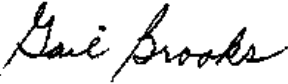


Date: November 20, 2008

Code: HR 2008-21

To: CSU Presidents

From: Gail E. Brooks
Vice Chancellor
Human Resources



Subject: IPEDS¹ 2008 Human Resources Survey

Overview

Audience: EEO Directors, Human Resources Directors, Institutional Research Directors

Action Items: Information item; detailed instructions on campus review of data will follow.

Affected Employee Groups/Units: All

Summary

The IPEDS Human Resources Survey is conducted annually by the National Center for Education Statistics (NCES). The CSU is required to submit a response with information on employee salaries, benefits, and demographics for each campus. Campuses will receive detailed instructions on the reporting process, including reviewing and editing campus data, in a follow-up letter.

The National Center for Education Statistics (NCES) is conducting its annual IPEDS Human Resources Survey to collect data on salaries, benefits, and demographics for all CSU faculty, staff, and administrators. The CSU is required to submit a response for each campus.

The Chancellor's Office will assist the campuses by preparing data for campus review and editing. Once the review and edits are completed and submitted to the Chancellor's Office, the information will be combined

¹ IPEDS stands for Integrated Postsecondary Education Data System, and it is the core postsecondary education data collection program for NCES. A variety of data is collected from all primary providers of postsecondary education in the country and this data is made available on the NCES Web site to students, researchers and others.

Distribution:

CSU Chancellor
CSU Office of Analytic Studies
Vice Presidents (all campus vice presidents)
Associate Vice Presidents/Deans of Faculty

Directors of Institutional Research
Directors of Human Resources
Directors of Equal Opportunity

with other data and, the Chancellor's Office will submit the survey responses in coordination with the campuses.

We are communicating process details to the Directors of Equal Opportunity, Directors of Human Resources, and Directors of Institutional Research. My office will assume that the Director of Equal Opportunity or equivalent at your campus has primary responsibility for reviewing IPEDS HR data unless you advise us differently.

Questions regarding this IPEDS HR reporting effort should be addressed to Qinzhu Zhang, Senior Research & Systems Analyst, at gzhang@calstate.edu. The survey can be viewed at the following Web site maintained by NCES (note: campuses do **not** need to complete the survey located on this Web site). <http://surveys.nces.ed.gov/ipeds/VisForms.aspx?survey=1&form=4&index=0&ri=2&show=all>

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