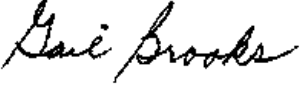


Date: June 29, 2007 Code: TECHNICAL LETTER
HR/Benefits 2007-09

To: Vice Presidents, Administration and Finance

Reference: HR/Benefits 2007-08
Finance and Treasury 07-02

From: Gail Brooks 
Associate Vice Chancellor
Human Resources Response Due By:
July 05, 2007

Subject: July 2007 Parking Fee Increase Implementation Schedule for Faculty and CSUEU Employees

Parking fees will be increased in July 2007 for California Faculty Association (CFA – Unit 3) and California State University Employees' Union (CSUEU – Units 2, 5, 7 and 9) employees pursuant to their respective collective bargaining agreements (CBAs). The purpose of this technical letter is to provide campuses an opportunity to review and validate 2007/08 student parking fee rates that were provided to the Chancellor's Office earlier this year (pursuant to Finance and Treasury coded memo 07-02) prior to implementing the parking fee increase schedule (via payroll deduction process) that will be administered by the Chancellor's Office and the State Controller's Office (SCO). The fiscal year (FY) 2007/08 student parking fee rates will serve as the benchmark for implementing Faculty and CSUEU parking fee increases based upon FY 2006/07 General Salary Increases (GSIs) in July 2007, and for the subsequent parking fee increases based upon FY 2007/08 GSIs.

CBA Provisions:

- ▶ Pursuant to Article 32 of the Faculty CBA, parking fees will be increased by the percentage amount of the GSI. Parking fees for Unit 3 employees will be increased by three percent (3%) effective July 2007 pay period to correlate with the 3% GSI effective July 1, 2006 for FY 2006/07. For FY 2007/08, parking fees will be increased by 4.7% in a future pay period to be determined upon approval of the FY 2007/08 State budget that will combine a FY 2006/07 June 30, 2007 1% parking fee increase with a FY 2007/08 July 1, 2007 3.7 % parking fee increase.
- ▶ Pursuant to CSUEU's Side Letter of Agreement #14, dated May 10, 2007, parking fees for CSUEU employees shall be increased by the cumulative percentage amount of the GSI for FY 2006/07 at four percent (4%). For FY 2007/08, parking fees shall be increased by the percentage amount of the GSI for FY 2007/08 in a future pay period to be determined upon approval of the FY 2007/08 State budget.
- ▶ The agreements state that under no circumstance shall parking fees on any campus exceed those paid by CSU students in any given fiscal year. It is important to clarify, however, that the intent of both agreements, in instances where student parking fees were less than those parking fees paid by CSUEU or Faculty employees, those existing fees (e.g., the "grandfathered" fees) would not be lowered (to the student rate). Additionally, the agreements pertain to "general" parking rates at the respective campus. "Reserved" parking options are not affected and thus may be increased at the campus' discretion. These provisions are also applicable to general parking permits purchased through alternative methods outside of the payroll deduction process.

Distribution:

CSU Presidents
Executive Vice Chancellor and CFO
Vice Chancellor, Human Resources
Associate Vice Presidents/Deans of Faculty
Human Resource Directors

Budget Officers
Payroll Managers
Benefit Officers
Parking Administrators
State Controller's Office

Implementation Schedule:

- ▶ The Chancellor's Office will identify the post-tax and pre-tax parking deduction codes used for Faculty and CSUEU employees at each campus. The SCO will apply increases for affected employees within the designated deduction codes as appropriate.
- ▶ The SCO will apply a 3% (for Faculty) or 4% (for CSUEU) increase as appropriate to the existing parking fee rate of affected employees, not to exceed the corresponding 2007/08 student parking rate at the respective campus (with the exception of employees with "grandfathered" parking fee rates).
- ▶ As rates vary within a given deduction code, in instances where the existing deduction amount meets or exceeds the FY 2007/08 student parking rate, no increase will be applied. In instances where the existing deduction amount is below the FY 2007/08 student parking rate, the fee will be increased by 3% or 4% based upon the existing deduction amount as appropriate, not to exceed the student parking rate. Examples:

<u>Campus</u>	<u>07/08 Student Rate</u>	<u>Deduction Code</u>	<u>Existing Rate</u>	<u>3% Rate Increase</u>	<u>4% Rate Increase</u>
Bakersfield	12.00	360-079	9.00	9.27	9.36
		360-079	12.00	n/a	n/a
Chico	16.00	360-108	16.00	n/a	n/a
		360-108	83.98	n/a	n/a
Fullerton	32.00	360-100	12.00	12.36	12.48
		360-100	32.00	n/a	n/a
Long Beach	22.50	360-081	14.00	14.42	14.56
San Francisco	18.00	360-078	18.00	n/a	n/a

Attachment A information:

- ▶ For each campus, the 2007/08 student rate is identified. As previously noted, campuses provided the Monthly Parking Rates Summary to the Chancellor's Office, Finance and Treasury, pursuant to FT 07-02. Please review the 2007/08 Student Rate noted and advise the Chancellor's Office of any change by calling Human Resources Administration at (562) 951-4411 **by no later than July 5, 2007.**
- ▶ The post-tax and pre-tax deduction codes for each campus are indicated with existing deduction amounts. Typically, each campus is assigned campus-specific deduction code numbers. It has been noted that in some instances, the same deduction code is indicated at different campuses. This is probably due to the campus not manually cancelling the deduction when an employee separated and the deduction was carried forward when the employee was subsequently appointed at another campus. As a result, campuses are requested to research and correct deduction codes noted for their campus. Form CD88 must be submitted to the SCO to cancel a deduction. Parking deduction code information can be obtained from the SCO's Payroll Procedures Manual, Section B, sub-sections B023 and B031 via <http://www.sco.ca.gov/ppsd/ppm/toc.shtml>. **Corrections should be completed by July 5, 2007.**

