Date: November 22, 2013

To: Human Resources Officers

From: Evelyn Nazario
Associate Vice Chancellor
Human Resources Management & CO HR Services

Subject: Revised Athletic Trainer Classification Standard (Certification Requirement) – Unit 2

Overview

Audience: HR professionals responsible for hiring and classifying employees

Action Item: Information only

Affected Employee Group(s)/Unit(s): Employees in Athletic Trainer I, II and Head Athletic Trainer classifications (Unit 2)

Summary

This Technical Letter provides notification to the campuses that the certification requirement listed on the Athletic Trainer classification standard has been revised. Those listed in the audience above should review the remainder of this Technical Letter for more detailed information.

The Board of Certification (BOC) revised the recertification requirements for BOC certified Athletic Trainers. The recertification requirements incorporate the commitment for athletic trainers to maintain their BOC certification.

One of the recertification requirements includes compliance with the continuous certification in emergency cardiac care (ECC). As the ECC is one of the requirements for the BOC certification and includes CPR/AED, the certification language has been revised accordingly.

This Technical Letter updates the certification requirement listed on the classification standard as follows:

**Athletic Trainer I, II, and Head Athletic Trainer:**

Incumbents must possess and maintain BOC certification. In addition, incumbents are required to possess and maintain certification in CPR/AED (cardio pulmonary resuscitation and automated external defibrillation) for the Professional Rescuer and first aid. **Possess and maintain Board of Certification (BOC) certification for Athletic Trainer.**
The classification and qualification standard may be viewed and printed at Human Resources Classification Standards Web site: http://www.calstate.edu/HRAdm/Classification/index.shtml.

Questions regarding this technical letter should be directed to Human Resources Management at (562) 951-4411. This HR memorandum is also available on the Human Resources Management’s Web site at: http://www.calstate.edu/HRAdm/memos.shtml.

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