Date: December 2, 2013

To: Human Resources Officers
Payroll Managers

From: Gail E. Brooks
Vice Chancellor
Human Resources

Subject: Minimum Wage Increases Effective July 1, 2014 and January 1, 2016

Overview

Audience: Human Resources Officers, Payroll Managers, and/or campus designee(s) responsible for processing employee pay increases.

Action Item: Information only

Affected Employee Group(s)/Units: Those employees earning below $9.00 per hour, if paid on an hourly basis, or $1,560 per month (based upon a full-time equivalency), if paid on a monthly basis

Summary

This technical letter informs campuses of upcoming changes to the California minimum wage.

Effective July 1, 2014, the California minimum wage will increase to $9.00 per hour, and will increase to $10.00 per hour effective January 1, 2016. Consistent with these changes, the California State University (CSU) will be increasing the minimum salary rates of affected CSU classifications as follows:

- **EFFECTIVE JULY 1, 2014**
  Salary range minimums will be increased to $9.00 per hour for hourly rate classes and to $1,560 per month (based upon a full-time equivalency) for monthly classes.

- **EFFECTIVE JANUARY 1, 2016**
  Salary range minimums will be increased to $10 per hour for hourly rate classes and to $1,734 per month (based upon a full-time equivalency) for monthly classes.

Processing instructions to increase the rates for affected employees paid below the new minimum wage effective July 1, 2014 will be addressed in a forthcoming technical letter communication.
Questions regarding this technical letter may be directed to systemwide Human Resources at (562) 951-4411. This document is available on the Human Resources Management's Website at http://www.calstate.edu/HRAdm/memos.shtml.

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