The SCO will implement the parking fee increase schedule for affected groups during the week of July 9, 2007. Deductions will be effected in the July 2007 pay period warrants (issue date is August 1, 2007). Upon approval of the State budget, a similar implementation schedule for the 2007/08 increases will be prepared and the campuses will be advised accordingly.

Questions regarding this Technical Letter may be directed Human Resources Administration at (562) 951-4411. This Technical Letter is also available on the Human Resources Administration's Web site at: <http://www.calstate.edu/HRA/memos.shtml>.

GB/dth
 Attachment

Parking Fee Implementation

CAMPUS	STUDENT RATES 2007/08	POST / PRE TAX DEDUCTION CODES	2006/07 FEES PAID BY FACULTY and CSUEU EMPLOYEES (CIRS report data effective 06/22/07) (Rates may vary within a deduction code.)								
Bakersfield	\$12.00	050-079	\$12.00								
		360-076	\$9.00								
		360-079	\$9.00	\$12.00	\$21.00	\$24.00					
Channel Islands	\$32.25	360-076	\$12.00								
		360-154	\$25.00	\$32.25	\$50.00						
Chico	\$16.00	360-091	\$12.00								
		360-108	\$16.00	\$21.33	\$36.00	\$37.33	\$41.34	\$62.67	\$82.68	\$83.98	
Dominguez Hills	\$18.00	360-058	\$30.00								
		360-093	\$14.00								
		360-100	\$12.00								
East Bay	\$17.00	360-064	\$18.00								
		360-086	\$9.00	\$12.00							
Fresno	\$15.00	360-076	\$9.00	\$12.00	\$15.00	\$24.00	\$37.50				
		360-088	\$14.00								
Fullerton	\$32.00	360-058	\$12.00								
		360-077	\$24.00								
		360-081	\$10.50								
		360-087	\$14.00								
		360-100	\$12.00	\$32.00	\$50.00						
Humboldt	\$30.00	360-108	\$21.33								
		360-057	\$9.00	\$12.00	\$20.00	\$25.00					
		360-081	\$10.50	\$14.00							
Long Beach	\$22.50	360-093	\$14.00								
		360-100	\$12.00								
		050-087	\$14.00								
Los Angeles	\$28.00	360-087	\$14.00	\$18.00	\$25.00	\$28.00	\$56.00	\$84.00			
		360-123	\$9.00	\$12.00	\$21.00						
Maritime Academy	\$12.00	360-100	\$12.00								
Monterey Bay	\$12.00	360-122	\$12.00								
		360-067	\$14.00	\$28.00							
Northridge	\$32.00	360-081	\$14.00								
		360-093	\$14.00								
		360-100	\$12.00								
		360-154	\$25.00								

Parking Fee Implementation

CAMPUS	STUDENT RATES 2007/08	POST / PRE TAX DEDUCTION CODES	2006/07 FEES PAID BY FACULTY and CSUEU EMPLOYEES (CIRS report data effective 06/22/07) (Rates may vary within a deduction code.)						
Pomona	\$30.00	050-058	\$12.00						
		050-087	\$25.00						
		360-058	\$9.00						
		360-081	\$14.00						
		360-087	\$14.00	\$25.00					
		360-091	\$9.00	\$12.00					
		360-100	\$12.00						
Sacramento	\$24.00	050-088	\$14.00						
		360-082	\$12.00						
		360-088	\$10.50	\$14.00	\$24.00	\$34.00			
San Bernardino	\$24.00	050-087	\$14.00						
		050-091	\$9.00	\$12.00					
		360-081	\$10.50	\$14.00					
San Diego	\$30.00	360-091	\$9.00	\$10.00	\$12.00	\$24.00			
		050-077	\$21.00						
		360-077	\$16.00	\$18.00	\$21.00	\$24.00	\$30.00	\$42.00	
San Francisco	\$18.00	360-118	\$14.00						
		360-078	\$18.00	\$27.00	\$42.00				
San Jose	\$42.50	360-086	\$12.00						
		050-064	\$18.00						
		360-064	\$15.00	\$100.00	\$120.00				
		360-077	\$24.00						
		360-078	\$18.00						
		360-100	\$12.00						
		360-122	\$12.00						
San Luis Obispo	\$30.00	050-099	\$14.00						
		360-064	\$18.00						
		360-099	\$10.50	\$14.00	\$28.00	\$30.00			
		360-154	\$32.25						
		050-118	\$14.00						
San Marcos	\$55.00	360-118	\$14.00	\$55.00	\$100.00				
		360-075	\$10.00	\$12.00	\$14.00	\$20.00	\$44.00	\$56.00	
Sonoma *	\$21.00	360-154	\$25.00						
		360-082	\$12.00	\$30.00					
Stanislaus	\$12.00	360-082	\$12.00	\$30.00					

* Rate figured for 4.5 Month Semester.