Date: November 15, 2011

To: Human Resources Officers
Benefit Officers

From: Evelyn Nazario
Assistant Vice Chancellor
Human Resources Management

Subject: CalPERS Extension of Health Benefits Open Enrollment Transactions

Overview

Audience: Benefit Officers or campus designees responsible for administering benefit programs

Action Item: Campuses must send all open enrollment health transactions to CalPERS via the Oracle/PeopleSoft PSR interface no later than December 2, 2011.

Affected Employee Group(s)/Unit(s): N/A

Summary

This Technical Letter announces an extension through December 2, 2011, for campuses to submit open enrollment health transactions to CalPERS.

Campus designees responsible for administration of CSU benefit programs should review the Technical Letter in its entirety.

The official annual open enrollment period for CalPERS health, CSU dental, Dependent Care Reimbursement Account (DCRA), Health Care Reimbursement Account (HCRA), FlexCash, Tax Advantage Premium (TAPP), and CSU Voluntary Benefits plans ended on November 4, 2011. Campuses were previously advised that all open enrollments transactions must be received by CalPERS or the SCO no later than November 18, 2011.

However, with the recent implementation of CalPERS’ Pension System Resumption (PSR), CalPERS recently announced in Circular Letter 200-069-11, that all CalPERS employers now have until December 2, 2011, to forward open enrollment health transactions to CalPERS. The effective date of open enrollment transactions remains January 1, 2012.

Please note the following information:

- The deadline to submit all open enrollment transactions to CalPERS via the Oracle/PeopleSoft PSR interface will be December 2, 2011, by close of business.
- This extension is not applicable to employees. The deadline for employees to sign open enrollment documents ended on November 4, 2011.
- This extension is not applicable to other CSU benefits plans impacted by open enrollment (i.e., CSU dental, DCRA, HCRA, FlexCash, TAPP and CSU Voluntary Benefits Plans, etc.). The appropriate
enrollment forms (if applicable) for these Plans must be received at the SCO by the November 18, 2011, deadline.

CMS Processing Instructions

This supplemental technical letter is information only, therefore; there is no impact to CMS baseline.

General Information

Questions regarding this technical letter may be directed to Human Resources Management at (562) 951-4411. This Technical Letter is available on Human Resources Management’s Web site at: http://www.calstate.edu/HRAdm/memos.shtml.

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