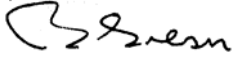


Date: September 20, 2007

Code: TECHNICAL LETTER
HR/Salary 2007-22

To: Human Resources Directors
Payroll Managers

From: Bruce J. Gibson 
Interim Senior Director
Human Resources Administration

Subject: 2007/08 Executive Compensation

At the September 2007 Board of Trustees' meeting, the Trustees passed Resolution RUF 09-07-07, which provides for salary increases for executives. This technical letter provides implementation instructions for these increases. The relevant documents can be found on the Web as follows:

- Agenda Item: <http://www.calstate.edu/BOT/Agendas/Sep07/UFP.pdf>
- Resolution: <http://www.calstate.edu/BOT/Resolutions/Sep2007.pdf>



Salary Program:

Salary increases have been approved effective July 1, 2007. Campuses are responsible for keying the increases provided in the Board agenda item identified above. CSU pay scales will be updated the evening of September 21, 2007; therefore, campuses may begin keying the increases on September 24, 2007.

The following processing instructions are provided in Attachment A:

⇒ Salary Increase Program: I – Merit Salary Increase

If you have questions regarding this technical letter, please contact Human Resources Administration at (562) 951-4411. This document is available on the Human Resources Administration Web site at: <http://www.calstate.edu/HRAdm/memos.shtml>.

BJG/rc

Attachment

Distribution:

CSU Presidents
Interim Vice Chancellor, Human Resources
Vice Presidents, Administration

Benefit Officers
Budget Directors

PROCESSING INSTRUCTIONS

SALARY INCREASE PROGRAM
 I – Merit Salary Increase

PAY SCALES IMPACT:	
Change Summary:	Increase rates pursuant to Trustee Resolution RUF 09-07-07
Class Code(s):	2967, 2962, 2966, 2977, 2973, 2976
CBID:	M98
Pay Scales Effective Date:	07/01/07
Date in Production:	09/24/07
Pay Letter:	2007-12

EMPLOYMENT HISTORY/PAYROLL IMPACT:	
Processing Responsibility:	Campus
Processing Date(s):	Beginning 09/24/07
Effective Date:	07/01/07
PIMS Transaction:	SCR
Detailed Transaction Code (Item 719)	50
EH Remarks (Item 215)	HR/SA 2007-22
Pay Amount:	Rate approved by Board of Trustees resolution
Pay Form:	Base salary increase
Lump Sum Earnings ID:	N/A
Employees on Leave:	N/A
Additional Information:	Important Note: Campuses are to enter the actual monthly rate equivalent derived from the annual salary. To achieve this, please do not round the monthly rate to the nearest whole dollar.
SCO Personnel Letter:	N/A

CMS PROCESSING INFORMATION:	
Workforce Administration:	<ul style="list-style-type: none"> • Salary Schedule Load provided by HR-ISA to SOSS on 09/21/2007. • Action/Reason: PAY/MER (SCR, 50) • Effective Date: 07/01/07 • Job Code(s): 2967, 2962, 2966, 2977, 2973, 2976 • Union Code: M98 • Comp Rate: Update base salary as referenced above • Empl History Remarks: HR/SA 2007-22
Temporary Faculty:	N/A
Benefits:	N/A
Time and Labor:	N/A
Leave Accounting:	N/A
Absence Management:	N/A
Labor Cost Distribution:	N/A
Additional Instructions:	Additional information to be provided in a future CMS bulletin.