


THE CALIFORNIA STATE UNIVERSITY
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Date: October 18, 2006 **Code:** **TECHNICAL LETTER**
HR/Salary 2006-19

To: Human Resources Directors
Payroll Managers **Reference:** **HR/Salary 2005-22**

From: Gail Brooks 
Associate Vice Chancellor
Human Resources Administration

Subject: **2005/06 Budget Shortfall Mitigation Bonus for Academic Support (Unit 4) Employees**

The California State University (CSU) reached a successor agreement with the Academic Professionals of California (APC) through June 2008. Information regarding the 2005/06 Budget Shortfall Mitigation Bonus is provided below:

❖ **Budget Shortfall Mitigation (BSM) Bonus:**

For FY 2005/06, the BSM Bonus amount is \$283.71 (gross) for full-time employees, prorated for part-time employees. The SCO, with the assistance of HR-ISA, will process these payments by November 1, 2006.

Refer to program information, including eligibility criteria, available on the Human Resources Web site at:

http://www.calstate.edu/HRAdm/SalaryProgram/Unit4/salprog_bsmbonus.shtml#GenInfo

The following processing instructions are provided in Attachment A:

⇒ Bonus/Additional Pay Program I – Budget Shortfall Mitigation Bonus

For complete information and processing instructions for all salary programs, refer to Human Resources Administration's Salary Program Web site at: <http://www.calstate.edu/HRAdm/SalaryProgram/index.shtml>.

Questions regarding this technical letter may be directed to Human Resources Administration at (562) 951-4411. This document is available on Human Resources Administration's Web site at: <http://www.calstate.edu/HRAdm/memos.shtml>.

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Attachment

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PROCESSING INSTRUCTIONS

BONUS/ADDITIONAL PAY PROGRAM

I – Budget Shortfall Mitigation Bonus

PIP PROCESSING INFORMATION:	
Processing Responsibility:	SCO
Processing Date(s):	2005/06 - must be paid by November 1, 2006
Earnings ID:	GY
Amount:	2005/06 = \$283.71 for full-time, prorated for part-time. Varies each year.
Subject to Retirement Withholdings:	No
Taxable/Reportable:	Yes
Subject to Medicare/Social Security:	Yes
Included in Calculation for Overtime:	Yes, but only in the pay period in which it was paid.
Included in the Calculation for NDI/IDL Payments:	No
Additional Information:	<ul style="list-style-type: none"> • Bonus payments will be captured in CIRS via a tab-delimited Compendium Report under code H69. The cycle will reflect the corresponding fiscal year. • Payments will be issued using the May 2006 pay period. Any additional 2005/06 BSM bonuses keyed by campuses should be processed using the May 2006 pay period.