

THE CALIFORNIA STATE UNIVERSITY
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Date: November 9, 2006

Code: HR 2006-21

To: CSU Presidents

From: Jackie R. McClain
Vice Chancellor
Human Resources



Subject: **IPEDS 2006 Human Resources Survey (Employees by Assigned Position and Salary)**

The National Center for Education Statistics (NCES) is conducting its annual Human Resources Survey, to which the California State University is required to submit a response for each campus. This survey combines the Employees by Assigned Position and Salary surveys collected in prior years by NCES. The format for this survey can be viewed at the following Web site maintained by NCES:

<http://nces.ed.gov/ipeds/web2000/printforms.asp?formid=4>

Please note that Campuses do not need to complete the survey form located on this website. The Chancellor's Office will assist the campuses in preparing data for submission, and will submit the survey responses on behalf of each campus.

We are communicating the details of the process for compiling campus data to the Directors of Equal Opportunity, Directors of Human Resources, and Directors of Institutional Research. My office will assume that the Director of Equal Opportunity at your campus has primary responsibility for reviewing IPEDS data unless you advise us differently.

Questions regarding this data collection and reporting effort should be addressed to Alicia Hansell at (562) 951-4506 or ahansell@calstate.edu.

JRMcC/ah

Distribution:

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