


The California State University
Office of the Chancellor
401 Golden Shore
Long Beach, CA 90802-4210
(562) 951-4411

Code: HR 99-07

Date: July 15, 1999

To: CSU Presidents

From: Jackie McClain
Vice Chancellor
Human Resources



Subject: **SYSTEMWIDE CSU BENEFITS WORKSHOP**

We are pleased to announce our annual information and training program for campus Benefits staff. A draft agenda, developed after consultation with campus Benefits personnel, is attached for your reference. Meeting information follows:

<u>Date</u>	<u>Location</u>
August 11-12, 1999	Office of the Chancellor
Wednesday - 8:00 a.m - 5:00 p.m.	401 Golden Shore, First Floor
Thursday - 8:30 a.m - 4:30 p.m	Long Beach
	Wallace Conference Room

Meeting space is available to accommodate up to two employees per campus and we are requesting that participants register by calling systemwide benefits at (562) 951-4411 by July 30, 1999. Registration confirmations will be sent to participants during the following week.

Arrangements have been made to hold a block of rooms for August 10 and 11 at the following hotel:

Long Beach Renaissance Hotel
111 East Ocean Blvd.
Long Beach 90802
Rate: \$99
Listed under: "CSU Benefits Officers Workshop"
Call: Cindy Solusod, Sales Manager
(562) 499-2525

-Over-

Distribution:

Vice Presidents, Academic Affairs	(Without Attachment)
Vice Presidents, Administration	"
Associate Vice Presidents/Deans, Faculty Affairs	"
Human Resources Directors	(With Attachment)
Benefits Officers	"
Payroll Managers	"

Participants are responsible for making their own hotel reservations. The hotel is within walking distance of the Chancellor's Office and the Runabout shuttle is available at no cost.

If you have any questions, please call Pamela Chapin, Manager of Benefits and Salary Administration at (562) 951-4414.

JM/pc
Attachment

Tentative Benefits Workshop Agenda
August 11, 12, 1999
Office of the Chancellor
Wallace Conference Room

Wednesday, August 11

8:00 a.m.	Registration
8:30 a.m.	Introductions
8:45 a.m.	CSU Benefits Update
9:15 a.m.	TSA Update/Training
10:00 a.m.	Break
10:15 a.m.	Long Term Disability Insurance Overview Standard Insurance Company
Noon	Buffet lunch
1:00 p.m.	Savings Plus Program Lura Franzella, DPA
2:00 p.m.	Family Medical Leave Presentation Elisabeth Sheh Walters, Office of General Counsel
3:00 p.m.	Break
3:15 p.m.	CSU FMLA Policy
4:15 p.m.	Administration of CSU Leave Programs
5:00 p.m.	Adjournment

Thursday, August 12

8:30 a.m.	PERS Presentation Health Benefits Business rules update On-line presentation John Rice/PERS staff
-----------	---

Thursday – cont.

10:00 a.m.

Break

10:15 a.m.

PERS Presentation – cont.

Noon

Lunch (on own)

1:30 p.m.

Benefits Update (Continued)

3:00 p.m.

Break

3:15 p.m.

Roundtable Discussion

4:30 p.m.

Adjournment