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Distribution:
Chancellor
Human Resources Directors
Vice Presidents, Academic Affairs
Benefits Officers
Vice Presidents, Administration
Payroll Managers
AVPs, Deans of Faculty

Date: September 11, 2008
To: CSU Presidents
From: Gail E. Brooks
Interim Vice Chancellor
Human Resources
Subject: Systemwide CSU Benefits Conference

Overview

Audience: Employees responsible for administering CSU Benefits Programs

Action Item: Register for Annual Benefits Officer Conference by Wednesday, September 24, 2008.

Affected Employee Groups/Units: N/A

Summary

In an effort to ensure campus Benefits representatives have in-depth training and pertinent information regarding critical changes to several CSU Benefits Programs, the Chancellor's Office will host the CSU Benefits Conference on Wednesday and Thursday, October 8 and 9, 2008. The deadline to register is Wednesday, September 24, 2008. Training and discussion items include:

- The restructured CSU Tax Sheltered Annuity (TSA) Plan and the new Master Administrator;
- The implementation of the new CSU Voluntary Retiree Vision Program;
- The CalPERS Pension System Resumption Project (PSR); and
- Related Benefits information.

Employees responsible for benefits administration should review the remainder of this HR Letter for more detailed information.

We are pleased to announce the CSU Benefits Conference, an information and training conference for Campus Benefits staff. The first day will primarily focus on training related to the restructured CSU Tax Sheltered Annuity (TSA) Program, and implementation of a TSA Master Administrator. The second day will provide information on the new CSU Voluntary Retiree Vision Program, the CalPERS PSR Project and other benefits related issues. Meeting information is as follows:

Date
October 8 and 9, 2008
Wednesday – 8:00 a.m. – 5:00 p.m.
Thursday – 8:00 a.m. – 3:00 p.m.

Location
Four Points by Sheraton Sacramento International Airport
4900 Duckhorn Drive – Sacramento, CA 95834
(916) 263-9000
Meeting space is available to accommodate two employees per campus. To assist in our planning for the conference, participants must register for the conference by completing the attached form and faxing it to Shawn Burnett (562) 951-4954 no later than September 24, 2008. Registration confirmations will be sent to participants no later than October 1, 2008.

Arrangements have been made with the Four Points by Sheraton Sacramento International Airport to hold 35 rooms at a rate of $119.00 per night for October 7-8, 2008. In order to receive the reduced rate, participants should contact the hotel at (916) 263-9000 by September 24, 2008, and reference the CSU Benefits Conference. Due to its close proximity to the Sacramento International Airport, the hotel is able to offer 24 hour complimentary shuttle service to and from the airport.

This Human Resources letter is available on the Human Resources Administration’s Web page at: http://www.calstate.edu/HRAdm/memos.shtml.

If you have any questions, please call Human Resources Administration at (562) 951-4411.

GB/mh

Attachment
CSU BENEFITS CONFERENCE

October 8 and 9, 2008

Four Points by Sheraton Sacramento International Airport
4900 Duckhorn Drive
Sacramento, CA  95834

(916) 263-9000

Conference Registration Form

Please check the date(s) you plan to attend:

<table>
<thead>
<tr>
<th>Wednesday, October 8, 2008</th>
<th>Thursday, October 9, 2008</th>
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Names: ______________________________     ______________________________________

Titles:   ______________________________     ______________________________________

Phone: ______________________________     ______________________________________

Fax:     ______________________________     ______________________________________

Email:  ______________________________     ______________________________________

Campus: _____________________________________________________________________

___________________________________________________________________________

Manager Approval            Date

Registration for the conference must be received by September 24, 2008.

Please fax this registration form to Shawn Burnett  @ (562) 951-4954

If you have questions regarding the conference, please call (562) 951-4411

Thank you.