


THE CALIFORNIA STATE UNIVERSITY
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Date: December 18, 2006 **Code:** **TECHNICAL LETTER**
HR/Salary 2006-16
Supplement #1

To: Human Resources Directors **Reference:** HR/Salary 2006-16
Payroll Officers

From: Gail Brooks 
Associate Vice Chancellor
Human Resources Administration

Subject: **2006/07 Salary Program for Physician (Unit 1) Employees**

The California State University (CSU) reached an agreement with the Union of American Physicians and Dentists (UAPD) for fiscal year 2006/07. Pursuant to Technical Letter HR/Salary 2006-16, the following salary program information is provided:

❖ **General Salary Increase (GSI) Effective January 1, 2007:**

- Effective January 1, 2007, the State Controller's Office (SCO) will post a 3.0% GSI to the individual salary rates of all bargaining unit members and the salary range minimums and maximums of all bargaining unit classifications. All employees who are active at the time the GSI is processed will receive the GSI effective January 1, 2007. The SCO will begin keying these increases on January 3, 2007.
- The SCO will not process GSIs for active employees whose appointment expiration date has passed. In order to assist campuses in identifying these employees, CIRS Compendium Report F95, Cycle 0612 is available for campus reference.

The following processing instructions are provided in Attachment A:
⇒ Salary Increase Programs I – General Salary Increase

Please note that employees on Military Leave receiving Military Difference in Pay CSU salary supplement should have the difference between the CSU salary and the military pay recalculated based on the employee's new salary rate, pursuant to CSU policy.

Distribution:

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For complete information and processing instructions for all salary programs, refer to Human Resources Administration's Salary Program Web site at: <http://www.calstate.edu/HRAdm/SalaryProgram/index.shtml>. Additional instructions are provided in the SCO's Personnel Letter.

Questions regarding this technical letter may be directed to Human Resources Administration at (562) 951-4411. This document is available on Human Resources' Web site at: <http://www.calstate.edu/HRAdm/memos.shtml>.

GB/aj

Attachment

TECHNICAL LETTER
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ATTACHMENT A

PROCESSING INSTRUCTIONS

SALARY INCREASE PROGRAM
I - General Salary Increase

PAY SCALES IMPACT:	
Change Summary:	Increase the minimums and maximums of the salary ranges by 3.0%.
Class Code(s):	All Unit 1 classifications
CBID:	R01
Pay Scales Effective Date:	01/01/07
Date in Production:	01/03/07
Pay Letter:	2007-01 To be issued in January 2007

EMPLOYMENT HISTORY (EH)/PAYROLL IMPACT:	
Processing Responsibility:	SCO will key increases into PIMS database
Processing Date(s):	Beginning 01/03/07
Effective Date:	01/01/07
PIMS Transaction:	GEN
Detailed Transaction Code (Item 719)	N/A
EH Remarks (Item 215)	HR/SA 2006-16
Pay Amount:	3.0%
Pay Form:	Base salary increase
Lump Sum Earnings ID:	N/A
Employees on Leave:	<ul style="list-style-type: none"> • Increases are effective 01/01/07 for employees on NDI supplementing with Catastrophic Leave (S49 Transaction, Item 957 = 40) on 01/01/07. • Increases for other employees on leave (non-pay status) prior to 01/01/07 are to be keyed by the campus via GEN Transaction, effective the date the employee returns to pay status. If the Anniversary Date is "MMYY," correct it to "NONE" on the GEN.
Additional Information:	<ul style="list-style-type: none"> • All employees who are active as of 01/01/07 will receive the GSI via GEN Transaction, with exception to those employees whose appointment expiration date is prior to 01/01/07.
SCO Personnel Letter:	N/A

COMMON MANAGEMENT SYSTEMS (CMS) INSTRUCTIONS:	
Pay Scales Impact:	Salary Schedule Load provided by HR-ISA to SOSS on 01/02/07.
GSI/SSI Load Impact:	Yes
Action/Reason:	Must map to PIMS GEN Transaction