bonus/Additional Pay Program I – Budget Shortfall Mitigation Bonus

  For complete information and processing instructions for all salary programs, refer to Human Resources Administration’s Salary Program Web site at:

  Questions regarding this technical letter may be directed to Human Resources Administration at (562) 951-4411. This document is available on Human Resources Administration’s Web site at: http://www.calstate.edu/HRAdm/memos.shtml.

  GB/br

  Attachment
## BONUS/ADDITIONAL PAY PROGRAM

I – Budget Shortfall Mitigation Bonus

<table>
<thead>
<tr>
<th>PIP PROCESSING INFORMATION:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Processing Responsibility:</td>
<td>SCO</td>
</tr>
<tr>
<td>Processing Date(s):</td>
<td>2005/06 - must be paid by November 1, 2006</td>
</tr>
<tr>
<td>Earnings ID:</td>
<td>GY</td>
</tr>
<tr>
<td>Amount:</td>
<td>2005/06 = $283.71 for full-time, prorated for part-time. Varies each year.</td>
</tr>
<tr>
<td>Subject to Retirement Withholdings:</td>
<td>No</td>
</tr>
<tr>
<td>Taxable/Reportable:</td>
<td>Yes</td>
</tr>
<tr>
<td>Subject to Medicare/Social Security:</td>
<td>Yes</td>
</tr>
<tr>
<td>Included in Calculation for Overtime:</td>
<td>Yes, but only in the pay period in which it was paid.</td>
</tr>
<tr>
<td>Included in the Calculation for NDI/IDL Payments:</td>
<td>No</td>
</tr>
</tbody>
</table>
| Additional Information:    | • Bonus payments will be captured in CIRS via a tab-delimited Compendium Report under code H69. The cycle will reflect the corresponding fiscal year.  
  • Payments will be issued using the May 2006 pay period. Any additional 2005/06 BSM bonuses keyed by campuses should be processed using the May 2006 pay period. |